

PIRTON SPORTS & SOCIAL CLUB
COMMITTEE MEETING HELD ON MONDAY, 19TH JANUARY 1998
IN THE CLUBHOUSE, PIRTON RECREATION GROUND

Present:	Nick Sheridan (<i>Chairman</i>) Peter Bidgood (<i>Treasurer</i>) Joy A Stimson Tim Weaver Steve Smith	David Saunders Graeme Low Michael Goddard Dave Wallace Lorna Sexton (at 8.45)
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Apologies: None

1. Notes of Committee Meeting held on 15th December 1997

These were approved.

2. Matters Arising

None

3. Financial Report

The Christmas Draw made a good profit of £300. A list of prizewinners was circulated and will be published in the Parish mag. A future raffle is a possibility (perhaps for the Courts Fund).

The cash account as at 15/1/98 was presented: of the £2,600 in hand, £1,400 needs to be paid out. The Sky subscription has gone up from £18 to £30 per month (Club rate).

Takings this year are well up on last year and we are holding our own and paying our way.

4. Bar Committee Report

Dibbie has offered to take a more active interest in the running of the bar and is now controlling the purchasing and control of stock. This will eventually produce more accurate profit figures from the bar. Joy will give Dibble copies of the Brewery agreement and our constitution and licence. We will also notify the Brewery that Dibble is now the contact.

ACTION: JAS

4.i Bars for Other Organisations

The PTA had accepted our quote of £125 for the Burns Night. ✓
We will prepare a crib sheet for outside events - to be ready by the next meeting.
Opening Hours. A discussion followed on our opening hours. It was accepted that we had a problem getting villagers here on a regular basis. We will check the legal position regarding late-night drinking. This was not to be encouraged as there was a danger of people leaving the pubs at closing time and coming to the Club. Lorna will write to Jim re Thursday usage. The opening hours will be clarified and advertised.

ACTION: LS

5. Organising Committee Report

Tickets for the Casino Night (31/1/98) were on sale now.

6. Membership Report

A fee of £10 for Membership until March 1999 was approved for Graham Goss & family.

7. Bookings

The Valentines Night event had been cancelled.

The Childrens party would be confirmed as soon as February Saturday football fixtures were known.

February 7th - Sealand party (Dennis Sexton)

May 9th - Surprise 40th birthday party

May 12th - Music workshop & bar.

October 24th - Ann & Neil Frost
Possible 'Bards Night' 23rd April or thereabouts.

Spinner wish to record their thanks (and are conscious of the noise!)

8. **Plans for the Future**

There had been little movement. Nick was awaiting another estimate on the playing surface. Plans were being prepared for the extension to the changing rooms. We must be ready for the Parish Challenge in March.

9. **A.O.B.**

The alarm certificate had now been posted to the insurers.

Water Co. - we have to pay the £250 bill, although we may still have a case if it was the company's meter that was leaking.

Purchases - there had been no contact with Neil Frost re the glass washer. Mick Goddard will follow this up. We may buy on lease purchase to help the cashflow. We will check Greene King and Colin Hill Bar Supplies for prices.

ACTION: MG

The cleaner would prefer an upright hoover. Peter Bidgood may have a contact.

ACTION: PB

Bar volunteers were needed for February and March.

ACTION: ALL

The Meeting closed at 10.05 pm.

NEXT MEETING: Monday, February 16th 1998 at 8.00 pm.

*Liquor licence
Loan Agreement Fully Signed
Copy of Constitution.*

PIRTON SPORTS & SOCIAL CLUB

COMMITTEE MEETING HELD ON MONDAY, 16 FEBRUARY 1998

IN THE CLUBHOUSE, PIRTON RECREATION GROUND

Present: ✓ Nick Sheridan (*Chairman*)
Peter Bidgood (*Treasurer*)
Joy A Stimson (*Secretary/Minutes Sec*)
Neil Frost
Michael Goddard

David Saunders
Lorna Sexton
Steve Smith
John R Souster

Apologies: Graeme Low
Dave Wallace
Tim Weaver

Action

1. Notes of Committee Meeting held on 19 January 1998

These were approved.

