

Present: S Smith – Chairman
R Manders – Secretary
D Saunders
A Scott

		ACTION								
1	Apologies Apologies from Owain Lister.	OL								
2	Minutes of the Previous Meeting The minutes of the meeting were agreed and signed									
3	Matters Arising Casuals - SS reported that the group have not been down for months now. The invoice for £50 from October for the Casuals has not been paid and doesn't look likely to be so we will have to write it off. The Netball Club has also disbanded.									
4	Reports Treasurer - SS said its looking healthy at the moment with £5,000 profit for the year so far. This is mainly from the Bonfire Night and Summer Fayre. Not included and still to come is £200 from the Boxing Day Run. AS said there is also about £80 from the New Year party to come too. <table><tr><td>Savings Account</td><td>£17,744.94</td></tr><tr><td>Contingency Account</td><td>92</td></tr><tr><td>MUGA Account</td><td>£7,411.34</td></tr><tr><td>Current Account</td><td>£197.49</td></tr></table> We now have a credit card. DS has paid in the following cheques: £400 from Lea Sports, £500 from the Tennis Club and £400 from the Cricket Club plus a few more. The insurance policy was renewed with A-Plan.. Bar and Bookings - DS said there are very few bookings apart from a 21st birthday party on 26 th January, a school reunion and the Cricket Club AGM. He confirmed he was keeping stocks very low because of this. SS mentioned that Lea Sports Saturday Adults team has folded. Maintenance - Steve Kitchener has said he would fix the skirting in the gents toilet but, although DS confirmed he has been down to the club, it has not been done. SS said there was a lot of water in the ladies toilet so agreed to keep an eye on it. The new fold down post is in place in the car park and SS and DS have keys. SS will get a couple more keys cut.	Savings Account	£17,744.94	Contingency Account	92	MUGA Account	£7,411.34	Current Account	£197.49	 <
Savings Account	£17,744.94									
Contingency Account	92									
MUGA Account	£7,411.34									
Current Account	£197.49									

	<p>DS mentioned there were car tracks on the pitch and there have been two incidents of a car being driven round the field. SS has put a chain across to try and stop them getting in. Footings need to be dug for the extension and while this is going on we could put concrete posts in.</p> <p>The state of the car park is not good and SS feels it has a lot to do with the re-cycling bin. We have complained to the Parish Council about this before. AS said in the next year or so NHDC are going to revise bin collections because homes are getting more bins so there won't be the same need for a central re-cycling point. SS said he had phoned NHDC who has said that providing the site is not compulsory and if we don't want it we don't have to have it. Consequently, SS proposed we get rid of it. Agreed.</p> <p>Extension - AS had done a CAD drawing of the proposed extension and the committee were very impressed and agreed this was a good basis on which to go forward.</p> <p>SS has spoken to someone who thinks it can be done cheaper than £10,000 which we were originally quoted by Mark Kempton. He has been in touch with NHDC re the planning position and we would need to accurate drawings. AS said John Brooks would be able to provide plans and has said he will do it for free. We could then use these as a basis for quotations. Agreed to ask him to draw up some plans. AS said we would need permission from the Parish Council and he and DS will keep them up to speed on it.</p> <p>Need to check out the availability of grants and where to get them.</p> <p>Gas Board - DS has made contact and someone has been down and looked. They will tarmac the whole area.</p>	<p>AS AS/ DS</p> <p>All</p>
5	<p>Parish Council Matters</p> <p>None.</p>	
6	<p>Events</p> <p>The Bonfire Night Committee met up to discuss how to improve the event going forward.</p> <p>Football Club Formal Dinner - SS said this may now be a hog roast. They will probably make it a day event and throw it open to the public. Probably have the awards at the same time.</p> <p>The Motte & Bailey quiz night in aid of the Club should provide some money too.</p>	
7	<p>Any Other Business</p> <p>AS said the Parish Council are going to re-furbish the cricket strip and have asked if we would we make a contribution as a Club? Decided against doing so as it sets a precedent.</p> <p>Agreed to move the carpet cleaning until the end of the winter. Ianis has offered to clean it for us.</p> <p>Disco Lights - AS will look into this.</p> <p>Hiring - SS if we have extra equipment, i.e. p.a. system and disco lights, marquee, we could also hire them out.</p>	<p>AS</p>

8	Date of Next Meeting	
	Wednesday, 13 February 2013 at 8.00pm	

Chairman

Addresses:

Vicky Gentle	-	vickylawman@hotmail.com
Owain Lister	-	owainlister@btinternet.com
Rosemary Manders	-	rosemary.manders@nhh.org.uk
Dibby Saunders	-	blindfaith@vertiking.freemove.co.uk
Alan Scott	-	alanandcatherinescott@gmail.com
Steve Smith	-	greatgreensteve@hotmail.co.uk

Present: S Smith – Chairman
R Manders – Secretary
D Saunders
A Scott

		ACTION
1	<p>Apologies</p> <p>Apologies from Owain Lister who had emailed to say he was stepping down as Tennis Club representative.</p>	OL
2	<p>Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed and signed</p>	
3	<p>Matters Arising</p> <p>Casuals - SS reported that he has written off the amount owing as we are never likely to get it back.</p> <p>DS reported that Steve Kitchiner has not been down to the club.</p> <p>SS said that the chains he put up seem to be doing the job. AS suggested buying more concrete posts but SS said they are difficult to get hold of and they are expensive. We would need about 7 and they cost £50 each.</p>	
4	<p>Reports</p> <p>Treasurer - SS handed out copies of the balance sheet and said there is a profit of £5,400 and depreciation will be lower this year. Agreed we are responsible for the MUGA cleaning which may come into this year's accounts or may go over to next years.</p> <p>Bar and Bookings - DS said there is a birthday party next Monday but nothing other than that.</p> <p>AS mentioned that a club he had been to only stocked bottled beer and it might be worth our while to consider doing the same. He also said that some super markets do sale or return on beer and it might be worthwhile doing this for some events.</p> <p>Maintenance - SS will remind Steve Kitchener about the skirting if he sees him.</p> <p>Car Park - This will soon need attention and there are a lot of potholes. AS knows someone who will take a look at the problem and give us some idea of what best to do. DS said we need to sort out who is responsible for the car park, the Parish Council or the Club.</p> <p>Extension - AS confirmed that John Brooks will draw up plans to support the planning application. AS confirmed that Mr Brooks is aware of the timescale and will also give us some ideas of how to do the shelf.</p>	<p>SS</p> <p>AS</p>

