

PIRTON SPORTS AND SOCIAL CLUB

Minutes of Committee Meeting Held on Monday, 8 January 2001 at 8.00 pm in the Clubhouse, Pirton Recreation Ground

Present: N Sheridan C Saunders
 D Saunders G Hyde
 T Hollingdale R Manders
 L Sexton M Goddard
 G Low J Glennon

Apologies: D Wallace
 P Bidgood

ACTION

1 Matters Arising

Ted asked that the previous minutes be amended to record that he had said he would take over the bar rota from Lorna permanently rather than temporarily.

Dibby requested that in future the minutes should record names rather than using initials.

2 Chairman's Report

Nick reported on the break in on 18 December 2000. Luckily there wasn't much damage done other than two broken windows and a broken shutter. The repairs have been done at a cost of £248 and it was agreed we wouldn't involve the insurance company since the excess is probably more than this. Nick asked Gary to re-felt the cellar roof which had been damaged in the break in and also the broken shutter.

GH

Lorna said that keyholders should be informed of break ins and the committee agreed.

3 Treasurer's Report

In Peter's absence Dibby reported that nothing had been ordered from Greene King in December. There will be no order in January either and there was nothing major outstanding.

The band night in December had gone very well.

Gary mentioned that Peter had been given a bill of approximately £850 for the decorating out of the £1200 agreed.

4 Bar Committee and Bar Rota

Dibby will do a two month statement of takings. Ted reported that he had done the rota for the next three months and in future it will be done on a monthly basis.

DS

5 Bookings

Saturday, 13 January 2001 -	Birthday party so soft drinks needed
Saturday, 20 January 2001 -	Lea Sports do
Saturday, 17 February 2001 -	Sally Lake booked from 2.00 - 6.00

Since she had no note of a booking, Lorna asked if anyone knew anything about a 'party' which had taken place at the club on 2 January. Mike Goddard explained that he had been asked by Fruition if they could have a band practice that evening and this had turned into an 'impromptu' 18 birthday party for one of the members. Mike said the parents of the 18 year old were quite happy to be billed and the committee agreed that the Dayer-Smiths should be charged £10. In future no booking is to be taken unless its through Lorna.

Fruition had apparently thought they could use the club for band practices free since they played at club functions free. They knew Shambles had an agreement to this effect but it was agreed that in future the bands should be charged £5 per hour for practice nights and these should be treated as a normal booking and arranged through Lorna. A letter will be sent to the bands explaining this and also stating that only band members should be at these sessions.

NS/RM

6 Membership Report

Graeme reported we had received membership fees from the Cricket Club and the Football Club.

7 Facilities Report

Nick said that the alarm should be sorted out by the end of this week and the cellar will be on a separate alarm. Christine felt the alarm needs to be louder and it was agreed that Nick would ask CAMS to provide a louder one.

NS

Dibby reported a water problem in the gents loo and Nick asked Gary to check on this. Christine expressed concern about the fact that the loos flush regardless of whether anyone is using them and we are paying for water unnecessarily. Ted thought there were ways of overcoming this and would look into it.

GH

TH

It was suggested that a hand drier would be a good idea in the toilets and possibly Neil Frost might be able to help with this.

NF

7 Any Other Business

Graeme brought up the subject of this year's Bonfire Night. The organising committee want to hold it on a Saturday night again as last year's was such a success. Richard Farr feels it could be enlarged even farther and more money could be spent on fireworks as he has a contact. The committee agreed this increase but Nick pointed out that if we spend more on fireworks we need to improve the infrastructure as well to accommodate more people.

Lottery - Nick told the committee that another application was going into Biffa at a reduced figure.

Nick also said a budget committee needs to be set up to assess and agree costings. Graeme and Ted volunteered for this and it was thought that Peter would also be a member.

GL/TH/PE

Ted asked who was responsible for the basketball court. The committee thought it was probably the Club rather than the Parish Council. He also asked about under age drinking in the Club and it was pointed out that we had fulfilled the legal requirement of displaying a notice.

The cooker from the village hall still needed installing and Gary will sort this out.

GH

Dibby mentioned the sound system. It had been pointed out before that we need a tape and CD player but nothing had been done. Jim volunteered to get one with a top limit of £100.

JG

Nick reminded the committee this would be his last year as Chairman.

The next meeting will be on Monday, 12 February 2001 at 8.00pm in the Club House

PIRTON SPORTS AND SOCIAL CLUB

Minutes of committee Meeting Held on Monday 12 February 2001
At 8.00pm in the Clubhouse, Pirton Recreation Ground

Present: N. SHERIDAN G. LOW M. GODDARD D. SAUNDERS D. WALLACE / S. SMITH
C. SAUNDERS G. HYDE

Apologies: J. GLENNON, T. HOLLINGDALE, P. BIDGOOD, L. SEXTON, R. MANDERS

1 Matters Arising

None, previous minutes agreed and accepted.

It was agreed that these minutes be copied by Rosemary Manders to R. Hamilton-McLoud and he be invited to our next meeting on March 12th 2001. Action R. Manders

Dibby voiced concern over the ALARM HANDBOOK/INSTRUCTIONS not very user friendly
All on contact list to discuss and have trial run! Action Alarm Contacts

2 Bar Committee

Dibby pointed out that some beer needs shifting, but with two events the coming weekend one a Lakes do stocks should deplete. Bar rota reported all ok.

3 Bookings

A cock- up had arisen the previous Wednesday with both shambles and the jam tarts entered in the bookings book along with the newly formed bridge club (query blue crayon). Some members started to get excited at the thought that Lorna had been erroneous. Eleven people were inconvenienced.

All bookings to be made through Lorna and entered in the book.

It was agreed by all that the Bookings Book should be brought to all future committee meetings.

Action L. Sexton

Future bookings include a quiz nite on 31st March, Bands nite 24th March, 3rd March 50th.

Dave questioned the previous meetings decision to charge for band practice pointing out that Bands that played for free at the summer fair and bonfire nite would charge in future and this would outweigh the income received from charging for band practice. It was agreed to reverse the previous Months decision and subject to committee approval both shambles and if asked for fruition be allowed to practice free gratis (band members only)

Dave also queried if ANDREAS BAND who had a booking on 15th Jan. had made payment.

Action P Bidgood

It was agreed that along with the BOOKINGS book an account of all INCOME/EXPENDITURE be provided at each meeting.

Action P Bidgood

4 Treasures Report

No Report

5 Membership Report

Graeme said that Jonty and he were looking into standing orders for the various Village Groups

6 Facilities

Gary reported that Gents toilet and corridor had been decorated the flat roof was awaiting for the weather to improve before work commences.

It was reported that the Gents toilet is still flooding. Nick volunteered to rod/investigate.

Dibby asked if fridge in beer store could be moved into kitchen and used as back-up bottle store.

Steve asked if a reasonable quality second-hand door could replace the badly damaged door on the old pavillion. Showers need looking at, cold on the previous weekend. (Plumber to inspect and rectify)

Electrician to fix P.A.R. light over first point of entry door.

Action G. Hyde

Lea sports have offered to extend car park.

Action Lea Sports

P.S.S.C. Committee to repair potholes in driveway with concrete once weather improves. Action all.

7 A.O.B.

Steve concerned due to wet weather that football season is to be extended to catch-up and this could clash with cricket fixtures/colts i.e. 29th March & 6th May

Action P.Bidgood/S.Smith

Both Steve and Dibby voiced concern over condition of pitches due to wet weather.

Steve handed cheque for £500 over for second half of 2000/01 season to Chairman.

Michael said that Godfrey in his capacity as post office social club member could offer their old pool table for £150 but we would need to recover at a cost of £130. It was unanimously agreed that we purchase the said table and recover. (This would reduce our annual cost by approx. half)

Action Michael

Sunday 6th may christening @12 o'clock will clash with football matches?

Graeme asked if the bridge nite would be charged? Nick thought yes and a discussion took place as some felt this could turn into another club nite, providing members not playing bridge could gain entry if they so wished. Graeme to report back after talking to bridge club. NB bridge club intend to meet every other Wednesday unless 1st of Month. Approx. 12 persons.

Nick reminded the meeting the next would be his last as Chairman.

Date of next meeting MARCH 12th 2001

PIRTON SPORTS AND SOCIAL CLUB

Minutes of Committee Meeting Held on Monday, 12 March 2001 at 8.00 pm in the Clubhouse, Pirton Recreation Ground

Present:	N Sheridan	Jim Glennon
	D Saunders	S Smith
	C Saunders	Gary Hyde
	P Bidgood	L Sexton
	G Low	R Manders
	N Frost	T Hollingdale
	D Wallace	Mick Goddard

ACTION

1 Minutes of the Last Meeting

Rod Hamilton-Mcleod had been invited to the meeting but was unable to attend. He may be able to come to the next month's meeting. RM to invite him again.

RM

Gary reported that nothing had yet been done about the door and shutters. He is seeing an electrician re the PAR light.

Fixtures are a problem but Steve will keep the club informed when matches are on.

Mick reported that he had got the snooker table from Godfrey Knock. He will need help to get it into the club house.

No more has been heard from the Bridge Club. It was decided not to charge them for the evening but just keep it as a club night and advertise accordingly.

Replacing the cistern would cost in the region of £200 and it was considered not worth while doing for the savings we would make. Peter reported that the water rates were roughly £115 per quarter and Dibby will take a reading in the week to see how much water we use. We can then make a judgment on whether its worth doing.

DS

Neil will get a price on a hand dryer for the ladies loo.

NF

2 Treasurer's Report

Peter handed round copies of the accounts. The bar is fine and, once again, it's the special functions which make the difference. The bills are mostly up to date with Gary's all paid up, CAMS is still to pay and the Greene King bill is not yet in.

Re the pool table Peter said we need to make sure that this is covered by the insurance.

With the AGM coming up in May Nick asked if the committee was happy with the accounts as they stand. Agreed unanimously.

3 Bar Committee and Bar Rota

Dibby said the bar was going fine and passed round the relevant spreadsheets. The brewery have a new rep – Anne James – and Dibby said she is happy to come and meet the committee. He will invite her to the next meeting.

DS

Nick said the cooler has not been re-stocked, since it needs a good clean it might be a good idea to run it down completely in order to clean it. In future, anyone who runs it down should clean it before its re-stocked. The wine chiller also needs a good clean.

Dibby said the people doing the Sunday bars are closing up too early. This is probably because of lack of customers but we should still open to the correct time.

Ted reported that he had done the May and June bar rotas. Friday nights are no problem but Sundays are difficult as some people have droppped out. Steve was asked if anyone from Lea Sports would be available to do a bar duty but he felt this was unlikely.

Re the private functions, there were still problems getting people for bar duty and it was again suggested that we pay someone for the times that club members aren't available to do the bar. It was reported by Neil that there had been a couple of functions which had gone over the 11.00 pm closing deadline. It had been agreed at the time to let these run on but this could set a precedent and we could be in danger of losing our licence. Lorna said she always clearly stated bar times to anyone booking the club. It might be a good idea to ask if a bar extension was required and, if we do this, then the person booking will be charged accordingly.

4 Letter from Lea Sports

A letter had been received from Lea Sports and was circulated to all committee members. This was in connection with fees and it was agreed that any decision should be deferred until the Finance Committee had considered it and reported back.

5. Membership Report

Graeme said that Jonty Wild, Neil and himself had discussed the idea of the Pumpkin Club and the Sports & Social Club putting out a joint membership form to the village. It was agreed this was a good idea.

7 Bookings

31 March 2001 Lea Sports Quiz Night

7 April 2001	Surprise 30 th Wedding Anniversary for Gina & John Edwards
21 April 2001	Nick Spinks from 12.00 noon to 4.00pm
6 May 2001	C & J Little from 3.00pm to 7.00pm
21 July 2001	Hilary Pearce, 40 th birthday party
28 July 2001	Graeme Low

Lorna said that James Hofton had had several practice nights with his band and asked how much she should charge him. It was agreed at £5 per hour if the bar had not been used.