2. **Greene King Representative - Sue MacGregor**

As the representative from Greene King had come to the meeting her report was dealt with prior to the Agenda items.

Sue now had a new Sales Manager, Peter Thomas, who she was having a meeting with the following day and would present any items we wished to be addressed.

Greenlee King had produced a quotation for a glass washer as requested (Copy attached) NF could also provide a price on this item and this was discussed later.

The brewery trip had been cancelled. Loan now stood at £13,050 and we had purchased 32 barrels in 40 weeks. There would be a promotion for Wexford shortly. Goodies were non-existent at present as Greene King had reduced the budget until the end of their financial year. A new budget would be available in May and there would be something available for the Summer Fair.

Peter Bidgood raised the point that even though we are being charged interest at 5% we were also having to pay high prices for our beer. Felt that we were paying twice for the luxury of the loan. Sue to speak to her Manager regarding any reassessment of the terms of our loan.

Sue left the meeting presenting some T-shirts for use in our raffles.

- ### 3. Matters Arising

3.1 Pirton School Association - Burns Night - £125.00 has been received.

- #### 4. Financial Report (see attached papers)

PB presented the attached papers.

The purchase of a glass washer was discussed in relation to the quotation received from Greene King and the fact that Neil Frost could obtain a glass washer for approximately £600.00. It was voted that Neil Frost supply and organise installation. The position would be sorted later as there was some concern about having it in the bar area or kitchen area.

PB advised that a donated vacuum cleaner would be in place by the end of the week.

- ## 5. Bar Committee Report

DS presented an analysis of bar sales, etc., (copy attached). It was agreed that this was very helpful. He hoped to produce these for each meeting and then we could use them for more accurate ordering, etc.

LS noted that hours of opening according to the Club Rules, as the Licence was produced after the Rules had been compiled there was a need to obtain a copy of the Licence. NS was trying to obtain this and the original agreement with Greene King and the original Licence with the Parish Council from John Hayes. LS stated that she was concerned that people might be using the Club when she had a booking for a children's party. There was a need to control this more accurately when Football/Rugby games were on TV.

Bar Rota LS stated there was still a problem on Saturday afternoons. No volunteers.

Thursday Evening Use of Clubroom There was still a problem of lack of communication regarding the use of the Clubroom for pool. NS to speak to Jim Davies

6. **Organising Committee**

JAS presented a schedule of proposed events (copy attached). MG asked if the Karaoke evening scheduled for 19 September could be changed to 19 September as he would like to hire the Clubroom for a private party. This was agreed.

14 November 1998 - Johnny Silvo Evening - Church Event It was agreed that this event could take place at the Club with the Club taking the bar takings and there being no charge off the use of the Club. JAS to advise Maureen Jones of this.
LS to record dates in bookings diary.

Org
Comm

JS
LS

7. **Membership Report**

As GL not present no report was presented.

8. **Bookings**

LS reported the bookings to date (schedule attached)

The application by Mick Murphy to hold a Gentleman's Evening on 21/3 was discussed at length. It was voted that we proceed subject to a £250 deposit and a ticket only event with 80 maximum tickets being sold.

GL had applied for use of the Clubhouse on 21/3 for the PRATTS Christmas Dinner and if our terms were not accepted GL to be allowed to have use of the Clubhouse on that date. JAS to advise GL of the situation and LS to contact Mick Murphy regarding our terms.

MG

LS

JAS
LS

9. **Plans for the Future**

NS reported that plans were being drawn up by Owain Lister. NS/SS to progress.

NS/SS

10. **Any Other Business**

(a) Water Leak: NS had sent a letter to try and get back monies. Intention to relay pipe was being sought. JAS pointed out that the cleaner was unable to clean due to water being turned off. It was decided that those working on Sunday should try and leave the burco full of water. However, it was pointed out that the cleaner now cleans on Mondays and Wednesdays and as no one using the Club on those days no additional water was available for Wednesdays.

NS

ALL

11. **Date of Next Meeting:**

Confirmed to take place on Monday, 16 March at 8pm in Clubhouse.

ALL
/End.