5	Parish Council Matters DS asked about the re-cycling bin situation. He said there was a meeting the following night and we need a discussion before this to see if we can think of an alternative. SS said that the position of the Club remains unchanged – we would prefer the bin to be sited elsewhere. Unfortunately, NHDC put up notices before they were formally asked to take the bin away.	
6	Events Lea Sports have agreed a date of 15 June.	
7	Any Other Business AS asked if we would host the summer function of the Football League. We have done it before and it was very lucrative. Owain Lister has resigned from the committee and SS has asked him to let the Tennis Club know so they can propose another representative. Trestle Tables - SS said some of these seem to have gone missing. Some have been borrowed and not returned and they will be needed for the Summer Fayre. AS mentioned that the Tennis Club would like a key for the Clubhouse so they could use the toilets. SS said he had given Graeme Low a key.	
8	Date of Next Meeting Thursday, 28 March 2013 at 8.00pm	

Chairman

Addresses:

Vicky Gentle	-	vickylawman@hotmail.com
Rosemary Manders	-	rosemary.manders@nhh.org.uk
Dibby Saunders	-	blindfaith@vertiking.freemove.co.uk
Alan Scott	-	alan@the-familyscott.com
Steve Smith	-	greatgreensteve@hotmail.co.uk

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting held on Thursday, 28 March 2013,
at 8.00pm at 15 Walnut Tree Road, Pirton

Present: S Smith – Chairman
R Manders – Secretary
D Saunders

		ACTION
1	Apologies Apologies from Alan Scott.	AS
2	Minutes of the Previous Meeting The minutes of the meeting were agreed and signed	
3	Matters Arising SS said he has not seen Steve Kitchiner and has not heard from the Tennis Club about a replacement for Owain Lister. <i>(Post Meeting Note: SS has been informed that Simon Maple will be the new Tennis Club representative on the committee)</i>	
4	Reports Treasurer - SS handed out copies of the balance sheet and said there is depreciation to come off of £1920 plus a bill for cleaning the MUGA leaving £2500 profit for the year. Bar and Bookings - DS said the Tennis Club AGM is due, possibly 9 April but this has not been confirmed. There are a few birthday parties which will keep us going and the first cricket match is on 28 April. DS will continue to buy from the Cash and Carry. Maintenance - Car Park - SS has had an email from Rob Bailey who said it would need in the region of £18000 to do it properly. This would not be possible and SS suggested concrete slabs which would cost around £850. These would need to be reinforced but would still be cheaper. Rob will make enquiries re costs etc and DS said we have 20 bags of hard core which could be put down as an interim measure. We will still have to pay out a reasonable amount so we could ask the Parish Council to help out. Maybe on a 50-50 basis as it will cost around £2,500-£3000. SS will ask Rob to investigate further and let us know what he thinks. Extension - John Brooks attended the meeting and went through the plans he had drawn up for the extension. DS asked about the away dressing room floor. Owain Lister was going to come up with a Schedule of Works which would include the changing rooms etc but, unfortunately, this did not materialise. Agreed to firm up price of the extension then the car park then do the changing rooms if possible.	SS

	<p>DS mentioned the guttering. SS felt we could do this ourselves as a working party but will need to know where it drains out. We can look at this in conjunction with the extension.</p> <p>Need to keep an eye on the water in the gents toilets.</p> <p>Agreed we need to keep a running list of maintenance items at the bottom of the minutes so things do not get overlooked.</p>	
5	<p>Parish Council Matters</p> <p>We will keep them abreast of the extension and the car park.</p>	
6	<p>Events</p> <p>Summer Fayre - AS has taken over as Chairman because SS stood down.</p> <p>An open meeting was held at the Motte & Bailey to see what people wanted. The majority wanted more activities for children rather than bric a brac stalls and it was decided to cancel the air display to allow more money to be spent on activities. However, there was a large section in favour of keeping this so it will go ahead and entry price will be reduced.</p> <p>The Club will get the profits from the bar and also the raffle and the rest will go to the Summer Fayre.</p>	
7	<p>Any Other Business</p> <p>Don Castle's grandson wants to put a bench at the recreation ground to commemorate his grandfather. This will need to be passed to the Parish Council but agreed that the committee have no objection to this. SS said we would like to meet him to see where it will go.</p> <p>SS has been contacted by someone who want to do a Stock car Rally between 4.00-8.00pm on 8 August for the RNLI.</p>	
8	<p>Date of Next Meeting</p> <p>Thursday 16 May 2013 at 8.00pm</p>	

Chairman

Maintenance List:

Away dressing room floor needs attention.

(Owain Lister was going to come up with a Schedule of Works which would include the changing rooms etc but, unfortunately, this did not materialise)

Extension

Car park

Changing rooms

Guttering.

(SS suggested a working party and we can look at this in conjunction with the extension.)

Water in the gents toilets.

Addresses:

Vicky Gentle	-	vickylawman@hotmail.com
Rosemary Manders	-	rosemary.manders@nhh.org.uk
Simon Maple	-	simon.maple@networkrail.co.uk
Dibby Saunders	-	blindfaith@vertiking.freemove.co.uk
Alan Scott	-	alan@the-familyscott.com
Steve Smith	-	greatgreensteve@hotmail.co.uk

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting Held on Monday, 20 May 2013
at 8.00pm at the Clubhouse

Present: S.Smith – Chairman
D.Saunders
A.Scott
S.Maple

		ACTION
1.	Apologies R.Manders	
2.	Minutes of the Previous Meeting The minutes of the meeting were agreed.	
3.	Matters Arising There had been no word recently from Don Castle's grandson about the bench. SS will follow up.	SS
4.	Reports Treasurer The treasurer presented income sheets up to March 31 st (complete but unaudited) and for the current year to-date. SS still has to deliver the 2012-13 accounts to Brian Manders for auditing. The report showed a profit for the 2012-13 year of £2,245 and profit for the current year of £285, which included some invoicing for Summer Fair 2013 program adverts. The figures were in line with expectations and there were no extraordinary items to discuss. Bar and Bookings The Bookings Diary was unavailable, but DS said that there were very few entries at present. (Lea Sports have 2 presentation events and there were a few small parties). Bar prices were generally agreed to be OK, with perhaps a small increase in chocolate items called for. Stock levels were now OK and there were 2 small Greene King invoices to be settled. DS will stop buying crisps as they go out of date too quickly. The wine stock was thought to be reasonable. A complaint had been received from the Cricket Club about a double booking with Helen Springer on a Saturday in May. DS said the double-booking was regrettable, but the Springer booking had been taken before the cricket fixtures were published and it was thought best to let it stand. There are no more impending clashes.	SS
5.	Maintenance SS had enlarged on the schedule of maintenance published with the last minutes. This is attached, with comments	
6.	Parish Council Matters AS explained that the Council had some Section 106 money available which could be set against the costs of the extension and additional floodlighting. It was agreed that we would get prices for both and submit	