8 Facilities Report

Gary has organised an electrician to come and sort out a number of small items. A carpenter will come on Saturday and Gary will check with him the best way of making the shutters easier to open. A replacement door for the old store needs to be looked at.

Re the driveway, Nick suggested we either have a working party or pay for it to be done since it badly needs sorting out before the end of the spring. It was suggested the Parish Council might be prepared to donate something towards the cost of materials for the drive and Dibby agreed to draft a letter.

Saturday, 5 May was suggested as a suitable weekend for the working party and Gary will co-ordinate them. It was also suggested that it might be worthwhile extending the car park at the same time. Nick felt it would be sensible to mark the area out first to see what's involved and to give us a costing for the Parish Council. This will be discussed at the next meeting.

8 Any Other Business

Lorna said that the last minutes had requested the bookings book be brought to all the meetings in future and pointed out that the book was always brought to meetings. She also felt the committee should be aware that bookings were still being made without her knowledge and that the Fruition member's 'party' had still not be paid for. Jim agreed to see the Dayer-Smiths and sort this out.

JG

Whilst on the subject of groups she also felt the committee should not make decisions and then reverse them at the next meeting, i.e. the decision to charge Shambles and Fruition for practice sessions was changed. Whilst agreeing with her Nick said that on further reflection Shambles and Fruition were the two main bands who supported village events. Graeme also pointed out that the discussion at the last meeting included all the bands, not just Shambles and Fruition. Dave said the fact that he was the only member of Shambles on the committee put him in a very awkward position with regard to playing at village events for free.

Jim asked on behalf of the recently formed Summer Fayre Committee if a Pimms tent could be erected on the recreation ground for the Fayre. This was agreed in principle as long as the only drink available was Pimms. Bar takings will be monitored to check the effect. They would also like to do food in the evenings and

this was also agreed to. Lorna pointed out that there was no booking for the Summer Fayre on the 14 July and if another booking was made this date was free.

The AGM will be on Thursday, 24 May at 8.00pm in the Club House. The accounts need to be agreed.

9 Next Meeting

This will be on Monday, 9 April 2001, at 8.00pm in the Club House.

PIRTON SPORTS AND SOCIAL CLUB

Minutes of Committee Meeting on Monday, 9 April 2001 at 8.00 pm in the Clubhouse, Pirton Recreation Ground

Present:	N Sheridan	Jim Glennon
	D Saunders	S Smith
	P Bidgood	L Sexton
	G Low	R Manders
	N Frost	T Hollingdale
	R Hamilton-McLeod	

Apologies:	C Saunders	D Wallace
	Gary Hyde	Mick Goddard

ACTION

1 Matters Arising

Rod Hamilton-McLeod had been invited to attend the meeting and was able to come.

Graeme reported that the Pumpkin Club had suggested a joint event, i.e cheese and wine evening with the first glass of wine free. The Club have not yet come back to us on the new membership forms.

Steve reported on behalf of Gary that not a lot more had been done since the last meeting. He has asked for a list of anything else which needs doing and he will get on with it.

Nothing further on the Dayer-Smith bill.

Lorna said no one had come back to her to book the Summer Fayre date but she had booked it anyway. Jim reported that Aisling Turner had offered to come to the next Club meeting to report on the Fayre.

2 Treasurer's Report

Peter passed round accounts up to the end of the year. There is one major bill outstanding of £1,000 to Greene King. Nick Spinks deposit has been returned as his booking cannot be honoured. Outstanding account due from Emma Jaynes.

Re getting an auditor for the accounts for the AGM on 24 May. Chris Stimpson was asked but felt his association with the Club was too close. Rod suggested Alan Hartley and offered to ask him.

RH-

Nick pointed out that the profit was considerably up on last year, i.e by approximately £10,000. The loan is also coming down well and this gives us the opportunity to borrow again for any refurbishments we want to do.

Dibby felt that Sky was probably an unnecessary expense and Nick proposed we stop paying for this – agreed. The accounts were unanimously accepted.

3 Bar Committee and Bar Rota

Dibby reported he had met the new rep from Greene King and she is proving more helpful than the last one. The loan had been mentioned and, according to the rep, if we want another they will let us repay it on barrelage rather than guarantors. She said if we did want another loan we would probably get it. Neil asked if we could get a quote to see how the barrelage deal would work out and Dibby will ask the rep for more details.

DS

The Pumpkin Club suggested we run a joint beer festival with them and this was thought to be a good idea. Graeme will follow this up with Jonty Wild and Chris Knights.

GL

Dibby mentioned two Sundays the Club had not been open. Jim suggested we pay people when we can't get the volunteers on Sunday lunchtimes. Nick said we need to try and organise a pool of young, trustworthy people to call on when necessary. It needs to be discussed in detail at the next meeting and members need to consider any possible people.

4 Bookings

Lorna reported that we had received £150 from James Hofton for practice nights.

13 June	Pirton Players AGM
12 July	Lea Sports Presentation Evening
14 July	Summer Fayre
21 July	Hilary Pearce
5 August	Nick Spinks (possibly)
22 September	Lea Sports Adult Disco
3 November	Firework Night

Lorna warned the committee that she is considering giving up being bookings secretary at the next AGM.

5 The Driveway

Nick explained that since the last meeting when we had decided to have a working party to tarmac the driveway, it had been done. This was because a contractor had been in the area and offered to do the job at a cost of £4,700. We now have to ask the Parish Council if they will contribute to the cost retrospectively and Nick had drafted a letter to them. The contractor has offered to do more tarmac work at an additional cost of £2,000.

6 Facilities Report

No report as Gary was not present. Dibby mentioned that the area around the club is untidy and we don't have a street cleaner at present. A working party for the 28 April was suggested at 10.00am and Jim will ask Mick if he can come down with his trailer.

JG

7 Any Other Business

Nick said he had spoken to Jill Taylor of Groundwork. Biffa are now open for applications again so he took the opportunity to seriously push our application since we were turned down last time.

Lorna asked why we didn't advertise club opening hours in the Parish magazine. Rod volunteered to sort this out with Derek Jarrett and also to do an article after liaising with Dave Wallace who organises the Club's publicity.

RH-M

We need to get an advert into the magazine about the AGM and letters need to go out to the guarantors with copies of the accounts.

**RM
NS**

8 Date of Next Meeting

Monday, 14 May at 8.00pm at the Club House.

PIRTON SPORTS AND SOCIAL CLUB

Minutes of Committee Meeting on Monday, 21 May 2001 at 8.00 pm in the Clubhouse, Pirton Recreation Ground

Present:	N Sheridan	Jim Glennon
	D Saunders	Mick Goddard
	P Bidgood	L Sexton
	G Low	R Manders
	N Frost	Gary Hyde
	R Hamilton-McLeod	
Visitor:	Aisling Turner	
Apologies:	C Saunders	D Wallace
	T Hollingdale	S Smith

ACTION

1 Summer Fayre

Aisling Turner had been invited to the meeting to report to the committee on the above.

She said that the insurance is £52 and asked if the committee would be prepared to fund this.

She brought a list of activities planned for the day and explained what would be happening, i.e. some Morris Dancers will be doing a display, there will be vintage cars and she had had requests for power points. Dibby said there were 7 within the club house. Also nets will be needed for the Junior Football Competition. Lorna said we would need a programme of the events in order to organise a bar rota. She also pointed out that people in the kitchen need to be kept to a minimum so as not to get in the way of the bar people who will be very busy.

2 Matters Arising

The Dayer-Smith bill has been paid.

3 Treasurers Report

Nick asked Peter if everything was in place for the AGM. Peter said he would not be able to attend but handed round the accounts for the year to be presented at the meeting. These were thoroughly discussed and the committee was happy with them.

4 Bar

Dibby said that, as usual, the bar was ticking over very well and there was nothing to report.

5 Bookings

9 June	Music Night organized by Mike Goddard
19 June	Village Design Statement
20 June	Pirton Players AGM (change of date)
23 June	Private Party – Graeme and Lesley Lowe
7 July	Lea Sports Under 12s presentation evening
15 July	Sunday – Christening Party (still to be confirmed)
20 July	Toddler Group party – 10.30-3.00pm (still to be confirmed)
28 July	Jim Glennon booking to be confirmed
22 September	Outside bar for a wedding
26 January 2002	Burns Night – Outside bar for the Village Hall so licence needed

GL

The beer festival for September is still being considered by Graeme and Jonty Wild.

6 Membership Report

Graeme explained the membership form he and Jonty Wild had organized. This is a joint form for both the Sports & Social Club and the Pumpkin Club so people can either join both clubs or one using the one form. He asked for volunteers to deliver the form and go back to collect the membership money.

7 Facilities Report

Gary reported on the problems with the drainage. The cesspit hasn't been emptied for several years and the amount of rain we've had has added to the problem. Agreed this must be emptied before the Summer Fayre at whatever cost.

GH

The working party was effective and got a lot done in the way of small things which tend to get left. This could probably be organized on a more frequent basis.

8 The Driveway

Nick reported on a letter he had had from the Parish Council in reply to ours asking for a contribution towards the tarmacing of the driveway. They were unhappy because the request was retrospective since their rules do not allow them to contribute to something once its already in place.

It was decided that Dibby or Peter would get in touch with the contractors to ask for a bill to re-present to the Council and also to ask for a quote for the rest of the car park. We also need in writing the 5 year guarantee. Rod recommended that Nick speak to Owain Lister, Chairman of the Council, once we have the invoices in hand. Nick will also ask Owain about the possibility of getting the VAT back and will then liaise with Peter and Dibby re the invoice from the contractor.

DS/PB

NS

The committee also recommended that Peter should be reimbursed 50% of the cost he paid out for the driveway immediately and he can then he can decide how much he is willing to contribute.

9 Mugger Application

Nick read out a letter he had received from Groundwork. We need to re-assess the application again in order to put forward an application on a smaller scale.

10 Any Other Business

Dibby said we have a good music system but this doesn't include a CD player. Perhaps we could get a separate CD player to complement this. Jim, Dibby and Mike to sort this out.

JG/DS/MC

Re the AGM: Nick stated that he would be standing down as Chairman at the AGM. Dave had said he too would stand down and Lorna, Graeme and Christine had expressed doubts as to whether they would stand again. Christine, however, might take on the bookings from Lorna. Gary said he would not be able to attend the AGM but would stay on the committee. Rosemary will type an agenda and provide last year's minutes.

Mike brought up the subject of the signing in book and enforcing this procedure but it was pointed out this would be difficult. Rod suggested a prominently displayed notice with an extract from the rules.

Ed Cree has been asked to come on the committee by Peter.

Joy Stimpson asked for the committee's approval to her organizing the bonfire night in the club's name. This was unanimously approved.

Lorna felt the end of the football season was not happening here as it was in other clubs and matches were encroaching on the cricket season. Gary explained that the bad weather had set several matches back. Graeme was also not happy about the situation. Nick stated that regardless of weather once the cricket season starts then they have the priority.

Lorna also wanted the rules re payment of bar staff clarified since some people who had booked were being told they would have to pay for bar staff over and above the booking fee. The club should organise this and pay bar staff if necessary but, in the case of a licence for an extension, the person booking should pay for this.

11 AGM

The AGM will be held on Thursday, 6 June 2001 at 8.00pm at the Club House.

12 Date of Next Meeting

Monday, 18 June at 8.00pm at the Club House.

PIRTON SPORTS AND SOCIAL CLUB

Minutes of Committee Meeting on

Monday, 18 June 2001 at 8.00 pm

in the Clubhouse, Pirton Recreation Ground

Present: R Hamilton-McLeod J Glennon
D Saunders G Low
C Saunders Gary Hyde
L Sexton R Manders
Mike Goddard T Hollingdale

Apologies: P Bidgood
N Frost
S Smith

ACTION

1 Minutes of the Last Meeting

Draining cesspit - Max cost £75 approved, to be done before Summer Fayre.

GH

Working Party - 15 July 2001

Music system - Max cost £100 approved for CD Player

MG

Joy Stimpson, on behalf of Richard Farr authorised to spend up to £1,000 on fireworks

RM

Afternote: Subsequently Richard requested from Rod £1500 for a more effective display
Approved later by Rod and some other committee members.