Joy Stimson
4 March 1998

Att. Greene King Quotation - Glasswasher
Financial Report - as at 15 Feb 1998 - Cash Account, Cash Book - Receipts & Payments
Bar Analysis Report 11.01.98 to 01.02.98
Organising Committee Schedule of Events March/December 1998

NS to onto Digger 150
Pipe 220m of Fibre
+ Labor etc

Chase John Hayes.

Original Lignoskain
Approved by Greene King

License with Parish Council

PIRTON SPORTS & SOCIAL CLUB
COMMITTEE MEETING HELD ON MONDAY, 16 MARCH 1998
IN THE CLUBHOUSE, PIRTON RECREATION GROUND

Present: Nick Sheridan (*Chairman*) David Saunders
Peter Bidgood (*Treasurer*) Loma Sexton (arrived later)
Joy A Stimson (*Secretary/Minutes Sec*) Steve Smith
Michael Goddard Tim Weaver
Graeme Low

Apologies: Neil Frost
John R Souster
Dave Wallace

- | | | Action |
|----|---|----------------|
| 1. | Notes of Committee Meeting held on 16 February 1998
These were approved. | |
| 2. | Matters Arising
2.1 MG advised that Sue MacGregor, Representative of Greene King had reported back that she was unable do arrange any changes in our terms with the Brewery.
2.2 <u>Glass Washer</u> It was pointed out that the total cost of the glass washer was £800 plus VAT. Considerably more than the quoted amount.
2.3 <u>Gentlemen's Evening</u> There had been some confusion on the date this was to be booked. It was confirmed that the event would take place on Saturday, 21 March. No deposit had yet been received even though the amount to be charged had been reduced considerably at the Chairman's discretion. The Chairman was to take on responsibility for the evening. | NS |
| 3. | Financial Report (see attached papers)
PB presented the attached papers.
An electricity bill of approximately £1,000 had been received. This would bring it inline up to October. The problem of the water leak and the fact that it was still being classified as business premises was discussed. The Treasurer would have to write the outstanding payment into the accounts for the Year Ending 31 March 1998.
<u>Donation of New Hoover</u> The Treasurer had arranged this and the Secretary to write to Burkin Industrial Cleaning Company to register our thanks. The cleaner had reported that it smelt rather hot on use. To be looked at following the meeting. | PB
JAS |
| 4. | Bar Committee Report
David Saunders presented the attached report 1 February to 1 March 1998. The Bar Committee to go through it in details to assess purchasing and profit margin. A stocktake would need to be taken on 31 March for the Year End accounts. DS promised to do this. Although the glass washer was in place it was not yet functioning. It would be fully installed by 21 March. PB pointed out that any changes announced in the Budget taking place on 17 March would need to be taken into account in our pricing.
<u>Bar Rota</u> LS reported still having problems with Saturdays. Lea Sports were to decide whether to run a Saturday team. LS had taken Chris Knight and Jonty Wild off the bar rota as not returned rotas last time. It was agreed not to open over the Easter weekend as no football matches taking place. | DS |
| 5. | Organising Committee
5.1 <u>Quiz Night - 13 March</u> It was reported that this event had not been supported very well. It was questioned if the normal clientele on a Friday night had not come along due to a Quiz being run and it was debatable whether there were any more people coming to the Quiz Evening than usually came along on a Friday evening. If arranging further Quiz Nights would now be better to arrange them for Saturday evenings or perhaps another night.
5.2 <u>Music Night - 18 April</u> DW had been unable to arrange Jazz band as cost prohibitive. He was looking at alternatives. If all else failed a local band would perform.
5.3 <u>Murder Mystery Evening - 16 May</u> DW had asked Pirton Players to aid in this event and they had agreed in principle. All to encourage people to come. Details would be arranged nearer the time. | ALL

ALL |

Cont'd/...

6. **Annual General Meeting 1998**

It was agreed that this should take place on Thursday, 21 May at 8pm. All to try to encourage people to come along. All to prepare for this meeting. It was pointed out that John Souster had taken the minutes at the 1997 AGM and these had not yet been distributed. MG to speak to JRS. All Committee Members were asked if they were willing to stand for a further year. SS stated that his situation was being assessed. Everyone else agreed to remain on the Committee.