	<p>them to the PC as a combined project. SS will speak to Mark at Current Solutions about the lights and AS will discuss the extension with John Brooks. SS had received a price from Oak Developments for the extension of £19,600 (+VAT) which it was agreed was excessive. SS is awaiting another price through a contact at Lea Sports.</p> <p>A 'skate park' is being proposed by the PC, possibly to be sited behind the small grandstand. We await more information on this.</p> <p>A Village Youth Club may be re-formed and might want to use the clubhouse if other options, such as the Methodist Hall, are unavailable. SS explained that the problems last time revolved around inadequate supervision of the Club and lots of minor damage to fixtures and fittings. It was agreed that in principle the Club was there to provide a service to the community and would therefore be available to a Youth Club, provided that the above matters and the subject of compensation were properly addressed.</p>	SS AS SS
7.	<p>Events</p> <p>The main event on the horizon is the Summer Fair on 13th July.</p> <p>Bar staff are required from 12.30 until possibly 7.30 or 8 pm.</p> <p>Date for the Candlelight Picnic was set for August 17th. AS will approach Kev and SS will speak to Irina about music.</p>	DS AS/SS
8.	<p>Any Other Business</p> <p>A date was set for the Annual General Meeting for Wednesday July 17th.</p> <p>DS provided a cricket club shirt for framing. SS said that he had a Tennis Club shirt, but that the club name was on the reverse. SM to check whether this is acceptable, or whether the tennis club wish to provide an alternative.</p> <p>Football Marathon (Phil Turner). This is a 24-hour event due to take place on Saturday June 29th/Sunday June 30th. AS will ask whether bar staff are required.</p> <p>SS said he had been offered a dishwasher. DS will collect in June from Bicester.</p>	 SS SM AS DS
9.	<p>Date of Next Meeting</p> <p>Wednesday June 26th at 8.00 pm.</p>	

Chairman

Maintenance Schedule of Works

Ref	Detail	Cost	Action	Notes
Car Park	Resurface Repair/resurface	£23k < £10k	Too expensive Contribution from PC? R. Bayley investigating	Rob Bayley is continuing to look at alternative solutions.
MUGA cable	Re-route MUGA cable to safe line	?	Awaiting quote	SS had received a price of >£3k for digging a trench and installing bollards & cable. This was too much. SS will speak to Darren Simmons about taking on the work.
Bollards	Install concrete bollards along line as above	?	Ditto	Another wooden bollard has been broken off recently.
Extension	Kitchen extension	< £5k	Planning consent to be sought. Pricing to be agreed.	AS will meet J. Brooks again and deal with any planning application. Aiming to complete before the next football season.
Guttering	Deep-flow guttering	?	Include in extension build	
Changing rooms	Lay new flooring	c. £1200	Hold	
Gents' toilets	New sinks/taps	?	Hold	
Ladies' toilets	Heating	?	Hold	
Exterior paintwork	Refresh	c. £30	SS – in progress	
Shed	Clear & repair interior	?	Skip?	Discuss at June Meeting.
Bike racks	Install near 'players' entrance'	£23 – 5 bikes	Quote required.	AS felt that there may be PC cash available. SS to get prices.
Phone line	Phone line broken	-	Complete.	Now fixed at no cost.
Bench	Bench outside main entrance	-	DS	
MUGA	Repair/replace surface	? £4k / £9k	Clarify costs & work. DS to provide SM with contact details for Anglia & Midland. SM to follow up both companies.	SS presented a copy of work completed and quoted for from TCM, who had cleaned the tennis courts. Clarification was required as to the life of any 'binding' repair work, and that the quotation provided was the correct one for our site. Also the life and total cost of any replacement should be established.
Chairs	Purchase replacements.	?	Hold	

Present: S.Smith – Chairman
D.Saunders
A.Scott
S.Maple

	ACTION
1. Apologies R.Manders	
2. Minutes of the Previous Meeting The minutes of the meeting were agreed.	
3. Matters Arising The promised dishwasher had not materialised, but we were given a fridge.	
4. Treasurer's Report We were a couple of hundred pounds in the red so far this year. DS has around £2k in cash, which he will use for Summer Fair floats etc..	
5. Bar, Bookings and Events The following events were booked: <ul style="list-style-type: none"> • McConnellogue Party 28/06 • World Record Football Event 29/06 – 30/06 • Summer Fair 13/07 • Timpsons Football Tournament 21/07 • Christening 28/07 • RNLI Vintage Car Rally 08/08 • Candlelight Picnic 31/08 <p>The question of bar staff and stocks were discussed in relation to these events. SS said that the football Club will share the cost of crisps etc once the season starts.</p> <p>World Record Event: runs from 9 am Saturday to 9 am Sunday. Bar staff volunteers will be required. AS will sort car parking. No tea/coffee required for this.</p> <p>SS will contact Kate at the pre-school re her offer of bar staff in return for collecting tins on the bar. We are generally in favour of the offer provided staff have training in use of till, pumps, etc and a designated person is responsible for the staff.</p> <p>Summer Fair – DS will confirm situation re bar staff after the coming weekend. DS confirmed we have enough plastic glasses for the Community Games. Floats are required for gate, speed football, raffle and Pimm's tent. SS has buckets for cash takings.</p> <p>Timpsons – around 140 people expected between noon and 6 pm. Bar staff required between those times. SS to finalise food prices from Motte & Bailey and will invoice Timpsons direct. A portion will go to Lea Sports for use of pitches, goals, nets and corner flags.</p> <p>RNLI event. Will run from 4 pm to 9 pm. Bar staff required between those</p>	AS SS DS DS DS