GL

Cricket season May to September with overlap for football. Priority for cricket matches in their season and football in theirs. Season start and finish dates needed from Steve Smith and Peter Bidgood.

ALL

Bar Rota - Each committee member to get someone to go on the list. Rod had got Judy Atkinson as a regular. Ted to set up a list of reserves who, when needed, can be approached by the committee member who enlisted them.

Lorna proposed acceptance of Minutes, Graeme seconded

2 Treasurer's Report

None as Peter was not present. Accounts for May to be presented when available.

PB

Dibby reported takings in April/May of £3979.80 - £600 on Fathers Day.

3 Bar Rota

Lorna had not been told about a Lea Sports match on 17 June. Steve requested to find out why no advance notice was given.

SS

4 Bookings

27 June - Lea Sports Executive Meeting and AGM
30 June - Private Party
20 July - 13s disco
7 August - Village Design Statement Meeting
31 August - Wedding Party - P Mercier - Not confirmed
8 September - Debra Olney's wedding party
15 September - Outside bar for D Goldsmith
23 September - Farris Christening Party
29 September - Helen Smith 50th birthday party
6 October - Fun Run 9.00-11.00am*

GL

*Possibly a good date for the Beer Festival - Graeme to check with Jonty Wild

Hire charge should be raised from £7.50 to £10 per hour for non members. No charge for outside bar unless its not profitable. Discuss this another time. Proposed by Rosemary and seconded by Mike. Unanimously approved.

Chris offered to take the bookings off Lorna. Deferred to next meeting.

RHM

5 Membership Report

To be discussed at the next meeting when subs collection is complete.

Graeme wants to retire as Membership Secretary but will continue until the end of the year. Rod suggested he got in touch with Ed Cree who had expressed an interest in joining the committee.

GL

6 Facilities Report

Gary reported no major problems. No essential work before the Summer Fayre, except the cesspit.

7 New Committee Appointments

Rod suggested that the committee needed a Business Development member to prepare budgets and business plans and to apply for grants. Ideally that person would be a business accountant. He reported he had spoken to Chris Stimpson in this connection and he was willing to join the committee. Proposed by Dibby and seconded by Ted and

RHM
RM

unanimously approved. Rod to inform Chris. Rosemary will add him to the committee list.

Deputy Chairman – Rod wanted someone to deputise for him in his absence. Mike volunteered and was proposed by Dibby and seconded by Rod.

8 Summer Fayre

It was proposed by Lorna and seconded by Chris that we fund the £52 insurance for the Summer Fayre. Unanimously agreed. Jim will let the committee know.

JG

Ted will need experienced bar staff.

Fayre Committee will be responsible for tidying up the outside area including glasses while PSSC will be responsible for the building. Jim will will the committee know.

JG

9 Driveway

The total bill of £4,700 (£4,000 + VAT) was paid by Peter Bidgood on completion of the work. Peter agreed 25% of the area was his responsibility and agreed to contribute £1,000. The Club should therefore repay Peter £3,700. Proposed by Rod, seconded by Rosemary. Unanimously approved. The invoice needs to be re-presented with the correct address and other amendments before the Parish Council would accept it. Dibby to approach the contractor.

DS

Rod has had preliminary discussions with some members of the Parish Council and is hopeful of a contribution and recovery of the VAT.

10 Constitution and Financial Controls

Rod will look at the Constitution to check on the financial controls and Rosie Hamilton-McLeod will re-draft it. The committee was happy with this. Once the Constitution has been re-drafted it will be presented to the Parish Council and Greene King will be informed. It will also be the subject of an Extraordinary AGM which will need to be advertised.

RHM

11 Objectives of the Club

Need to agree the Club's objectives and from this we can develop a strategy, business plan and a budget. This will be discussed at the next meeting. Graeme will provide the committee members with a copy of the village questionnaire which indicates the villagers' priorities.

Club house improvements will be on the next agenda.

12 PR

Rod will take on PR since Dave has left the committee. He has some ideas for inclusion in the magazine, i.e. pushing village cricket with ads as a good family day out.

13 Any Other Business

The Parish Council had written to the Club stating that it was dissolving the Recreation ground Committee and made a proposal for improving communications with the Club. The committee agreed with the need to improve communications and that copies of minutes should go to Diane Bailey, Parish Clerk. She should also receive a copy of the AGM minutes, the annual Chairman's report and the accounts. Rod to reply to Diane accordingly.

RHM

Signatories to the bank account will be Rod as Chairman, Dibby as the bar man and Peter as Treasurer. Proposed by Ted and seconded by Lorna, unanimously approved.

Graeme reported that there had been trouble after a band night on Saturday. There had been broken glass all over the pitch. Lorna to identify potential 'problem' nights and nominate stewards to police the event. Underage drinking needs to be policed and ID to be shown on demand. Plastic glasses might be worth considering and a large torch would be useful to patrol grounds. It was agreed that Dibby should purchase one, max cost £20. Proposed by Chris and seconded by Ted, unanimously agreed.

LS

Tim Weaver as Chairman of the Parent Governor Association had been in touch with Rod re fund raising. Agreed he could use the Club facilities possibly for watching the coming Rugby tour. Tim had suggested sharing bar profits and the School Association would hire the wide screen TV. Agreed we would go halves on the TV but keep the bar profits. Rod to liaise with Tim.

DS

RHM

14 Date of Next Meeting

The next meeting will be at 8.00pm on Monday, 9 July 2001.

Members are requested to arrive promptly so we can finish at 10.00pm

Signed: R J Hamilton-McLeod

Date:

c.c. Mrs D Bailey

PIRTON SPORTS AND SOCIAL CLUB

Minutes of Committee Meeting on

Monday, 9 July 2001 at 8.00 pm

in the Clubhouse, Pirton Recreation Ground

Present: R Hamilton-McLeod J Glennon
D Saunders G Low
C Saunders C Stimson
L Sexton R Manders
Mike Goddard T Hollingdale

Apologies: P Bidgood G Hyde

Rod opened the meeting by welcoming Chris Stimson as Business Development member

ACTION

1 Minutes of the Last Meeting

Rod reported that he had phoned up a number of committee members to seek their approval to increase the fireworks allocation from £1,000 to £1,500 as a result of his conversation with Richard Farr. (About £1,300 was spent last year). They agreed. Rod informed Richard and Joy. Unanimously approved.

PB

The two dates for the start and end of the cricket and football seasons still need to be agreed. Carried forward to the next meeting.

PB/GH

Re-drafting of the Constitution is to be carried forward.

RJHM

2 Treasurer's Report

Rod reported in Peter's absence. The account is showing a small profit in spite of payment of £3,700 for the drive. Income for the first quarter has averaged approx £2,500, without any major events, which is excellent.

3 Bar Rota

Ted presented the bar rota he had set up for the next month. Neil will be asked to re-join the permanent list in view of the changes on the committee. Neil, Andrew Sparks and Helen Smith should be invited to join the regular Sunday rota and there are now 14 people. Jenny Reid and Angela Glennon will join the casual list. Ted will give Rosemary the list to go out with the minutes.

TH

4 Bookings

See attached list of bookings.

Lorna felt that the Jamie Bristow wedding on ⁸31 August would require stewards. Discuss at next meeting.

Graeme to confirm Beer Festival is on for 6 Oct. Rod had suggested a friendly cricket match for the day as well – possibly under-30s v. over-30s. Needs to be carried forward. Dibby will have a word with Greene King to see what beers they will give us.

GL
RJHM
DS

5 Membership Report

Graeme reported back on the joint membership campaign with the Pumpkin Club. This needs working on and a better structure set up for next year as the response was poor. Any new members will need to be voted on by the committee and we need a membership list. Graeme has still not found anyone to take over from him.

GL

Graeme noted that Tom Gammell had generously donated £25, even though he is a life member. He requested that Rod write to Tom thanking him.

RJHM

6 Facilities Report

Rod thanked Christine for the excellent state of the Ladies toilets and the committee wholeheartedly endorsed this.

Dibby mentioned that the wall outside the club house was unsafe and will speak to Gary about this. It needs doing urgently – before the Summer Fayre. Maximum cost should be £100. If Gary can't do this then perhaps Pete Lake could.

DS

The cesspit has been emptied successfully at a cost of £75.

Outstanding maintenance work:

- Wall and handrail outside
- Security lights at door and cellar
- Seal windows
- Skirting board under bar

GH

7 Summer Fayre

Both actions from previous minutes had been dealt with and the Summer Fayre Committee will do their bit.

JG

8 Driveway

Rod read out the draft of a letter to the Parish Council explaining the situation and requesting that the PC refund the VAT (£700) and contribute half of the remaining cost (£1,500). The committee agreed that this should be sent.

RJHM

9 Financial Controls

It was agreed that all purchases over £100 must be approved in advance by the Committee. This does not apply to purchasing bar stock and utility bills. If an immediate decision is required then at least three committee members should be contacted by phone for approval and must be formally approved retrospectively at the next Committee meeting. Purchases under £100 must be approved retrospectively at committee meetings.

Rod had bought a sign board and inks for the outside of the club for £120. Ted proposed the committee accept this, Graeme seconded. We need to get a lock and chain for it.

RJHM

The issue of bar stock checks still needs to be resolved.

**RJHM
DS**

10 Strategic Review & Objectives

Rod presented an analysis of the 1993 Village Questionnaire (attached). The two main conclusions from this are: a substantial majority of villagers prefer activities in the club house (rather than outside activities) and tennis is the single most popular activity. This confirms that the first priority should be improvements to the club house. Also, the committee needs to decide whether it wants tennis courts alone or a MUGA (which includes tennis courts).

Rod agreed to draft out some objectives for the next meeting.

RJHM

Rod asked Chris to produce a 3-year business plan based on the accounting information already supplied to him and the objectives, once they are approved. Chris asked Rod to produce FY 99/00. Chris will also require fund raising plans once they have been approved (see item 12 below).

**CS
RJHM**

11 Clubhouse Improvements

Rod discussed a list of improvements to the club house which were arranged in priority order and a rough budget price was agreed for each item (see attached). Rod to discuss with Gary, who should get more accurate pricing for each item.

**RJHM
GH**

Rod will produce a sketch of the front of the club house. Jim will ascertain if it is acceptable to block up the fire exit door. Mike will organise the replacement of the pool table and repositioning of the fruit machine after the double doors have been put in.

**RJHM
JB
MG**

12 Funding

Not discussed due to lack of time. Carry forward to next meeting.

13 Any Other Business

Lea Sports rep is David Lindley. He needs to be on the committee – proposed by Graeme and seconded by Ted. Rod to inform him. We need him to brief us on the future of Lea Sports.

RJHM

Rod suggested promoting Sunday cricket home matches as a family event (advertised in the parish magazine), keeping the bar open longer on Sundays for a season to see how it goes. Review at next meeting.

RHM

Chris suggested selling ice creams on a Sunday. Dibby agreed to investigate.

DS

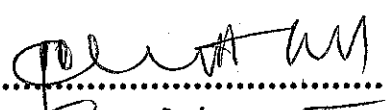
Rod suggested having golf nets as there were many people in the village playing golf. It would need to be promoted at particular times when the bar might be open. People had actually been stopped from golf practice on the rec' in the past.

RJHM

14 Date of Next Meeting

Monday, 20 August 2001 at 8.00pm

Members are requested to arrive promptly so we can finish at 10.00pm

Signed:  **R J Hamilton-McLeod**

Date: 20-8-01

c.c. Mrs D Bailey

PIRTON SPORTS AND SOCIAL CLUB

Minutes of Committee Meeting on Monday, 20 August 2001 at 8.00 pm in the Clubhouse, Pirton Recreation Ground

Present:

R Hamilton-McLeod	P Bidgood
D Saunders	N Frost
C Saunders	C Stimson
L Sexton	R Manders
T Hollingdale	G Hyde
S Bright	K Lee

Apologies:

J Glenmon
G Low
M Goddard

ACTION

1 Minutes of the Last Meeting

Ted reported that there was no one keen to man the bar on Sunday afternoons after the cricket. The objective is good but the practice is difficult.