ALL
MG/JRS

SS/ALL

Leaflet Drop Need to arrange for AGM. All to distribute around the village.

ALL

7. **Membership Report**

One new application received - David Saunders. Voted unanimously.

Renewals: GL stated that he was arranging these and would be needing Committee Members to distribute them around the village. DW to do a review of the year on rear of the form. Fees to remain at £10.00 per family. £100.00 Life Membership and £2.50 Individual

GL/DW
ALL

Review of Year 1997/98 Progressed onto a sounder financial footing. Established Basketball 'D' and fairly soon putting in an application for a Lottery grant to build hardcourt and improvement to changing rooms facilities. All funds being put towards this project.

It was reported that David Chambers who used to be on the Committee had advised that he had paid his membership but never received confirmation. Not on list of members. No one had any information on this matter.

8. **Bookings**

LS reported the following bookings:

2 April - Pirton Cricket Club AGM; 20 May - Pirton Players AGM; 21 May PSSC AGM; 23 May Private Party - P Bidgood; 13 June Private Party - O Lister; 27 June Private Party - A Sparkes

9. **Plans for the Future**

NS reported that the drawings were in hand. The Parish Council are in receipt of the plans and discussions are taking place regarding a new licence with PSSC. Parish Challenge to be chased up as not contacted us and the only way we can proceed with Lottery application is in conjunction with a grant from the Parish Challenge.

10. **Any Other Business**

5.1 Licence with Parish Council, Liquor Licence & Agreement with Greene King.

NS had approached John Hayes and was awaiting documents. JAS offered to chase up as well if not received in the near future.

NS/JAS

5.1 Floodlights SS reported that these had been replaced by Lea Sports at a cost of £300.00 and stated that they would be pleased to receive any contribution from PSSC. It was agreed that we should make a contribution. Amount to be decided at next meeting.

ALL

5.2 Cricket Fixtures PB and SS to discuss these outside meeting.

PB/SS

5.3 Thursday Nights Use of Clubhouse LS reported still not heard anything. NS to do.

NS

5.4 Security of Clubhouse It was reported that the alarm was going during the day. Also on Thursday night a vehicle went off rather quickly upon seeing people at the premises. It was reported that the light was on and top padlock unlocked on Friday. It was pointed out that in order to set the alarm the door must be closed, set alarm, open door and then leave premises.

ALL

11. **Date of Next Meeting:**

Confirmed to take place on Monday, 20 April at 8pm in Clubhouse.

ALL

Joy Stimson

9 April 1998

Att. Financial Report - as at 15 March 1998 - Cash Account, Cash Book - Receipts & Payments
Bar Analysis Report 01.02.98 to 01.03.98

PIRTON SPORTS & SOCIAL CLUB

COMMITTEE MEETING HELD ON MONDAY, 20 APRIL 1998

IN THE CLUBHOUSE, PIRTON RECREATION GROUND

Present: Nick Sheridan (*Chairman*)
Peter Bidgood (*Treasurer*)
Joy A Stimson (*Secretary*)
Michael Goddard (*Minutes Secretary*)
Graeme Low