	<p>times. Charge of £40 will be made.</p> <p>Candlelight Picnic. Starts at 8 pm. DS will ask cricket if they can start at 12. Bar staff required in the evening. SS will contact Harry Thompson (Sharp's Hooter)</p> <p>SS will increase beer prices by 10-20p before these events. Can James Maple advise on our pricing in general? SM to ask.</p> <p>Damage to table after a recent event: it was accepted that it is difficult to prove liability for damage, but we agreed to ask for a deposit for certain 'high-risk' events (e.g. teenage birthday parties). SS will check the School's Hiring Policy to see if we can use similar. If damage occurs we need photographic evidence and to contact the hirer as soon as possible.</p>	<p>DS</p> <p>DS</p> <p>SS</p> <p>SS SM</p> <p>DS SS</p>
6.	<p>Maintenance</p> <p>See Appendix.</p> <p>Darren Saunders had installed the concrete posts and the MUGA cable had been moved. Rob Bayley was still trying to get some road planings to cover that area of the car park.</p> <p>With regard to the extension: a quote promised to SS had not yet appeared. John Brooks will update his drawings after taking advice. Any build must be agreed with the NHDC local building control officer. We need to finalise the cost and the PC's contribution (likely to be £1.5k - £2.5k).</p> <p>Mark from Current Solutions needs to examine the broken MUGA light in more detail. SS hopes to arrange with Darren to use his digger as a hoist.</p>	<p>SS</p>
7.	<p>Parish Council Matters</p> <p>SS had received a draft proposal from Richard Easterbrook for a new simplified licence between PC and PSSC. SS had suggested some small amendments and RE was going to re-draft the document.</p> <p>The Youth Council were pressing ahead with their projects. They were grateful to PSSC for the offer of a (properly-supervised) Youth Club. This may happen in the New Year.</p>	
8.	<p>Any Other Business</p> <p>AS has some cable covers which he has donated to the Club. Thanks to AS for this.</p> <p>SS asked Cricket Club and Tennis Club to provide a list of keyholders, both for insurance and our own purposes.</p> <p>SM confirmed that the Tennis Club were happy for the reverse of their shirt to be framed.</p>	
9.	<p>Date of Next Meeting</p> <p>After AGM Monday July 17th at 8.00 pm.</p>	

Maintenance Schedule of Works

Ref	Detail	Cost	Action	Notes
Car Park	Resurface	£23k	Too expensive	
	Repair/resurface	< £10k	Contribution from PC? R.Bayley investigating	Rob Bayley is continuing to look at alternative solutions.
MUGA cable	Re-route MUGA cable to safe line	c.£1k	Complete	D.Simmons had dug a trench for the concrete posts and cable.
Bollards	Install concrete bollards along line as above	£300	Ditto	Ditto
Extension	Kitchen extension	?	Planning consent to be sought. Pricing to be agreed.	J.Brooks will amend his plans, then we will seek new prices.
Guttering	Deep-flow guttering	?	Include in extension build	
Changing rooms	Lay new flooring	c. £1200	Hold	
Gents' toilets	New sinks/taps	?	Hold	
Ladies' toilets	Heating	?	Hold	
Exterior paintwork	Refresh	c. £30	SS – in progress	
Shed	Clear & repair interior	?	Skip?	To take place in the Autumn.
Bike racks	Install near 'players' entrance'	£23 – 5 bikes	Quote required.	AS felt that there may be PC cash available. SS to get prices.
Bench	Bench outside main entrance	-	DS	
MUGA	Repair/replace surface	? £4k / £9k	Clarify costs & work.	SS presented a copy of work completed and quoted for from TCM, who had cleaned the tennis courts.
			DS to provide SM with contact details for Anglia & Midland. SM to follow up both companies.	Clarification was required as to the life of any 'binding' repair work, and that the quotation provided was the correct one for our site. Also the life and total cost of any replacement should be established.
Chairs	Purchase replacements.	?	Hold	

Present: S.Smith – Chairman
S.Maple
D.Saunders
A.Scott

	ACTION
<p>1. Apologies</p> <p>R.Manders</p>	
<p>2. Minutes of the Previous Meeting</p> <p>The minutes of the meeting were agreed.</p>	
<p>3. Matters Arising</p> <p>None</p>	
<p>4. Treasurer's Report</p> <p>Monies from the Summer Fair are not yet represented in the accounts. DS has over £7,000 to pay into the account.</p>	
<p>5. Bar, Bookings and Events</p> <p>The following events have now taken place:</p> <ul style="list-style-type: none"> • McConnellogue Party 28/06 • World Record Football Event 29/06 – 30/06 • Summer Fair 13/07 <p>Still to come</p> <ul style="list-style-type: none"> • Timpsons Football Tournament 21/07 • Christening 28/07 • RNLI Vintage Car Rally 08/08 • Candlelight Picnic 31/08 <p>The World Record attempt was successful and ran for 24 hours. The Summer Fair took place on a very hot day which, perversely, affected the takings for some events as people sheltered from the heat. Nevertheless the event had been very successful and no adverse comments had been heard.</p> <p>Timpsons – around 140 people expected between noon and 6 pm. Bar staff required between those times. (Pre-school). Motte & Bailey will present a finger buffet around 4.30 pm. Lea Sports will mark pitches on Saturday 20/07/13..</p> <p>RNLI event. Will run from 4 pm to 9 pm. Bar staff required between those times. Charge of £40 has been made.</p> <p>Candlelight Picnic. Starts at 8 pm. Bar staff required in the evening. Confirmed so far: Irina Sexton, Harry Thompson, James Maple. SS will ask Harry if he has a PA and SM will ask James if he has his own equipment.</p> <p>SS is still to create a booking form and conditions of hire (possibly on website). DS will use his discretion as to its use when taking bookings.</p>	<p>SS</p> <p>SS/SM</p> <p>SS</p>

	We will consider holding an event in the Autumn (quiz?) and possibly a music event in January.	
6.	<p>Maintenance</p> <p>See Appendix.</p> <p>SS had arranged delivery of road planings through Mick Goddard.</p> <p>With regard to the extension John Brooks had updated his drawings after taking advice AS will get a quote from a local builder</p> <p>MUGA costs: Alan Wetherill has suggested that it will cost £20k to resurface the MUA, although it is currently in good condition.</p> <p>Mark from Current Solutions needs to examine the broken MUGA light in more detail. SS to speak to him re options.</p> <p>DS will have another go at the bench.</p> <p>Is petanque feasible?</p> <p>Shed clearance = SS to assess work involved.</p> <p>Chairs – SM will attempt repairs.</p>	<p>AS</p> <p>SS</p> <p>DS</p> <p>SS</p> <p>SM</p>
7.	<p>Parish Council Matters</p> <p>The PC is in discussion with the Shadbolts re maintenance of the entrance drive.</p>	
8.	<p>Any Other Business</p> <p>SS to ask if the carpet can be cleaned.</p>	SS
9.	<p>Date of Next Meeting</p> <p>Wednesday August 14th at 8.00 pm.</p>	

Chairman

Present: S Smith – Chairman
V Gentle
R Manders
S Maple
D Saunders
A Scott

[illegible]

Greene King, but turnover has been good.