The cost of the TV needs to be monitored monthly.

Re wastage on the bar, it was felt that better trained bar staff would solve this. (See attached Objectives List).

Agreed to carry forward to the next meeting – Re-drafting of Constitution.

C/F

Rod reported that he had written to Tom Gammell to thank him for his £25 donation. He has also written to the Parish Council re the driveway and is awaiting a response.

Re the selling of ice cream on Sunday afternoons, it was agreed that Dibby would give this a trial run with a cash limit of £20.

DS

2 Election of New Members

Steve Bright and Keith Lee who is Chairman of Lea Sports were proposed by Dibby, seconded by Chris Stimson and agreed unanimously.

Appointments:

Peter - Treasurer & Cricket
Dibby - Bar and Cricket Representative
Steve - Membership
Neil - Compliance (Licensing and Insurance)
Jim - Health & Safety
Mike - Deputy Chairman
Gary - Building Maintenance and Improvements
Ted - Bar Rota
Keith - Chairman of Lea Sports

Keith - Chairman of Lea Sports
 Graeme - Village Events
 Chris Saunders - Kitchen Lady
 Lorna - Bookings
 Chris Stimson - Business Development
 Rod - Chairman and PR
 Rosemary - Secretary

3 Committee Members Reports

Treasurer -	01/02	00/01	
Turnover (month)	£4,986	£3,353	
% increase	49%		
Turnover YTD	£12,463	£11,482	
% increase	9%		
Profit YTD	£1,450	£3,805	(Drive £3,700)
% profit YTD	12%	33%	

Cash at bank (+/- creditors & debtors) £9,486

Peter passed round the accounts and commented that they were looking healthy. Graeme had reported that around £2687 had been taken at the Summer Fayre. Many thanks to Ted, Dibby and the other barmen for their efforts.

Bar - Dibby said that £205 was taken at the cricket match last Sunday. In future he agreed to report on particularly good events and anything which is being monitored. He will get scales for the drinks. If this is acceptable to the meeting Dibby felt 2-3 people should be involved. Proposed by Peter (who offered to help) and seconded by Lorna. Vote carried unanimously.

DS

It was agreed that it is essential that the cellar is locked when people are working in the bar. Need to get central lock fitted again. Gary to add this to his list.

GH

Dibby reported that the Greene King rep was visiting on 29 August. Rod said he would attend the meeting. It was stated that we should be getting free barrels from the brewery.

DS/RHM

Rod reported that barrel scales were over £100 and Dibby agreed to get some bathroom scales for weighing the beer. Rod reported that Hills only had 70 cl spirit measuring scales but were getting some 1.5 litre measures.

DS
RHM

Firework Night - A cheque will be needed just before the event and Chris Stimson mentioned that Joy is resigning from the organising committee. Rod to ask Graeme to find a new firework committee Chairman urgently.

GL

Cricket - Lorna to find out whether the 50th birthday party has been cancelled and let Keith, Ted and Dibby know. Dibby has negotiated a fee of £100 with a cricket team from Britannia for a match on 5 September. The committee said the £100 should go to the cricket club.

LS

Football - Keith agreed that an official channel needs to be set up so we are informed of Lea Sports matches. He agreed to let Lorna know dates and times of games. **KL**

Bookings - Agreed that Lorna will update the list. See attached. The beer festival has been postponed until the spring. **LS**

Bar Rota - Ted reported he had enough bar staff for the 8 September function. There is an outside bar on 15 September for which he needs another volunteer. **TH**

Volunteers needed from cricket and football clubs to be able to do Saturday and Sunday afternoons. Rod said he, Ted and Dibby would have a separate meeting to sort this out. **C/F**

Building Report - Two issues raised by the Parish Council:

Wall & handrail - Rod agreed to get someone in the village to do this

Football stand - LEA Sports to carry out repairs to roof **RHM**

Other maintenance jobs outstanding: **KL**

Security lights

Flood lights **GH**

Toilet seats & toilet bowl - Mick Lake to do toilet seats

Strip kitchen floor surface - Mick Lake to do

Swap cookers round

Kick boards under bar

Draft excluder around windows

Central locking for cellar

Kitchen - Boiler issue still needs to be resolved. Gary will arrange for cookers to be swapped round. Mick will strip the kitchen floor. New fridge required, Chris to get quote. **C/F**
CS

Membership - £530 has been collected in membership subs compared with £297 last year so knocking on doors obviously works. Agreed that joint collection should be done with Pumpkin Club from now on, but it should be better organised. **SB**

Business Development - Chris Stimson reported he is trying to contact NHDC for voluntary services grant applications. He has had no response as yet but knows there is someone local. Parish Challenge application needs to be submitted soon. Chris needs quotations for the MUGA and changing rooms, he will speak to Nick Sheridan. **CS**

Chris emphasised that grants such as Parish Challenge were matching grants which required the applicant to raise 50% finance from elsewhere.

Health and Safety - Jim had reported that the new fire extinguisher is in place.

Compliance - Neil said there was nothing to report. Rosemary to check the records for the licences and report back to Neil. **RM**

4 Objectives

The objectives produced by Rod were reviewed and the constitutional objectives were agreed. However, the strategic objectives for period 01-04 required amending. See attached. Vote next meeting. **C/F**

Note the request for LEA Sports to assist with financing the two projects.

KL

5 Fund Raising Events

Agreed we should have 4 major village events a year. Two we have: Summer Fair (July) and Bonfire Night (November). Suggestions included: New Years Eve party (December), St Patrick's Day (March), Beer Festival (April/May) and May Fair (May). Discuss further.

C/F

6 Clubhouse Improvements

No time to discuss. However, refer to attached list which has been updated since the meeting and requires further discussion.

C/F

7 Any Other Business

Rod stated that he would write to the guarantors, as many had not attended the AGM and were not up to date with the loan situation or the Club's financial position.

RHM

Rod called a vote on whether the Committee wanted to continue with Sky TV which is costing £465 a year. He said that we would need to take about £1,300 over the bar to pay for it. It was a hung vote but some members had already gone home. The issue requires further discussion.

C/F

8 Date of Next Meeting

Monday, 17 September 2001 at 8.00pm

Members are requested to arrive promptly so we can finish at 10.00pm

Signed: R J Hamilton-McLeod

Date:

c.c. Mrs D Bailey

Present:	R Hamilton McLeod	M Goddard
	J Glennon	S Bright
	T Hollingdale	K Lee
	G Hyde	L Sexton
	C Stimson	R Manders

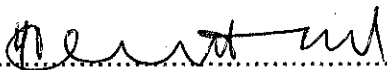
		Action
1	<p>Apologies for Absence</p> <p>P Bidgood, D Saunders, C Saunders, N Frost, G Low</p>	
2	<p>Minutes of the Last Meeting</p> <p>The minutes were agreed and signed.</p>	
3	<p>Matters Arising from the Minutes (excluding agenda items)</p> <p>Bar for Sunday cricket matches not successful. Review next season.</p>	
4	<p>Committee Members' Reports</p> <p>Treasurers Report - Rod reported in Peter's absence. Financial results handed to committee.</p> <p>YTD expenditure less income £334*</p> <p>Cash at bank £7,701 after accounting for creditors & debtors</p> <p>*Loss due to £3,700 spent on drive. £2,200 to be recovered from Parish Council.</p> <p>Bar - Rod reported in Dibby's absence.</p> <p>Rod & Dibby met Greene King rep on 29 Aug. Free barrel for Fun Run. Scales & spirit measure required for stock checks.</p> <p>Firework Night - Mick handed out list of tasks.</p> <p>Rod requested approval for £152.15 for 200 light ropes. £0.76 cost each, sell at £1-50 or £2. Proposed by Mick, seconded by Gary and agreed.</p> <p>Steve suggested taping off parking area. Agreed.</p> <p>Cricket - Steve confirmed last match of season is Sun 23 Aug.</p> <p>Football - Keith reported Steve Smith had been asked to let Lorna know fixtures. Lorna only informed of a few from P Gabon. Lorna and Keith to follow up with Steve.</p>	<p>RHM/DS</p> <p>RHM</p> <p>MG</p> <p>KL/LS</p>

Fixtures are also being put on the calendar in the corridor.	KL
Problems with cricket matches clashing with football on Sundays. Copy of the cricket fixture list required for footballers next season.	KL
Keith to inform footballers that 3 November pitch will be taped off and fireworks set up from mid day.	KL
Bookings - See attached bookings list.	
If Lorna isn't paid for function, inform Peter to invoice appropriate person and show outstanding amount under Debtors.	LS
Lorna received letter of thanks with payment from Bristows for wedding party. Very appreciative of everything, especially bar staff.	
Agreed not to charge corkage for champagne for christening party on Sunday. Uneconomic for Club to stock champagne in quantity.	
Unacceptable for drinks to be sold by others outside Club premises when bar is open. Keith to raise at next LEA Sports meeting.	KL
Bar Rota - Ted distributed rota for October. To be a co-ordinator for each day: Tue – Garry Fri – Ted Sat – Steve Sun – to be agreed – Ted will ask Graeme Ted to continue with events and outside bars, and publish rota a month in advance.	TH/GL TH
Contact list required on Club notice board	TH
Any requirement for Friday bar to open before 8pm, Rod and Dibby can assist if there are difficulties.	TH/RHM/DS
Building Maintenance -	
Two issues raised by Parish Council: Wall & handrail - complete Football stand - LEA Sports have a quote for re-roofing and re-painting. To be raised at their next meeting Demolition not an option because of cost.	KL
Other maintenance jobs outstanding: Security lights – quote required Flood lights – LEA Sports to help with cost – quote required Showers no hot water – complete Toilet seats & toilet bowl - complete Wire in other cooker – quote required Kick boards under bar – quote required Draft excluder around windows – quote required Central locking for cellar – quote required	GH

	<p>Kitchen Area - Change round cookers (see above) New fridge – quote required Strip kitchen floor Cost of new wall mounted boiler £531 – next meeting Defrost freezer to see if it works adequately</p> <p>Membership - Issuing of cards nearly finished.</p> <p>Does cricket club affiliation fee include club membership? Rod to clarify with Peter. Need for consistency with LEA Sports arrangement.</p> <p>Business Plan - Being prepared in time for Parish Challenge deadline, now 12 October. Advice is to request 40% of project cost. Approach Claire Strong for support.</p> <p>Groundwork agreed to help again with Biffaward.</p> <p>Parish Council asked by Rod at last meeting to carry over £2,000.</p> <p>Greene King to be contacted again about write-off loan.</p> <p>Rod and Chris to meet with Nick Sheridan for more background info.</p> <p>Health and Safety - Jim reported that everything was in hand for the firework night. He will check on the fire certificate.</p> <p>Compliance - Rod reported in Neil's absence. Neil had produced a summary of licence, insurance and legal issues.</p> <p>Fire Certificate – see H & S above.</p> <p>Public Entertainment Licence – required for Bonfire Night.</p> <p>Gaming Licence – Probably unnecessary as gaming machine payout is less than £20. Investigate further.</p> <p>Insurance due for renewal. Fireworks cover to be included.</p> <p>Amendment of Constitution required. To include financial controls complying with Parish Council procedures.</p>	<p>Chris</p> <p><u>C/F</u></p> <p>RHM/PB</p> <p>CS/RHM</p> <p>CS</p> <p>RHM</p> <p>RHM</p> <p>CS/RHM</p> <p>JG</p> <p>JG</p> <p>NF</p> <p>NF</p> <p>NF</p> <p>NF</p>
5	<p>Objectives of Club</p> <p>Discussion about priorities. LEA Sports voted at their meeting for changing room extension before the MUGA. Also, they would have problems raising £12,000 for the MUGA, particularly as the MUGA isn't a priority for them.</p> <p>Also much discussion about planning, management and running costs of the MUGA. Concern about lack of information in the past.</p> <p>Rod stopped the discussion and it was agreed that he and Chris would make a presentation to the Committee on Monday 24 Sep at the end of which there would be a vote on the Club's objectives.</p>	