David Saunders
Steve Smith
John R Souster
Dave Wallace

Apologies: Neil Frost
Lorna Sexton
Tim Weaver

Action

1. **Notes of Committee Meeting held on 16 March 1998**
These were approved.
 2. **Matters Arising**
 - 2.1 NS had written to John Hayes rather than verbally requesting club licence, licence with Parish Council and Greene King Agreement. NS
 3. **Financial Report** (see attached papers)
 - 3.1 End of Year accounts presented in preparation for Annual General Meeting to be held on 21 May at 8pm in the Clubhouse (All welcome!)
Current Account £3,543 as at 31 March 1998
Courts Account £3,397 as at 31 March 1998
Plus £200 bar float
 - 3.2 Dishwasher invoice reduced after discussions with NF from £972.00 including VAT to £914.00 including VAT as higher than originally quoted (£6/700).
 - 3.3 Water bill £1,200 to come out of 1997/98 accounts.
 - 3.4 Agreed to pay Water and Electricity bills outstanding as fully as possible out of 1997/98 financial year.
 - 3.5 Insurance company alarm now under 'Nacos', since having been upgraded. PB has negotiated 5% discount due to the aforementioned.
 4. **Annual General Meeting - 21 May 1998**
JAS had produced a draft agenda for the AGM. NS to produce last year's AGM Minutes in 'precis' form and to be read out along with Chairman's Report. JAS requested copy of AGM Minutes of 1997 AGM, JRS to supply. NS/JAS/
JRS
 5. **Bar Committee Report**
DS produced Year End report for stock as at 31 March 1998 and Sales Report for March (42.23% profit margin shown on takings).
 - 5.1 Bar Committee to arrange meeting to review bar prices. DS produced new bar price notice board! (Lorna missed this event!)
 - 5.2 Letter read out from LS stating that must have a deposit for all bookings and everyone to return bar rota dates that had not done so yet!
NB One date a month from all bar volunteers would make her job much easier.
 - 5.3 DS offered to man bar on all Pirton Cricket Club home matches
 - 5.4 DS reported two outside bar bookings for 25 July and 26 July.
 - 5.5 DS to speak to Greene King following receipt of licences and paperwork from John Hayes (via NS) [Item 2.1 refers] Bar
Comm

DS
 6. **Organising Committee** (see attached Report)
 - 5.1 18 April - Music Night It was agreed to donate £15.00 to Fruition following their recent function. More Music Nights to be arranged. JAS/PB
 - 5.2 16 May - Murder Mystery Evening All to encourage people to come. Details would be arranged nearer the time. ALL
 - 5.3 June Barbecue Date to be arranged around an at home cricket match on a Sunday lunchtime. ALL
 - 5.4 4 July - Summer Fair PSSC to put forward a six man(woman) Tug-o-War team. PB to book bouncy castle. Special Bar Rota to be arranged. PB/ALL
Cont'd/...

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7. **Membership Report**
Renewals to be distributed with Newsletter week commencing 20 May. GL/DW/
MG
8. **Bookings**
LS not present to report any new bookings
9. **Plans for the Future**
Awaiting architect's drawings and Parish Council have indicated the possibility of incorporating a 'Parish Council chamber/Room'. This would benefit any future grants, particularly the Parish Challenge.
10. **Any Other Business**
10.1 Water Leak Parish Council obtaining quotations with possible funding. NS to write letter and liaise to rectify as soon as possible. NS
10.2 Floodlights SS reported that contribution for these may now not be required as funding was possibly being provided by the Parish Council
11. **Date of Next Meeting:**
Confirmed to take place on Monday, 18 May at 8pm in Clubhouse. ALL
AGM -Thursday, 21 May at 8pm
- The meeting closed at 10.17 pm. /End.
- Michael Goddard/jas
12 May 1998
- Att. Financial Report - as at 31 March 1998 - Cash Account, Cash Book - Receipts & Payments
Bar Analysis Report 01.02.98 to 01.03.98
Organising Committee Report - 20 April 1998.

PIRTON SPORTS & SOCIAL CLUB COMMITTEE MEETING - 20 APRIL 1998

REPORT FROM ORGANISING COMMITTEE

- Saturday, 18 April 1998 -Music Night

As no other musicians were able to do this event, the local teenage band, Fruition performed two 30 minute sessions. A entrance charge of 50p each was levied in order that we complied with the requirements if no Music Licence in place. The evening went well but was poorly supported. A total of 28 people attended. The bar functioned throughout the evening. No knowledge of actual takings for the night.

The style of the event was felt to be good but obviously the lack of time to publicise did not help. The band did carry out a poster campaign and also a leaflet drop around the village.

It was felt that a regular Music Night with this type of format could be organised using local talent. It was just unfortunate that other musicians not available for this pre-set date.

- May: Saturday, 16 May - Murder Mystery Evening

Pirton Players hopefully going to be involved in the acting out of the Murder. All to encourage people to come. This will be a ticket event. Organising Committee to arrange details and circulate as soon as possible.