SS handed round the balance sheet and went through the items. He said that the Pimms at the Summer Fayre had been included in the bar income.

Balances are as follows:

Current Account	1773.20
Savings Account	17248.47
MUGA Account	8022.21
Contingency Account	<u>0.92</u>
Total	<u>£27,044.80</u>

+ £1,000 bar float and debtors

Bonfire Night - We have just paid the deposit of £330.

Expenditure is about the same but we have spent more on the car park. SM said one of the netball posts has disappeared and SS confirmed these were the property of the netball team anyway.

As far as bad debts are concerned, one cheque has bounced and we have not been able to get back the money. Depreciation is around about the same as last year.

Bar and Bookings - DS said that the bar seems to be fine apart from a surplus of stock due to the Summer Fayre. However, he got rid of a barrel to the Fox. The new bar staffing arrangements are going well.

Re bookings, there is a christening party on Sunday, 8th and a large party on 24th. Helen Springer has booked three dates, 14 September, 9 and 16 November.

The Pre-School group have volunteered to do the bar unpaid. It was agreed that what they would have got paid would go to the Pre-School so they cannot be classed as employees.

Public Liability Insurance and Employers Liability Insurance - There was a discussion on this as SS feels we are paying too much and its not clear exactly what it covers. It is also not clear what the Parish Council's insurance covers. AS was adamant we did need this cover and agreed to look into clarifying the insurances.

AS

The Icknield Way Association AGM is on 28 September from 10.00 to 5.30pm.

There is a First Aid Course booked for 18 September and DS has said they can hire the clubhouse for free.

With regard to the Jackie Cumberland party, VG confirmed the Pre School cannot supply bar staff. SS will try to find replacements but they will need to be experienced as it will be a big party. Jackie may want to hire our marquee so we need to clarify who would put it up and take it down.

SS

Events - Candlelight Picnic - The PA system will be available and three people have agreed to appear. AS said he knew of two more people and would email the names to SS.

AS

Agreed to discuss the possible quiz in the autumn at the September meeting.

	<p>Maintenance - AS had got a quote of £11,000. He then asked for another quote to exclude ground works but has heard nothing as yet.</p> <p>SS has been quoted £8,500 including VAT by HJW Windows & Conservatories. There is a possibility that we could get the kitchen plumbing done by someone in the football club. SM suggested ordering through the Parish Council in order to avoid paying the VAT. SS will look into this and report back. AS said we still need to apply for planning permission and SS said we also need confirmation of the Parish Council contribution. However, before this can be sorted out we need quotes. We may possibly be able to get £1,500-2,000 but this is not definite.</p> <p>Patanque - AS knows some people who might be interested in doing it and taking it forward. There is a league which we can possibly join.</p> <p>DS said theres a hole in the roof of the gents toilet where Steve Kitchiner did the work. SS will have a look at it.</p> <p>Dishwasher - DS said this needs to be replaced and has done for some time.</p> <p>VG mentioned that someone had pointed out that the bollards in the car park are loose and if it rains they will become even worse. They will eventually be concreted in.</p> <p>MUGA - The tennis club have replaced one of the net winders but now a pair of posts need replacing because the lugs that set the net height have broken off as a result of the posts being removed and replaced repeatedly. SM asked who would pay for this and if it could be done through the Parish Council to avoid the VAT. SS confirmed it would be the Tennis Club who would pay for the posts and they would need to approach the Parish Council direct re the VAT question.</p> <p>Shed - SS confirmed there was only one wall left to paint.</p>	<p>SS</p> <p>AS</p> <p>SS</p>
5	<p>Parish Council Matters</p> <p>Nothing .</p>	
6	<p>Any Other Business</p> <p>The shirts have been sent off for framing.</p> <p>AS asked if we have bar staff for the Candlelight Picnic and VG confirmed this is the case.</p>	
7	<p>Date of Next Meeting</p> <p>Thursday 19 September 2013 at 8.00pm</p>	

Chairman

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting on Thursday, 19
September 2013, at 8.00pm at the Club House

Present: S Smith – Chairman
R Manders
S Maple
A Scott

Attendee: D Bailey

ACTION

	<p>SS introduced Diane Bailey from the Parish Council who had come along to the meeting to discuss a proposed Youth Club. This is a project which the Youth Council would like to get off the ground and they are currently trying to raise funds to refurbish the Methodist Hall as a venue. It is estimated that the refurbishment will take 12-18 months and the Youth Council would like the Youth Club to begin as soon as possible. They are trying to find temporary accommodation and were wondering if the Sports & Social Club would consider having the Youth Club in the clubhouse.</p> <p>Diane explained that they have advertised for a paid Youth Leader and are also recruiting helpers. A Youth Leader has shown interest in running the club and it is proposed that, to begin with, it would run once a month beginning January 2014 at the earliest.</p> <p>The Youth Council would like to run two overlapping sessions beginning with the younger children at 6.00 and finishing at around 9.30-10.00pm for teenagers up to around 16-17. They would also like, if possible, to keep some equipment at the clubhouse.</p> <p>If the committee agrees to have the youth club at the clubhouse then the situation would be reviewed regularly. SS said we do have concerns after the last Youth Club but Diane felt that employing a paid leader would ensure that the club was run properly. AS commented that feedback from parents had been very good and they would be happy to have a rota of helpers.</p> <p>SS said there had been a small financial contribution from the last Youth Club and Diane agreed with this and asked SS to let her know the figures. It was agreed that the committee would not be opposed having the Yought Club and Diane asked which night would be best. She mentioned that Friday night had been a popular choice with the kids and it was agreed this would suit the Sports & Social Club.</p> <p>Diane said the Youth Council are also keen to provide a skate board ramp on the recreation ground and have raised about £500 towards this. At the moment there are no thoughts on where it should go.</p> <p>There was also a suggestion of an orchard and SS confirmed we would be very happy for this to happen.</p>	SS
1	<p>Apologies</p> <p>VG sent her apologies</p>	