6	<p>Improvements to Clubhouse - See attached revised list of improvements and sketch of games area with jobs. Reviewed by Gary, Mick and Rod.</p> <p>Bricking up windows in games area has started.</p> <p>Deadline for main improvements 2 November. Rod stated that we want the village to see the improved facilities on Bonfire Night.</p> <p>Agreed double doors should be heavy-duty wood rather than more expensive aluminium. 2/3 length safety glass.</p> <p>Agreed once security film is on windows, shutters to be removed.</p> <p>Agreed all outside doors to be painted dark blue.</p> <p>Requirement for outside notice board showing Club's name and logo, and giving information about bar opening, events, etc. Jim can provide a suitable board.</p>	<p>GH/MG/RHM</p> <p>RHM</p> <p>GH/MG/RHM</p> <p>GH</p> <p>GH</p> <p>GH</p> <p>JG/GH</p>
7	<p>Sky TV</p> <p>Club improvements include moving TV from bar into games area (in sight of bar). Proposal for Mick to get 32 inch ex-show room wide screen TV for about £500. Proposed by Gary, seconded by Steve, unanimously approved.</p> <p>Unanimously agreed we should continue with Sky but it must be promoted. Club to be open for main sporting events. Consider breakfasts for morning events. Mick has Sky programme of events and will inform committee. Review success in due course.</p>	<p>MG</p> <p>MG</p>
8	Fund Raising Events - discuss at next meeting	<u>C/F</u>
9	Queen's Jubilee - discuss at next meeting	<u>C/F</u>
10	<p>Any Other Business</p> <p>Keen interest in golf nets. Cost for four bays about £1,000. Review finances after Bonfire Night and present round of improvements complete.</p>	<u>C/F</u>
11	<p>Date of the Next Meeting</p> <p>Extraordinary committee meeting on Monday, 24 September, at 8.00pm for business presentation and vote on objectives, and next monthly committee meeting on Monday, 15 October at 8.00pm.</p>	

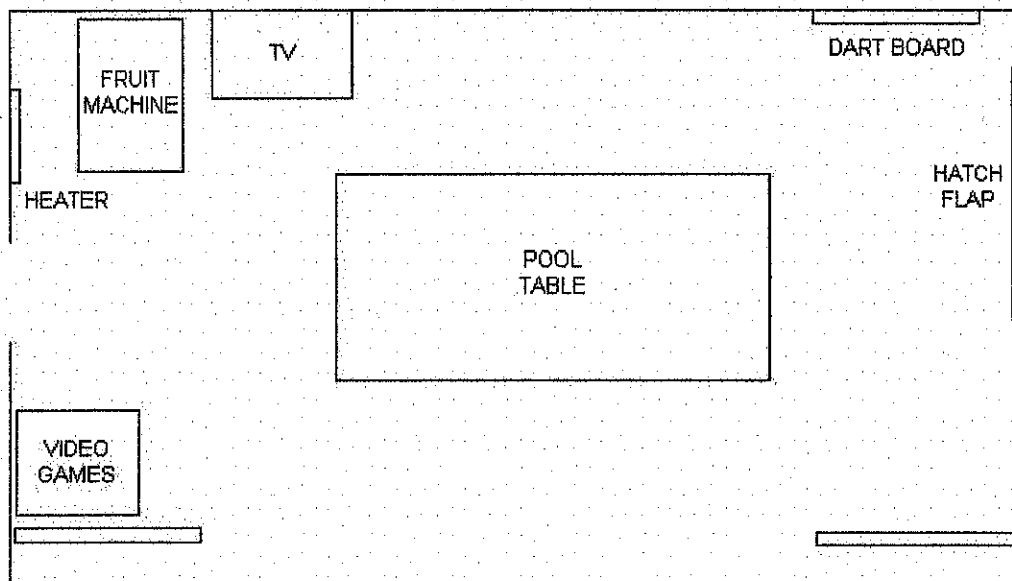
Signed:



R Hamilton McLeod
Chairman

c.c. Mrs D Bailey, Parish Clerk

SPORTS & SOCIAL CLUB GAMES AREA



- | | | |
|-----|--|----------------------|
| 1. | Remove curtains and window frames | Rod (John Bray) |
| 2. | Brick up windows and plaster | Rod (John Bray) |
| 3. | Reposition left heater | Gary (Elec) |
| 4. | Fit TV shelf and re-route mains | Gary (Chippy & Elec) |
| 5. | Re-route aerial | Mick |
| 6. | Paper window areas and paint walls | Gary |
| 7. | Reposition fruit machine | Mick |
| 8. | Reposition dart board | Gary (Chippy) |
| 9. | Fit hatch flap | Gary (Chippy) |
| 10. | Fit ex-show room wide screen TV | Mick |
| 11. | Provide new video games | Mick |
| 12. | Re-cover pool table and repair cash system | Mick |

**PIRTON SPORTS & SOCIAL CLUB
BUILDING IMPROVEMENTS**

PRI	DESCRIPTION	BUDG £	ACT £	START	END	REMARKS
1	Double doors (2/3 glass), windows film/borders	2000		now	2 Nov	Remove shutters
2	GAMES AREA: Brick up windows, paint, TV shelf, kitchen hatch flap, move and wire in equip'	300		now	2 Nov	
3	Flooring – corridor + gents toilets	1000		now	2 Nov	Altro non-stain non-slip, door frame: flush with floor
4	Gents toilets – Door, flushing system, drier, sink, Paint	500		now	2 Nov	
5	Paint ladies' toilets	50		now	2 Nov	All other work complete at no cost
6	Replace ceiling lights with wall lights	300		now	2 Nov	
7	Wall seating & end section in bar area	500		now	2 Nov	
8	Pictures – prints & photos	200		now	2 Nov	Framed photos of early days of Clut
9	Bar shutters	1000?		now	2 Nov	Get quotation
10	Kitchen facilities	400		now	2 Nov	Get fridge quote, change cooker
11	Notice board	100		now	2 Nov	Jim supply board
12	Changing rooms – non-slip flooring, decorate	1000		Nov 01	Jan 02	

13 Landscape/maint' outside area

500/yr

Mar 02 ongoing Climbing roses in tubs, etc

Expenditure before 2 Nov: £ 6,350

PIRTON SPORTS AND SOCIAL CLUB

Present:

Action

Apologies for Absence

Mrs R Manders, N Frost, G Hyde, K Lee, T Hollingdale

2	Minutes of the Last Meeting
---	-----------------------------

This being an extraordinary committee meeting, the minutes of the previous committee meeting were not read or signed.

3	Matters Arising from the Minutes (excluding agenda items)
---	--

Not applicable.

4	Objectives of Club
---	--------------------

'Objectives of the Club' was Item 5 on the agenda of the previous committee meeting. At the meeting there was considerable discussion about whether the MUGA should be built before or after the changing rooms extension. It was apparent that many of the committee members had not seen the plans for either project and were not aware of the details of previous grant applications. The decision was therefore made to hold an extraordinary committee meeting to discuss these issues further before voting on the Objectives of the Club.

A presentation was made by Rod and Chris about the background to the MUGA and changing rooms extension projects including details of the plans and in particular the grant applications. During the presentation there were informal discussions and the following points were made:

- Full planning permission obtained for both projects in July 1999
- All quotes include VAT. This couldn't be claimed back as it is not a PPC project nor is the Club VAT registered. Previous investigation found that it was not in the Club's interests to be VAT registered.
- The committee and LEA Sports need to review the changing rooms extension plans and state any changes required. Amend plans accordingly.
- Up to date quotations required for changing rooms extension, taking into account self help from both Mick (building materials) and LEA Sports (skilled and unskilled labour).
- Lottery application never submitted because Biffa grant was thought more likely to succeed. Biffa application failed because amount was too large, grant applications oversubscribed and there were more worthy cases. Dibby suggested going direct to Biffa. Mick knows Osie Flint (land-owner of site). Need to set up

CS/KL

CS

RHM/CS/MG

	<p>meeting. Note that Helen Hoften got Biffa money for cycle path.</p> <ul style="list-style-type: none"> • Location of MUGA a long way from clubhouse because floodlighting had to be far away from housing to achieve planning consent. Still some concern by some committee members about location. Review again. • Agreed that LEA Sports should not be asked to contribute to funding for MUGA. However, they should contribute to changing rooms extension project as they are main beneficiary. It was suggested that grants might be available from the FA. • Dibby reminded the committee that the PPC had agreed to make up any shortfall in funding up to £7,000. Rod stated that the previous business plan showed this to be £8,000, which Nick had confirmed. <p>The reasons for the MUGA being built before the changing rooms extension and vice versa were discussed. The main justification for the MUGA being built first was the wishes of the village expressed in the 1999 Village Appraisal. The main justification for the changing rooms extension being first was that the current facilities are seriously inadequate when more than one football match is being played, which occurs frequently.</p> <p>A vote was taken on whether the Club Objectives should remain as they are currently i.e. with the MUGA being built before the changing rooms extension.</p> <p>The vote was unanimous that the Club Objectives should remain as they are currently. A copy is attached to these minutes.</p>	<p>CS</p> <p>KL</p>
5	<p>Any Other Business</p> <p>Rod stated that the issue of the drive had been overlooked at the previous meeting. He stated that he had attended a recent PPC meeting at which his letter about the drive had been discussed. The PPC had voted unanimously to reimburse the Club £700 for the VAT plus £1,500 being 50% of the remaining cost, a total of £2,200.</p> <p>It was agreed that the fridge should be replaced at a cost of no more than £200. Proposed by Chris, seconded by Lorna, carried unanimously.</p> <p>The committee had no particular opinion about a new colour for the games room. Jim suggested orange. Some suggested pale green. If there is an acceptable colour available for minimal cost, then it should be used.</p>	<p>CS</p> <p>GH</p>
6	<p>Date of Next Meeting</p> <p>The next monthly committee meeting will at 8pm on Monday 24 September at the Sports & Social Club.</p>	

Signed:

R J/Hamilton McLeod
Chairman

c.c. Mrs D Bailey, Parish Clerk

CONSTITUTIONAL OBJECTIVES

The object of the Club is to provide, promote and maintain at the Pirton recreation ground, social, recreational and sporting facilities, primarily for the benefit of the residents of Pirton.

2001-2004 STRATEGIC OBJECTIVES

The strategic objectives on which the 2001-2004 business plan is to be based, are as follows:

- A To increase Club income and profitability by:
 - A.1 increasing the major village annual events from two (Summer Fair and Firework Night) to four.
 - A.2 promoting smaller village social functions such as band nights.
 - A.3 promoting private functions.
 - A.4 increasing bar opening times for specific sporting events
 - A.5 regularly reviewing pricing and costs, and as a minimum to carry out this review every six months
 - A.6 to maintain a substantial number of suitable volunteer bar staff
 - A.7 minimise bar losses by improved security, discreet stock checks and training of barmen
- B. To carry out specific improvements to the existing Clubhouse in FY 01/02 according to the priorities agreed at the monthly committee meetings, to be financed out of the Club's profits.
- C. To build and complete a Multi-Use Games Area (MUGA) in FY 02/03, to be financed by all or some of the following: the Courts Account, loans, grants and sponsorship.
- D. To establish a method of generating revenue from the use of the MUGA, including the formation of a tennis club.
- E. To build and complete new changing room facilities in FY 03/04, to be financed by all or some of the following: loans, a contribution from LEA Sports, grants and sponsorship.