2	Minutes of the Previous Meeting The minutes of the meeting were agreed and signed	
3	Matters Arising Shed clearance - SS said he had had second thoughts about getting rid of the blue chairs as they proved very useful for the Candlelight Picnic. However, we do need to check out the shed anyway and probably get rid of the old marquee we acquired. Chairs - SM said there were two options for fixing the chairs and he will try both out and report back. The hole in the gents toilet was in the corner of the toilet and SS has put some timber in there and blocked up the gaps. He has asked James Gentle to look into where the water on the floor is coming from but James has not yet confirmed the outcome.	SM SS
4	Reports Treasurer - SS said there was not much movement in the past few months. The cricket affiliation fee has been paid. Balances are as follows: <div style="float: right; width: 60%;"> Current Account 4310.21 Savings Account 17248.47 MUGA Account 8022.21 Contingency Account 0.92 <hr style="width: 100%;"/> Total £29,581.81 </div> Bar and Bookings - No report as Dibby did not attend. Public Liability Insurance and Employers Liability Insurance - SS said this was not due until December but AS felt it was worth phoning round for quotes. He has asked the Parish Council about group cover but this is not applicable as we are a separate legal entity. SS said he will ask for quotes from various people. Till - SS said he has bought a new till from Form IT Solutions at a cost of £167.95. Form IT had kindly agreed to pay the VAT and we are grateful to them for their generosity. Events - The Candlelight Picnic was a great success but the PA system was not good enough for the job and we need to invest in a better one. SS said he will ask Mahesh what he can provide and we might also get a mixer. Because of the large attendance we ran out of tables and chairs so we will probably have to consider borrowing more next year. Maintenance Kitchen Extension - SS had a meeting with HJW Windows and Conservatories and requested a quote asap but this only arrived two days ago. He has also had a quote from Timber Works for £6,700 plus VAT which may not include for electrics and plumbing. Hillbank Property Services have quoted £8,500 including VAT. We need to apply to the Parish Council and NHDC for grants of £1500 and £1000 respectively and AS confirmed we should get the grant from the Parish Council.	SS SS AS

	<p>SS proposed we should therefore go ahead with the extension.</p> <p>This was agreed unanimously.</p> <p>We now need to start the planning application and AS said this needs to come from the Parish Council. He confirmed he will sort it out.</p> <p>MUGA – SM said the Tennis Committee will consult with the Parish Council since there is a potential funding gap in a few years time.</p> <p>Missing lights - Need to know the lamp type before hiring towers to go up there. DS might know or Current Solutions should know as they put them in. AS said it should be done at the same time as the new lighting pole.</p>	AS
5	<p>Parish Council Matters</p> <p>Access to recreation ground – Peter Shadbolt has agreed to re-surface part of the access road and has asked for available dates. Preferably Monday but Tuesday or Wednesday if necessary. Agreed</p>	
6	<p>Any Other Business</p> <p>AS mentioned there was no soap in the toilets and no dishclothes in the kitchen. Normally this is all there but not recently.</p>	
7	<p>Date of Next Meeting</p> <p>Thursday 17 October 2013 at 8.00pm</p>	

Chairman

Addresses:

Vicky Gentle	-	vickylawman@hotmail.com
Rosemary Manders	-	rosemary.manders@nhh.org.uk
Simon Maple	-	simon.maple@networkrail.co.uk
Dibby Saunders	-	blindfaith@vertiking.freemove.co.uk
Alan Scott	-	alan@the-familyscott.com
Steve Smith	-	greatgreensteve@hotmail.co.uk

	<p>Events -</p> <p>Bonfire Night - The organisation is being handled by the sub-committee.</p> <p>Lorna Sexton has proposed having a curry night at the club. She would take the profit from the food and we would have the bar profit. SS will talk to her about it and suggest a night in February.</p> <p>SS suggested having a music night in middle to late January – possibly Saturday, 11 January with free entry. DS said he has let the place for band practice to Steve Clark for free on condition we may call in the favour. AS will try and drum up a few bands for the night as well.</p> <p>SM said that the Tennis Club is planning to hold a tournament on 10 November which may include a children's tournament in the morning. SS said Sunday mornings may be a problem. AS suggested opening the club for this in the afternoon.</p> <p>Maintenance</p> <p>Kitchen Extension - The plans have now gone in and it will take approximately 4 weeks before we hear anything. SS is having a meeting with Simon Stimpson from Timber Works.</p> <p>AS said there may be funding available which was going to be for the Methodist Hall. The money needs to be used before March 2014 and, as its unlikely the Methodist Hall will be able to make use of it before then, it could be re-directed to the Sports & Social Club. We would, however, need to keep some of it to give back to the Methodist Hall project.</p> <p>AS asked if we could let the other companies who quoted know they had been unsuccessful. Agreed and RM will write to them and SS will provide the addresses.</p> <p>Bench - Agreed this needs to be disposed of.</p> <p>SS has fixed the gap between two shutters and also the heater in the Away dressing room.</p> <p>SS has got the mixer plus two new mikes and Mahesh has showed us how to work it. He has also provided a special box to keep the mikes in. Agreed it will need someone from the committee to put it all away after its been used.</p>	<p>SS</p> <p>DS AS</p> <p>RM</p>
5	<p>Parish Council Matters</p> <p>Access to recreation ground – Driveway has been partially re-surfaced</p>	
6	<p>Any Other Business</p> <p>The MUGA light still not working. Arrangements have been to replace the lamp once we know what type it is. DS may have a note of it and he will try and find out. SM wondered why the bulbs go so quickly but, apparently, its not the bulb but the control unit. A company called Peacocks in Shefford have been recommended so SM will contact them about it.</p> <p>DS asked about the dishwasher and if we were going to replace it. SS said we should buy a new one once the extension has been built.</p>	<p>DS</p> <p>SM</p>

7	Date of Next Meeting	
	Thursday 21 November 2013 at 8.00pm	

Chairman

Addresses:

Vicky Gentle	-	vickylawman@hotmail.com
Rosemary Manders	-	rosemary.manders@nhh.org.uk
Simon Maple	-	simon.maple@networkrail.co.uk
Dibby Saunders	-	blindfaith@vertiking.freemove.co.uk
Alan Scott	-	alan@the-familyscott.com
Steve Smith	-	greatgreensteve@hotmail.co.uk

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting Held on Thursday, 21 November 2013
at 8.00pm at the Clubhouse

Present: S.Smith – Chairman
S.Maple
D.Saunders

		ACTION
1.	Apologies R.Manders, A.Scott	
2.	Minutes of the Previous Meeting The minutes of the meeting were agreed.	
3.	Matters Arising <ul style="list-style-type: none"> Eight chairs had been purchased. Although not identical to the existing ones, they were acceptable. The problems with the gents' loo had been fixed temporarily. DS has asked J.Gentle to carry out a permanent fix. MUGA light: DS will let SM have details of the wattage. Peacocks in Shefford will repair the light, but recommend a replacement of the control gear. 	DS SM
4.	Treasurer's Report <p>The accounts today show a profit of just under £6k. Expenses we know about prior to the year end (31/03/2014) are: MUGA Cleaning c£700; Dépreciation c£1,300; Insurance £132; Electricity £568; TV Licence £50; Cleaning £204. (Total c£3k).</p> <p>Balances are:</p> <ul style="list-style-type: none"> Current a/c £1,701.06 Savings a/c £17,250.19 MUGA a/c £8,023.20 Contingency a/c £0.92 TOTAL £26,975.37 <p>DS is also holding £5k in cash.</p>	
5.	Bar, Bookings and Events <p>Bar not doing much currently – Sunday lunchtimes are quiet at the moment. Springer Saturdays: 23/11/13, 30/11/13, 07/12/13 Pre-school booking 06/12/13 50th birthday 14/12/13</p> <p>May need to purchase new bar mats (c£20).</p> <p>Bonfire Night: good profit despite the wind. Sub-committee has had a de-brief meeting.</p> <p>Music night on 11/01/14 will go ahead. Can AS find some bands?</p> <p>Feb/March: Lorna's food night, plus fish and chip quiz. Details tba.</p>	DS AS SS
6.	Maintenance Planning permission had been granted for the extension. SS has	

	<p>contacted Timberworks and is awaiting timings from them. AS reported that the PC are actively trying to secure additional funding for the extension and the football training lights, but things were moving slowly.</p> <p>Mice: DS has been laying traps with some success and SS has put down some bait in the storeroom.</p> <p>Showers: the showers failed completely on 17/11/13. SS has had Mick Hehir take a look and he has found that the mixer valve is blocked/faulty. He will investigate the cost of a new one.</p> <p><i>Post meeting note: Because the valve is an unusual size (28 mm) a new one will cost £396, plus fitting of between £45 and £75.</i></p> <p>Ladies loo: is one of the seats broken? Also a request was received after bonfire night for paper towels as the fabric ones had become too wet to use.</p> <p>Car park is showing a number of potholes again. We may need to purchase some material for the worst ones.</p> <p>Flower border: Chris Saunders may have some plants. Also offers from Carole Brown and Peter Williams.</p> <p>Helen Springer may have some shelving we can have for the shed.</p> <p>Gazebos: AS was not successful with his E-Bay bid (the final price was > £330). We may be able to make one good event shelter from the existing two. The white gazebo is dead. We will need to purchase some: DS will monitor E-bay. Can AS advise where he purchased the existing orange one?</p> <p>Dishwasher – we will try to sell on E-Bay.</p> <p>Do we need a skip? SS was not sure there was a need and will check. He will also dismantle and dispose of the broken chairs. (<i>Now done</i>).</p> <p>Are the bike racks the subject of the 106 application. DS thought so, but would check.</p>	<p>DS</p> <p>SS</p> <p>DS AS</p> <p>SS</p> <p>DS</p>
7.	Parish Council Matters	
	The rabbits are going to be gassed. No date yet.	
8.	Any Other Business	
	<ul style="list-style-type: none"> Insurance Renewal: SS had received a renewal from A-Plan at £695 and a competitive price at £396 for double the amount of Public Liability Insurance (£2m instead of £1m). SS has approached A-Plan to see if they can improve their costs. Tennis: the men's tournament final is on 23/11/13. There have been some requests for more tennis coaching. An external company offers this facility with pro coaches. The tennis club may need more confirmed slots, plus this raises the question of future maintenance of the courts again. The Committee felt that more slots could be made available and confirmed that as far as they were concerned there were no restrictions on members from outside the village. SM will produce an outline of the tennis club's plans by the next meeting, including the prospective future costs of re-surfacing the courts. SS will then set these concerns out in a letter to the Parish Council for further discussion. A request had been received for Phil Turner to use the club for 	<p>SS</p> <p>SM</p>

	some fitness sessions when the weather is bad outside. We have no objections provided DS is advised of dates in advance.	
9.	Date of Next Meeting Tuesday December 17th at 8.00 pm.	

Chairman

PIRTON SPORTS AND SOCIAL CLUB
Minutes of a Meeting Held on Tuesday, 17 December 2013
at 8.00pm at the Clubhouse

Present: S.Smith – Chairman
S.Maple
A.Scott

		ACTION
1.	Apologies D.Saunders	
2.	Minutes of the Previous Meeting The minutes of the meeting were agreed.	
3.	Matters Arising <ul style="list-style-type: none"> • The showers are now fixed (see detail below) • Old gazebos – SM & SS will try to take the old gazebos to the local tips over the coming days. • Skip – not considered necessary at present • Insurance – it was agreed to add Employers' Liability Insurance at an extra cost of £66 • MUGA cost details – SS to write to PC suggesting tri-partite talks! 	SS/SM SS SS
4.	Treasurer's Report The showers have been repaired but required new mixer valve and pump, totalling £836 + fitting. This will be capitalised and depreciated over 5 years. (The pump has a 3-year guarantee). There have been reports that Timberworks are in financial difficulties. Simon Stimson has told SS that it will not affect work on the extension. The £1k grant from NHDC towards the extension has not yet been received. Balances are: <ul style="list-style-type: none"> • Current a/c £154.57 • Savings a/c £16,751.91 • MUGA a/c £8,024.20 • Contingency a/c £0.92 • TOTAL £24,931.60 DS is also holding around £4k in cash.	
5.	Bar, Bookings and Events DS had sent the following list of bookings: (note that Lorna Sexton now does not want the clubhouse on January 4 th) Thursday Dec 26 th – Boxing Day Run Tuesday Dec 31 st – For Kelly Cooper (no details yet; may not happen) Sunday Jan 5 th – 2.00 – 6.00 Child's birthday (NB football in morning) Saturday Jan 11 th – Music Night Saturday Jan 18 th – 40 th Birthday (7.30 – midnight) (2 bar staff required) As mentioned above, volunteers will man the bar for the music night to reduce cost. Up to £150 allowed for bands.	DS