**PIRTON SPORTS AND SOCIAL CLUB
COMMITTEE MEETING HELD ON MONDAY, 15 OCTOBER 2001
AT THE CLUB HOUSE**

Present:

R Hamilton-McLeod	M Goddard
G Low	S Bright
T Hollingdale	K Lee
G Hyde	N Frost
C Stimson	R Manders
P Bidgood	D Saunders
C Saunders	

Apologies: J Glennon

		Action
1	Apologies for Absence J Glennon	
2	Minutes of the Last Two Meeting The minutes of both meetings were agreed and signed.	
3	Matters Arising from the Minutes (excluding agenda items) 24 September Minutes – Re the drive, a cheque for £2,200 has been paid into the bank but we may have to repay the VAT on the part not paid for by PPC i.e. £437-50. Christine to give Peter the bill for the fridge she purchased.	Christine
4	Election of new Bookings Secretary Lorna has resigned as bookings secretary. Rod will write to thank her for all her hard work and efforts which were unanimously agreed by the committee. Agreed we would give her flowers and a bottle of gin as a token of appreciation, Rosemary to buy these with a limit of £30. Christine was asked by Rod to take over the bookings and agreed. Proposed by Mike, seconded by Ted, approved unanimously. Derek Jarrett needs to be informed and booking forms will need to be amended.	RH-M RM RH-M
5	Committee Members' Reports Treasurers Report - Peter handed round figures and explained them. Rod commented that income for September was £5404, the highest for any month this year. Rod asked Peter to show 'improvements' as an additional line under 'Expenditure'. Peter pointed out that with the fall in interest rates, Greene King might reduce the interest rate on the loan. Rod contact Greene King. Bar - Greene King have two places on a bar management course. Rod said he would go, but Ted said he couldn't get time off.	PB RHM RHM

<p>Firework Night - A meeting was scheduled for 25 October. Graeme had spoken to Richard Farr about music on the night. Decided to have a raffle as last year. Rosemary will sell tickets and provide one of the prizes. Rod agreed to do the sign board.</p>	<p>GL</p> <p>RM RHM</p>
<p>Graeme reported that Nick Sheridan had offered to advertise the event. He also mentioned the parking problem if the night is wet and asked who should make the decision about where parking should be. Agreed this should be left to the discretion of the parking team on the night. Ken Walker might be persuaded to allow cars to be parked on his hard standing – Graeme agreed to ask him.</p>	<p>GL</p>
<p>Football - Keith had ascertained that the people selling coke outside at football matches were not doing so when the bar was open. He mentioned that the pitch was being cut too close but this is a Parish Council contract and Keith will keep an eye on it.</p>	<p>KL</p>
<p>MUGA - Lea Sports unanimously support this. However, they do feel that the state of the changing rooms is losing the club revenue potential. They also stated that the car parking is not sufficient. Rod made the point that people from the village would probably walk down but extra parking would be available once the old sheds were pulled down.</p>	
<p>Steve needs to know which Saturday afternoons matches are being played so he can be here for the bar. Keith agreed to let Dibby know when games are cancelled.</p>	<p>KL KL</p>
<p>Bookings - see Bookings list attached</p>	
<p>Rod passed the current list to Christine. Joy Stimson may still have the template for the booking form. Chris will ask her to email this to Rod who will alter it accordingly. Jonty Wild will also need to be informed for the Pumpkin Club contact list and Mick Lake.</p>	<p>CS Christine</p>
<p>Rod read out a letter of thanks from the Mercers for the booking on 31 August.</p>	
<p>Bar Rota - Ted distributed the rota and mentioned he needed a volunteer for 27 October. Rod volunteered and Christine said she would assist.</p>	<p>RHM Christine</p>
<p>Mick said that last year there had been a small Christmas do for Club regulars on a Friday night and he would like to do this again. Agreed and Mick will organise.</p>	<p>MG</p>
<p>Graeme will co-ordinate the Sunday rota.</p>	<p>GL</p>
<p>Buildings Maintenance -</p> <p>The quote for re-roofing the football stand was too expensive so will be done with help from Lea Sports members.</p> <p>Electrical survey showed that some of the wiring is inadequate. Review survey report at next meeting and decide what is essential for H & S.</p> <p>Check electrical supply for MUGA. What is power requirement?</p> <p>Security lights are working on sensors</p> <p>Floodlights will cost about £1,000 to repair. Might be better to wait until the MUGA is up and running</p> <p>Showers still giving problems. Rod asked how long before they are fixed, Gary said end of the month.</p> <p>Toilet seats are done</p>	<p>GH</p> <p>JG/GH CS/GH</p>

	<p>Cooker not yet wired in Kick boards are done Draught excluder will be fixed before the end of the month Central lock needs welding. Kitchen area – Christine will strip the floor once the cooker is done Need to check if there is an air lock in the pipes to the kitchen Sliding doors to the games area are sticking</p> <p>Buildings Improvements - see attached list</p> <p>Membership - Graeme hoped to have the cards out by the weekend. Cricket Club and Lea Sports cards outstanding. A list of members is required behind the bar as we need to know how many members we have and who they are. Note, membership includes footballers and cricketers.</p> <p>Business Plan - Chris Stimson has submitted the application form for the Parish Challenge.</p> <p>PPC have been requested to give the Club £2,000 towards the MUGA and another £2,000 in the following financial year for the changing rooms. In addition, a £2,000 contingency was requested for both projects. Rod will formally request these amounts before the PCC budget meeting.</p> <p>Mick and Chris have met the Biffa representative, ^{Simon}Steve Turner, who seemed to be very supportive of the project but has to sell the idea to his board. Chris will write to Steve Turner to thank him for his time. He will also arrange a meeting with Emma Norrington of Groundwork.</p> <p>We need to get funding in place by January in order to book contractors to begin the work for completion by the summer. We also need to have an alternative source of funds in case either application fails or falls substantially short of the amount applied for. Sponsorship is worth considering</p> <p>Several members said that a tennis member is required to start promoting tennis in Pirton and take an active interest in the MUGA project. Peter suggested to Rod that he approaches Mark Seamon-Hill as he is a guarantor, contributed to the Courts Account and is a keen tennis player.</p> <p>Health and Safety - A member of the Club tripped and fell whilst exiting the Clubhouse and required hospital treatment for a cut. The incident was reported to the Club's insurers. The individual has made a complete recovery and there have been no repercussions since the incident.</p> <p>Neil and Jim to check on requirement for a fire certificate.</p> <p>Compliance - Requirement for Public Entertainment licences for events such as Bonfire Night to be investigated. Neil agreed to set up a meeting with the police to review the Club's obligations for licences.</p> <p>Rod handed Neil the financial procedures from PPC to be included in the Club's constitution.</p>	<p>Christine</p> <p>GH</p> <p>GL</p> <p>RHM</p> <p>CS</p> <p>CS/RHM</p> <p>RHM</p> <p>NF</p> <p>NF/JG</p> <p>NF</p> <p>NF</p>
6	<p>Clubhouse Improvements - see attached list</p>	

7	Sky TV We need to promote Sky TV because of the cost of Sky and the cost of the new wide screen TV. Mick agreed to provide details of events	MG
8	Fund Raising Events - discuss at next meeting	C/F
9	Outside Bar Policy Agreed that we should not share profits from outside bar functions because of the work involved manning the bar, setting up and clearing up afterwards. Therefore we are unlikely to provide the outside bar for fund raising events.	
10	Queens Jubilee - discuss at next meeting	C/F
11	Any Other Business - none	
12	Date of the Next Meeting The next meeting will be at the Sports & Social Club on Monday, 19 November, at 8.00pm	

Signed:


R J Hamilton McLeod
Chairman

c.c. Mrs D Bailey, Parish Clerk

**PIRTON SPORTS & SOCIAL CLUB
BUILDING IMPROVEMENTS**

PRI	DESCRIPTION	BUDG £	ACT £	START	END	REMARKS	APPF
1	Double doors (2/3 glass), windows film/borders	2000	2033	Now	2 Nov	Remove shutters	9 Jul
2	GAMES AREA: Brick up windows, TV shelf, kitchen hatch, move and wire in equip'	300	535	Now	2 Nov	Windows brick & plaster - £120	9 Jul
3	Flooring - corridor + gents toilets	1000	799	Now	2 Nov		9 Jul
4	Gents toilets - Door, change pipes, drain, taps, paint 3 doors, flip top bin.	500	700	Now	2 Nov		9 Jul
5	Painting: outside doors blue, inside doors magnolia, games area, touching up	50		Now	2 Nov		9 Jul
6	Replace ceiling lights with wall lights	300	92	Now	2 Nov	£91-80 for wall lights & bulbs	9 Jul
7	Kitchen - Fridge, cooker, wall heater	400	349	Now	2 Nov	Fridge £199, heater £150	17 Se
8	Pirton Football Club old photos - framed	200	174	Now	2 Nov		9 Jul
9	Electrical: items 2, 6 & 7 plus maintenance	-					
10	Bar shutters	1000		Now	30 Nov	Get quotation & specification	
11	Notice boards	100		Now	30 Nov		17 Se
12	Wall seating & end section in bar area	500		5 Nov	30 Nov		17 Se
13	Landscape/maint' outside area	500/yr		Mar 02	ongoing	Climbing roses in tubs, etc	9 Jul

Expenditure before 30 Nov: £ 6,350

Present:	R Hamilton-McLeod	M Goddard
	C Saunders	D Saunders
	S Bright	N Frost
	R Manders	C Stimson
	G Hyde	G Low
	M Seaman-Hill	J Glennon

		Action
1	Apologies P Bidgood	
2	Minutes of the Last Meetings The minutes were agreed and signed.	
3	Matters Arising from the Minutes We have received a thank you letter from Lorna Sexton for the flowers and gin. Christine's name is now on the forms as the new Bookings Secretary. Derek Jarrett, Parish Magazine Editor, has been informed.	
4	Election of Tennis Member Mark's election as the new tennis member was proposed by Chris, seconded by Mike and unanimously approved.	
5	Committee Members' Reports Treasurers Report - Rod handed round the accounts to end October: Cash at bank (incl creditors & debtors) £7,814 Loss year to date (£ 222) Poor results for October because: low bar takings, £1,500 for fireworks, £2,823 Greene King bill. However, substantial move into profit expected in November because of bonfire night. Income for period 1-12 November £6,331. Cash position still strong. <i>(Rod to check when the payment from Lea Sports is due)</i> Bar - Dibby said that despite the bar takings being bad in October, November was a great improvement with another £1,300 since the Bonfire Night. The Caffrys beer is going out and Guinness and Ruddles coming in. Neither Rod nor Ted had been able to go on the cellar management course but will be informed when the next one is being run.	RHM

Firework Night - Rod proposed a vote of thanks to Mike and his team for the efforts they put in on the Bonfire Night which was the best yet. See bonfire night committee meeting notes attached.

Summary of comments:

- Review PSA involvement and quality/quantity of food.
- More money could be taken on the gate with two tables and better lighting.
- Selling tickets in advance would be good PR and reduce gate congestion.
- Sell raffle tickets in advance noting names/phone numbers. Good prizes.
- There were gaps in the fireworks which Richard Farr warned about. Rod suggested we spend £2,000 on fireworks next year to reduce gaps.
- The fireworks were also too close to the audience. Would be better seen if they were sited farther back. Also less chance of debris hitting audience.
- Music couldn't be heard by all and was distorted.
- More lite ropes required - 400 next time. 200 sold, £300 taken, 100% profit. Rod needs to check with Carol Brown about where the money for these went. Problem with children selling lite ropes

Football - Due to Keith's absence, there was no report.

Tennis - Propose membership fees and provisional list of members. £50 per year per member was suggested with £100 for family membership and a target membership of 40 initially. Propose booking system.

MS-H

32-inch TV & Sky Sports - Mick said his friend was having difficulty getting the right quality TV, but is still trying

MG

Mick agreed to let Rod have his Sky TV programme as soon as he received it and also to look up the programmes on the web. Rod agreed to do the PR (mail shots and sign board) provided someone tells him what is on.

MG

Bookings - Only one so far for December, a christening on 9th. A cheque has been received for £30. Christine will check if Lorna has told them that there may be footballers around. Also refund for period bar is open for footballers.

Christine

Leaving party on Friday, 23 November from 8.00-11.00pm.

GL

Rugby March on 24 November with food available. Graeme will arrange bar.

Bar Rota - Nothing to report as Ted was absent. Steve is travelling regularly and may have problems running the Saturday rota. Let Ted know if necessary.

SB

The Friday regulars are having their Christmas do. Mick to give a date.

MG

Building Repairs - Gary reported that all the work necessary before the Bonfire Night had been completed at a cost of £6,391 against a budget for improvements of £4,750. However, at least £1,000 of maintenance work had been done.

GH

Essential work remaining:

GH

- Electrical wiring/components. Essential work to be done up to maximum of £1,400 plus VAT to achieve Electrical Test Certificate (necessary for Fire Certificate and insurance). Note, some wiring is unsafe. Proposed by Mike, seconded by Steve and agreed.

<ul style="list-style-type: none"> - Hot water for showers. LEA Sports agreed to pay £500 subs early to help pay for repairs. Up to £500 required for repairs. Proposed by Mike, seconded by Steve and agreed. - A quote for shutters to the bar came to £1645 plus VAT. This will be discussed at the next meeting once we have a quote from Colin Hill. - Football stand roof. - TV cabinet, once size of TV is known. 	
<p>Other lower priority work:</p> <ul style="list-style-type: none"> - Sliding doors jamming. Agreed up to £100 to get them working properly. - Adjust door spring from corridor to clubroom. - Rod passed round example of external sign promoting the activities of the Club, to be fixed to the end wall. Some discussion about phone numbers. Finalise at next meeting. - 'Snug' wall seating next to bar. - Golf nets – possibly small grant available, also Pirton Golf Society contrib. - Gardening – strimming, weeding, plants, etc. 	C/F
<p>Mick Lake has offered to clean the carpet in the club house this weekend as he has hired a carpet cleaner for his own use.</p>	
<p>Christine has done the floor in the kitchen which is a great improvement.</p>	
<p>Membership - Steve reported that all the membership cards had gone out but we need a full list of members. Agreed that guests coming into the club should be signed in, but this is only practical when it isn't busy.</p>	All
<p>Business Development - Chris Stimson reported on the Biffa application which is currently being completed by Groundwork. The Parish Challenge application has been submitted. Rod and he have had review meetings with Tim Stephen and Claire Strong and got a very positive response. Tim thought the £17,500 previously approved is secure, but Claire was less sure. Rod had a good meeting with the school headmistress and she is very supportive of the project. The Youth Club would also benefit. The business plan is being revised to reflect this new information. A grant of £2,000 has been applied for plus a £2,000 contingency, from the Parish Council.</p>	CS
<p>Health and Safety - Jim has still to get information on the fire certificate.</p>	JG
<p>Compliance - Neil reported that the Liaison Officer at Hitchin Police Station was not available. He is still trying to get an appointment to see him. Rod suggested approaching the county court in Stevenage and that it was now becoming urgent to resolve the issue of what licences we require and what the terms are of our registration, particularly opening hours.</p>	NF
<p>We will need a Public Entertainment licence for the Summer Fayre etc.</p>	
<p>The gaming machine, however, does not need a licence on the advice of the people who sold it because the maximum payout is less than is required by the licencing authority.</p>	
<p>We need to sort out the insurance. Rod, Dibby and Neil will meet to do this.</p>	NF

6	Fund Raising Events Including Christmas and New Year Rod suggested having an invitation only Traditional Christmas Party as a way of thanking all those who have contributed to the success of the club, including the committee, bar rota, guarantors, etc. Also an opportunity to boost bar sales and good PR for the club. Date agreed Sat 15 Dec. Organisers: Rod, Neil and Steve. £100 approved for Christmas decorations. £100 approved for food. Steve is organising a Boxing Day fun cricket match. Details to be confirmed. Too late to organise New Year's eve party, but consider doing one next year.	RHM NF/SB SB
7	Queens Jubilee Date in June 2002 to be confirmed. Contact Pumpkin Club and Parish Council to establish format and organising committee, if any.	GL
8	Any Other Business Mick Lake suggested an old Pirton Football Club reunion in Feb/March next year. He has had a good response from a couple of friends. Rod offered Mick all the support he needs, including mail shots.	RHM
9	Date of the Next Meeting The next committee meeting will be on Monday 10 December 2001 at 8.00pm.	

Signed: 

R.J Hamilton McLeod
Chairman

c.c. Mrs D Bailey, Parish Clerk

Bonfire & Firework Display Saturday 3rd November 2001

Notes Of Debrief meeting held on 27th of November 2001

Present Richard Farr, Neil Frost, Michael Goddard,
Graeme Low, Michael Embleton (P.S.A.)

Apologies: Jim Glennon,

Copy to: Rosemary Manders (PSSC Secretary)

The notes below are comments/suggestions following our most successful Bonfire Nite to date and all involved should be pleased and thanked by the crowd (approaching 2000) who attended.

	Action
1. Preparation: It was agreed to have three meetings next year, the first in late September 2002.	All

2. Entrance:	
Fee	
Proposed to sell Family tickets in 2002 from the Village Shop @ £6.00 in advance.	
On the night	Adults £3.00
	Children £1.00
	Car and Occupants £10.00

Car Parking

Manning

Table/taping off/Barriers

Signage

Lighting

It was agreed that a flow entry system is required, signed, well lit and manned by at least ten people to maximise gate revenue. Should hire lights/barriers.

M.G.

Graeme offered to do a sketch plan of entrance layout.

G.L.

3. **Fireworks:**
- Richard agreed to 20-minute display for 2002 and all agreed to increase spend to £2000. Pssc
- Also to move display further away from pavilion. R.F.
- Richard presented two invoices for van hire and diesel. Michael to pass to Treasurer for payment. P.B.
4. **Bonfire:** M.G
- Collection of wood –**
- Not required as all wood to be delivered by Paul Turnbull, advertise this in local rag.
- Stewards**
- List of stewards to be named in advance, no personal fireworks or permission to be given by any individual steward. ALL
5. **Insurance:**
- It was felt that we should put aside some monies for the lean years - we've been very lucky so far but we may have to consider that we may have a problem one year on numbers due to weather conditions. Pssc
- Liability of Committee and what does the insurance we have really cover us for .**
- Neil is reviewing this at present and will liase with Richard Farris company/supplier and Parish Council N.F.
R.F.
6. **Bar - Manning**
- All ok, outside tent worked well D.S.
T.H.
- Signs needed for mulled wine and outside beer tent worth speaking with Nick Sheridan to get professional signs made as also required for gate and raffle P.S.S.C
7. **Food (PSA)**
- Food ran out far to early .P.S.A. to cater for greater numbers.P.S.A. to provide their proposals prior to second bonfire meeting in 2002. P.S.A.
M.E.
- P.s.s.c to provide food after fireworks finished/music started. Possible outside B.B.Q. C.S.
S.B.
8. **Entertainment**
- Letter of thanks to be sent to Shambles and also to Fruition with donation of £50 to the latter band, F.O.C. practice arrangements covers Shambles contribution. P.S.S.C
- Rope Lights** sold well (200), R.M.
- Need to purchase 400 qty. and activate as sold on entrance gate along with raffle.Adults to be in charge to maximise sales table/lighting required.
- MERRY GO ROUND**
- It has been suggested to have a small ride for toddlers. Need to investigate, ask man

at Hitchin Market place one Saturday.

9. **Safety**

(a) Communication

PA System - not enough coverage, need better positioning, to quiet during event.

Richard to look into louder system possible cost/f.o.c. !!!

R.F.

(b) First Aiders

St John - We should book now for Next Year and make sensible donation

P.S.S.C

{c}Helpers

P.S.A. to provide helpers on day in setting up and day after to help tidy up, very thin on the ground in 2001.

P.S.A.

M.E.

10. **Advertising**

Signs - as previously mentioned better signage generally required on the night,

11. **Donations**

A bottle of whisky had been offered to both farmers for their help and use of tractors one refused our kind offer and I suggest we give this to Dick Woodward.

D.S.

M.G.

Agreed to give donation of amount??? To scouts for P.A. and Tent use.

R.F.

P.B.

Next year

DATE OF BONFIRE NITE FOR NEXT YEAR IS SAT. NOV. 2ND 2002

Michael Goddard 5/12/01

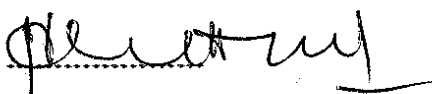
Present:	R Hamilton-McLeod	M Goddard
	C Saunders	D Saunders
	S Bright	P Bidgood
	R Manders	C Stimson
	G Hyde	G Low
	J Glennon	K Lee
	T Hollingdale	

[illegible]

<p>Re the lite ropes money, Rod had ascertained that most of it had gone into the gate money and a small amount into the bar takings.</p> <p>After a discussion about the food and support provided by the PSA, it was agreed that there needs to be much closer co-ordination before the next event.</p> <p>Football - Keith reported that £500 covering half of the pitch fees had been paid. Membership subs of £500 was due last September and still hasn't been paid. Also, a list of members is required.</p> <ul style="list-style-type: none"> • Lea Sports intend to purchase a pitch roller. • Changing room doors had to be broken down as the key broke in the locks. • Lea Sports are planning a Boxing Day match and would like the bar open. Rod volunteered to run the bar 12 to 2pm. • Keith mentioned that there have been problems with the hawthorn hedges at the bottom of the pitch bursting footballs which are kicked into them. The hedge needs cutting back and then it could be netted. It was felt that the Parish Council may be responsible for this and Dibby will enquire and also how soon it can be done. • Litter is a problem and Keith will remind the members again. • LEA Sports are reviewing the 1999 plans of the changing rooms extension project, which require revision. When the plans have been approved, the Club will request quotations, bearing in mind the need for self help to reduce the price substantially below the last quote for £80,000. • Parking is becoming a problem on Saturdays with vehicles parking badly in Walnut Tree Road. The Parish Council have requested that we put down cones either side of the entrance to the rec and this has been done. <p>Health and Safety - Rod has put up two security notices.</p> <p>Tennis - Rod reported that Mark had concerns about overlapping markings on the MUGA courts but had recently visited a MUGA and the advice he had received was that at the level of tennis usually played in villages, the markings shouldn't pose a problem. He is working on a membership fee structure which he will bring to the next meeting and feels he can get 40 people as a start. He also mentioned that the Tennis Club would run its own social events.</p> <p>32 Inch TV and Sky Sports - Mike's friend is trying to get a 32" TV. Agreed we would give him until the end of December and then check out the January sales. Note, a new 32" TV was subsequently supplied in January for £500.</p> <p>Rod emphasised that there was now a need to actively promote Sky sporting events in view of the cost of the TV and the Sky payments. Mick agreed to supply Rod with the Sky programmes and Rod agreed to do the sign board.</p> <ul style="list-style-type: none"> • TV needs to be on when the bar is open. • There is a Boxing Day Match – Arsenal v Chelsea at 11.00a.m. Rod has already agreed to have the bar open for LEA Sports. <p>Bookings - See attached programme.</p> <p>Over 60s club have inquired about booking the club every Monday throughout the year from 2.00pm-4.00pm. They are willing to pay £5 per hour. Chris to follow up.</p>	<p>KL</p> <p>KL</p> <p>RHM</p> <p>DS</p> <p>KL</p> <p>KL</p> <p>MS-H</p> <p>MG RHM</p> <p>RHM</p> <p>CS</p>
--	---