	<p>Boxing Day (SS not available): Aisling Turner will help, AS can help set up, Clare Pipe can help, SM & DS also to help out? Float needed – DS (sales in round pounds) Dil will borrow Club's PA.</p> <p>This is the last year that the run will be in aid of the PSA, so it was hoped that with greater co-operation more of the proceeds would come the way of the PSSC next year. AS having on-going discussions.</p> <p>Feb/March: Lorna's food night, plus fish and chip quiz. More discussion needed on the format of a 'food night'</p>	<p>AS SM/DS DS</p> <p>AS</p>
6.	<p>Maintenance</p> <p>S.Stimson has applied for the relevant Building Control permission for the extension. It was hoped that this would be through by about Christmas to enable work to continue.</p> <p>Ladies loo: is one of the seats broken? Also a request was received after bonfire night for paper towels as the fabric ones had become too wet to use. <i>(Carried forward from last meeting)</i></p> <p>Car park is showing a number of potholes again. We may need to purchase some material for the worst ones. <i>(Carried forward from last meeting)</i></p> <p>Flower border: Chris Saunders may have some plants. Also offers from Carole Brown and Peter Williams. <i>(Carried forward from last meeting)</i></p> <p>Helen Springer may have some shelving we can have for the shed. <i>(Carried forward from last meeting)</i></p> <p>Gazebos: AS has identified 2 gazebos suitable for our purposes: One similar to the PSA gazebo: 30 mins to erect; 9m x 4m with sides; £375 A pop-up gazebo 6m x 3m; sturdy; £189. AS will purchase these shortly.</p> <p>AS thought the bike racks were not the subject of the 106 application, but of a different grant.</p> <p>SS to contact Stuart Izzard at NHDC to chase grant and to clarify planning needed for lighting pole. SS will follow up.</p>	<p>DS</p> <p>SS</p> <p>AS</p> <p>SS</p>
7.	<p>Parish Council Matters</p> <p>The situation with the rabbits has become confused. Rodney Marshall knows someone who will try ferrets. Permission has been sought from Michael Hill to access his land. Our position is unchanged in that we would like some action against the rabbits.</p>	
8.	<p>Any Other Business</p> <ul style="list-style-type: none"> None 	
9.	<p>Date of Next Meeting</p> <p>Tuesday January 21st at 8.00 pm.</p>	

Maintenance Schedule of Works

Ref	Detail	Cost	Action	Notes
Car Park	Resurface	< £10k	Contribution from PC? R.Bayley investigating	Rob Bayley is continuing to look at alternative solutions. Some emergency repairs to potholes may be needed in the short term.
Extension	Kitchen extension	c£7k	Building Control permission sought.	Simon & Owen to advise on timings and to give a price for an extra canopy.
Guttering	Deep-flow guttering	?	Include in extension build	
Changing rooms	Lay new flooring	c. £1200	Hold	
Gents' toilets	New sinks/taps Toilets	?	Hold J.Gentle repairing?	- Need to confirm repair.
Ladies' toilets	Heating Broken seat? Paper towels?	?	Hold DS to confirm DS to confirm	
Shed	Clear & repair interior	?	Ask H.Springer about racking availability.	Some racking may be available to improve storage. Gazebo's have been thrown out. Needs a clear up once racking is available. (SS has partially cleared the area between the club and the beer cellar)
Bike racks	Install near players' entrance	£23 – 5 bikes	Quote required.	DS to check whether the PC will provide cash for this.
Bench	Bench outside main entrance	-	DS	
MUGA	Repair/replace surface	? £4k / £9k	Discuss costs with PC.	SS to approach Parish Council to arrange a discussion of Simon Maple's Costing Document.

Maintenance Schedule of Works

Ref	Detail	Cost	Action	Notes
Car Park	Resurface	< £10k	Contribution from PC? R.Bayley investigating	Rob Bayley is continuing to look at alternative solutions. Some emergency repairs to potholes may be needed in the short term.
Extension	Kitchen extension	c£7k	Planning permission now granted.	Timberworks to advise on timings and to give a price for an extra canopy.
Guttering	Deep-flow guttering	?	Include in extension build	
Changing rooms	Lay new flooring	c. £1200	Hold	
Gents' toilets	New sinks/taps	?	Hold	
Ladies' toilets	Heating	?	Hold	
Shed	Clear & repair interior	?	Skip?	SS has disposed of old chairs and benches on the bonfire. Some racking may be available to improve storage. Gazebos need sorting out and throwing away where necessary.
Bike racks	Install near 'players' entrance	£23 – 5 bikes	Quote required.	DS to check whether the PC will provide cash for this.
Bench	Bench outside main entrance	-	DS	SS presented a copy of work completed and quoted for from TCM, who had cleaned the tennis courts.
MUGA	Repair/replace surface	? £4k / £9k	Clarify costs & work. DS to provide SM with details from Anglia & Midland. SM to follow up both companies.	Clarification was required as to the life of any 'binding' repair work, and that the quotation provided was the correct one for our site. Also the life and total cost of any replacement should be established.
Chairs	Purchase replacements. (Done)	£230	Complete	SS has disposed of old chairs. Chairs will continue to be replaced as the old ones fail.

Maintenance Schedule of Works

Ref	Detail	Cost	Action	Notes
Car Park	Resurface	< £10k	Contribution from PC? R. Bayley investigating	Rob Bayley is continuing to look at alternative solutions.
Extension	Kitchen extension	?	Planning consent to be sought. Pricing to be agreed.	J. Brooks has amended his plans, AS to seek price
Guttering	Deep-flow guttering	?	Include in extension build	
Changing rooms	Lay new flooring	c. £1200	Hold	
Gents' toilets	New sinks/taps	?	Hold	
Ladies' toilets	Heating	?	Hold	
Exterior paintwork	Refresh	c. £30	SS – in progress	SS to assess work involved.
Shed	Clear & repair interior	?	Skip?	AS felt that there may be PC cash available. SS to get prices.
Bike racks	Install near 'players' entrance (or petanque?)	£23 – 5 bikes	Quote required.	
Bench	Bench outside main entrance	-	DS	SS presented a copy of work completed and quoted for from TCM, who had cleaned the tennis courts.
MUGA	Repair/replace surface	? £4k / £9k	Clarify costs & work.	Clarification was required as to the life of any 'binding' repair work, and that the quotation provided was the correct one for our site. Also the life and total cost of any replacement should be established.
Chairs	Purchase replacements.	?	Hold	SM to attempt repairs