<p>Saturday, 26 January - Outside bar at Village Hall for Burns Night. Approx 100 expected. Bar 7-30pm to midnight. Note, the event is being funded on the Club account. At £10 a ticket, the breakeven number is 80. Any profits to be split equally between the school and the village hall.</p>	GH
<p>Bar Rota - Ted reported he was losing people from the regulars list. Dibby will take over the Saturday rota from Steve.</p>	
<p>Building Repairs - Rod proposed a vote of thanks to Gary for all the work which had been done prior to the Bonfire Night.</p>	
<p>Essential work remaining:</p>	RHM KL
<ul style="list-style-type: none"> - Electrical wiring/components. £1400 + VAT approved at last meeting. - Hot water for showers. Up to £500 approved at last meeting. - Second quote required (from Colin Hill) for bar shutters. - Football stand roof - LEA Sports to approve money. - TV cabinet/stand. Include shelf for video/DVD. - Repair/replace changing room doors - LEA Sports approve prices. - New front doors to be alarmed. - Decision required as to whose phone the alarm automatic dialler will call. It must be one without an answering machine. 	
<p>Other lower priority work:</p>	GH
<ul style="list-style-type: none"> - Ladies toilets - replace wash hand basin and plaster/fill walls in two places. - Sliding doors jamming. - Adjust/replace door spring from corridor to clubroom. - Rod's external sign promoting the activities of the Club, to be fixed to the end wall. Some discussion about phone numbers. Finalise at next meeting. - 'Snug' wall seating next to bar. - Golf nets - possibly small grant available, also Pirton Golf Society contrib. - Gardening - strimming, weeding, plants, etc. 	SB
<p>Membership - Graeme provided a new list of members but nothing has been received from LEA Sports or the cricketers. Steve to follow up.</p>	
<p>Business Plan - Chris Stimson said the Biffa application is nearly complete. Although we missed the deadline for the December meeting, this was a blessing in disguise as the application would have had to be submitted before we had sufficient information. The next meeting is at the beginning of March.</p>	CS
<p>We still need the supporting letter from Simon Turner of <i>Biffa</i> Groundwork. Mick will remind him.</p>	MG
<p>The Parish Challenge decision will be early February.</p>	RHM
<p>Rod will send out copies of the business plan to all members.</p>	
<p>Need to complete the changing room plans before we can cost the project.</p>	KL/CS
<p>Chris Ryan has taken pictures of the club house for the two grant applications.</p>	NF
<p>Compliance - Neil gave Rod a list of information. A licence is required for Burns Night which could be done in a week. Peter said that the Club's licence should be transferable. Neil to investigate on his return.</p>	

5	Christmas Party Invitations to 160 with 52 acceptances so far. Need two trestle tables from the Village Hall for the buffet, Mike agreed to organise these. Approx £160 spent on Christmas decorations, which was over the £100 budget. Proposed to spend £200 maximum on food by Christine, seconded by Ted, approved.	MG
6	Queens Jubilee - 3 / 4 June Graeme has contacted Pumpkin Club (Jonty) and will contact PPC (Diane). No one has any plans yet. Suggestions included a charity cricket or football match and a Ball to be run jointly with another village organisation. The ball would be in a marquee adjacent to the clubhouse.	GL
7	Any Other Business Chris mentioned the pot holes in the car park which urgently need repairing, preferably before the party. To be carried forward to next meeting. Rod said that Pirton Golf Society had agreed to put £100 towards the cost of golf driving nets. These could probably be provided at a cost of about £1,000 for four bays - about £700 for the nets and £300 for the concrete base and scaffolding poles on self help basis. NHDC have small grants available up to £1000, suggest matching grant from them of £500. Balance of £400 from Club funds. Need to check the insurance for this and also get permission from the Parish Council.	C/F RHM
9	Date of the Next Meeting The next committee meeting will be on Monday, 21 January at 8.00pm.	

Signed: 
R J Hamilton McLeod
Chairman

c.c. Mrs D Bailey, Parish Clerk

Pirton Sports and Social Club - Accounts.

As at 28 Dec 01

Receipts	
Bank Interest	£ 81.77
Bar	£ 24,160.82
Condoms	£ 2.00
Donation	£ 120.00
Fireworks	£ 200.00
Float	£ 2,260.88
Functions	£ -
Furniture	£ -
Fruit Machine	£ 1,105.00
Hirings - Private	£ 477.50
Hirings - Lea S	£ 1,000.00
Hirings - PCC	£ 250.00
Insce Claim	£ -
Membership	£ 584.00
Misc	£ 2,288.60
Outside Bar	£ 1,338.54
Pool	£ 164.90
Video	£ 30.00
	£ 34,064.01
Payments	
Alarm	£ 119.19
Bar Supplies	£ 1,206.58
Booker	£ 2,285.14
Cleaning	£ 892.54
Donation	£ 55.19
Electricity	£ 850.05
Fire Protect	£ 165.38
Fireworks	£ 1,652.15
Fixtures/Fitting	£ 100.00
Float	£ 200.00
Gaming Machine Rent	£ 407.36
GK Bar	£ 13,587.32
GK Interest	£ 252.25
GK Loan	£ 1,350.00
Insurance	£ 377.61
Improvements	£ 5,794.82
Maintenance/ Repairs	£ 3,941.39
Petty Cash	£ -
Pool	£ 566.39
Rates	£ 169.75
Sky	£ 349.02
Telephone	£ 40.03
TV Licence	£ 79.37
Water	£ 141.05
	£ 34,582.58
Expenditure over Income	-£ 518.57

Represented by

Bank	
As at 28 Dec 01	
Business A/c	£ 11,383.90
Current A/c	£ 1.98
Receipts U'cleared	£ 25.00
Sub Total	£ 11,410.88
P'ments U'cleared	£ 3,883.90
Total	£ 7,526.98
Brought Forward	£ 8,035.55
Receipts	£ 34,064.01
Accounting Diff.	
Sub Total	£ 42,099.56
Payments	£ 34,582.58
Total	£ 7,516.98

P'ments U'cleared	
As at 28 Dec 01	
	£ 3,883.90
Total	£ 3,883.90

Courts Account	
As at 01 April 01	
Interest	£ 51.41
Total	£ 3,795.78

Pirton Sports and Social Club - Receipts

	April	May	June	July	August	September	October	November	December	January	February	March	Total
Bank Interest	£ -	£ -	£ 35.26	£ -	£ -	£ 33.94	£ -	£ -	£ 12.57	£ -	£ -	£ -	£ 81.77
Bar	£ 1,230.00	£ 2,740.00	£ 2,450.85	£ 4,450.37	£ 1,328.70	£ 4,235.00	£ 984.30	£ 5,540.60	£ 1,200.00	£ -	£ -	£ -	£ 24,160.82
Condoms	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 2.00	£ -	£ -	£ -	£ -	£ 2.00
Donation	£ -	£ -	£ -	£ -	£ -	£ 20.00	£ -	£ -	£ 100.00	£ -	£ -	£ -	£ 120.00
Fireworks	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 2,260.88	£ -	£ -	£ -	£ -	£ 2,260.88
Float	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 200.00	£ -	£ -	£ -	£ -	£ 200.00
Functions	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Furniture	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Fruit Machine	£ -	£ -	£ 220.00	£ 280.00	£ -	£ -	£ 265.00	£ -	£ 330.00	£ -	£ -	£ -	£ 1,105.00
Hirings - Private	£ 177.50	£ 45.00	£ -	£ -	£ 35.00	£ 42.50	£ 162.50	£ -	£ 15.00	£ -	£ -	£ -	£ 477.50
Hirings - Lea S	£ -	£ -	£ -	£ -	£ -	£ 500.00	£ -	£ -	£ 500.00	£ -	£ -	£ -	£ 1,000.00
Hirings - PCC	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 250.00	£ -	£ -	£ -	£ -	£ 250.00
Insee Claim	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Membership	£ -	£ -	£ -	£ -	£ 499.00	£ -	£ -	£ 75.00	£ 10.00	£ -	£ -	£ -	£ 584.00
Misc	£ -	£ -	£ -	£ -	£ -	£ -	£ 2,200.00	£ 50.00	£ 38.60	£ -	£ -	£ -	£ 2,288.60
Outside Bar	£ 493.35	£ -	£ -	£ 245.19	£ -	£ 600.00	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,338.54
Pool	£ -	£ 40.00	£ 45.00	£ -	£ 12.00	£ 7.00	£ 20.00	£ 30.90	£ 10.00	£ -	£ -	£ -	£ 164.90
Video	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 30.00	£ -	£ -	£ -	£ 30.00
	£ 1,900.85	£ 2,825.00	£ 2,751.11	£ 4,985.56	£ 1,875.70	£ 5,438.44	£ 3,631.80	£ 8,409.38	£ 2,246.17	£ -	£ -	£ -	£ 34,064.01

£4,725.85 £7,476.96 £12,462.52 £14,336.22 £19,776.66 £23,408.46 £31,817.84 £34,064.01 £34,064.01 £34,064.01

Pirton Sports and Social Club - Payments.

	April	May	June	July	August	September	October	November	December	January	February	March
Alarm	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 119.19	£ -	£ -	£ -
Bar Supplies	£ -	£ -	£ -	£ -	£ 258.50	£ 102.72	£ 574.56	£ 130.00	£ 140.80	£ -	£ -	£ 119.19
Booker	£ -	£ 333.17	£ -	£ 793.27	£ 373.14	£ -	£ -	£ 281.63	£ 493.93	£ -	£ -	£ 1,206.58
Cleaning	£ 123.50	£ 50.00	£ 115.00	£ 70.00	£ 130.00	£ 90.00	£ 120.00	£ -	£ 194.04	£ -	£ -	£ 2,286.14
Donation/Misc	£ -	£ -	£ -	£ 22.69	£ -	£ 10.00	£ -	£ -	£ 22.50	£ -	£ -	£ 892.54
Electricity	£ -	£ -	£ -	£ 291.83	£ -	£ 279.11	£ -	£ -	£ 279.11	£ -	£ -	£ 55.19
Fire Protect	£ -	£ -	£ -	£ -	£ -	£ 165.38	£ -	£ -	£ -	£ -	£ -	£ 860.05
Fireworks	£ -	£ -	£ -	£ -	£ -	£ 182.15	£ 1,500.00	£ -	£ -	£ -	£ -	£ 166.38
Fixtures/Fitting	£ -	£ -	£ 100.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,652.16
Float	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 200.00	£ -	£ -	£ -	£ 100.00
Gaming Machine	£ 101.84	£ 101.84	£ 101.84	£ 101.84	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 200.00
Rent	£ -	£ 668.64	£ 1,356.84	£ 1,645.77	£ 2,555.25	£ 1,374.03	£ 2,823.02	£ 450.12	£ 2,713.65	£ -	£ -	£ 407.36
GK Bar	£ -	£ -	£ 87.78	£ -	£ -	£ 85.07	£ -	£ -	£ 79.40	£ -	£ -	£ 13,687.32
GK Interest	£ -	£ -	£ -	£ -	£ -	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ -	£ -	£ 252.25
GK Loan	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ -	£ -	£ 1,350.00
Insurance	£ 40.24	£ 40.24	£ 40.24	£ 40.24	£ 40.24	£ 40.24	£ 43.86	£ 45.19	£ 48.12	£ -	£ -	£ 377.61
Improvements	£ -	£ -	£ -	£ -	£ -	£ 282.44	£ 450.00	£ 773.76	£ 4,288.62	£ -	£ -	£ 5,794.82
Maintenance/	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Repairs	£ -	£ 45.00	£ 3,700.00	£ 75.00	£ -	£ -	£ 26.33	£ 59.38	£ 35.68	£ -	£ -	£ 3,941.39
Petty Cash	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Pool	£ 50.91	£ 50.91	£ 50.91	£ 60.91	£ -	£ 302.75	£ 50.00	£ -	£ -	£ -	£ -	£ -
Rates	£ -	£ -	£ -	£ 84.75	£ -	£ 85.00	£ -	£ -	£ -	£ -	£ -	£ 566.39
Sky	£ 38.78	£ 38.78	£ 38.78	£ 38.78	£ 38.78	£ 38.78	£ 38.78	£ 38.78	£ 38.78	£ -	£ -	£ 169.75
Telephone	£ -	£ -	£ 17.84	£ -	£ -	£ -	£ 22.19	£ -	£ -	£ -	£ -	£ 349.02
TV Licence	£ 8.91	£ 8.91	£ 8.99	£ 8.91	£ 8.91	£ 8.91	£ 8.91	£ 8.91	£ 8.01	£ -	£ -	£ 40.03
Water	£ -	£ -	£ -	£ 11.05	£ 82.72	£ -	£ -	£ 47.28	£ -	£ -	£ -	£ 79.37
	£ 514.18	£ 1,487.49	£ 5,768.22	£ 3,395.04	£ 3,637.54	£ 3,166.58	£ 5,807.65	£ 2,196.05	£ 8,609.83	£ -	£ -	£ 141.05
	£ -	£ 2,001.67	£ 7,769.89	£ 11,164.93	£ 14,802.47	£ 17,969.05	£ 23,776.70	£ 25,972.75	£ 34,582.58	£ 34,582.58	£ 34,582.58	£ 34,582.58