- June: Organise a barbecue around a home cricket match suggested date 20 June. There are no at home cricket matches on Saturdays this year. Perhaps we should change this to a Sunday lunch time event to take place before an at home Cricket Match. Your thoughts to Organising Committee.

- 4 July - Pirton Summer Fair

Also suggested that we request that we run a beer tent for the Parish Picnic on 11 July.

- August - Barbecue

Again this may need to feature around a Cricket Match on a Sunday lunch time.

- September - 19th - A Karaoke Evening

- October - Saturday, 10th - Suggested a Quiz Evening

Other Saturday evenings in October 17/10 & 24/10 booked for Private Parties.

- November - 5th - Suggested Firework Spectacular (subject to availability)

14th Proposed Church Event booking - Johnny Silvo in Clubhouse (bar takings to Club)

- December - 31st - suggested New Year's Eve Party.

J Stimson
20 April 1998

PIRTON SPORTS & SOCIAL CLUB
COMMITTEE MEETING HELD ON MONDAY, 18TH MAY 1998
IN THE CLUBHOUSE, PIRTON RECREATION GROUND

Present: Nick Sheridan (Chairman) Steve Smith
Joy Stimson (Secretary) Graeme Low
Michael Goddard David Saunders
Neil Frost Tim Weaver
John Souster Lorna Sexton

Apologies: Dave Wallace
Peter Bidgood

1. Notes of Committee Meeting held on 20th April 1998

These were approved

Matters arising

Bookings (5.4)

It was agreed that in future the Booking Secretary must be made aware of all bookings in advance.

All

Licences (2.1 & 5.5)

John Hayes has now provided NS with all available documentation relating to the club.

It was agreed that D. Saunders would speak to the local licensing authority rather than to Greene King.

DS

Water Leak

The Parish Council have received a quote for removing the water meter. The water pipe was likely to be re-routed down the private road leading to the Recreational Ground. Quotations of between £1,800 and £5,000 had been received for the necessary work. This would require Peter Bidgood's permission. The issue was to be discussed at the next Parish Council meeting. The Parish Council have written to PB regarding the matter.

Financial Report

NS said that unfortunately the accounts were not ready to be considered for approval by the Committee prior to the AGM. It was agreed that the Committee should review and approve the accounts before the AGM, and as such in the future should have earlier presentation of the year's figures. This was important in order for the Committee to be able to support the Treasurer at the AGM.

It was agreed that NS would deliver a copy of the final accounts to all members on the evening before the AGM. The Committee would meet half an hour before the start of the AGM to discuss and agree the accounts.

NS

There was some debate over the appointing of the auditor for the next financial year.

5. Annual General Meeting

A draft agenda for the AGM was circulated. SS commented that A.O.B. should not be on the agenda of an AGM. NS asked for any suggestions as to what he should include in his Chairman's address.

Following some discussion on the appointment of an auditor, it was agreed that NS would speak to Helen Holley regarding whether she was prepared to stand for the position once again.

NS

6. Bar Committee

The Bar Committee have decided that they will no longer stock boxes of orange or bottles of wine. They will use boxed wine in future. There will also be no large bottles of Coca Cola. All this was in the interests of avoiding wastage.

The Bar Committee requested that the Organising Committee notified them in advance of any events on their likely requirements.

DS distributed a copy of the bar report that showed some discrepancies between the sales and till readings for certain items.

It was agreed that if any bar staff remove money from the till to give to PB, they should make a note of this and leave it in the till. NF said he would provide a notebook to use for this purpose. All

The subject of occasional licences was discussed. For external events, the licence could be transferred from the club to the other venue providing both were not being used at the same time. The club would need to write to the Licensing Authority and the local police notifying them of any intention to transfer the licence. NF
DS

The club would also have to apply for an extension if it wished to serve beyond 11pm.

There was a discussion on whether to have a separate price structure for outside events and private parties. This was agreed. NF agreed to set up a second pricing structure on the till.

It was noted that there had been a request to serve a guest beer at the Summer Fair. NF
DS

7. **Organising Committee**

The Organising Committee expressed disappointment over the lack of support from the rest of the Committee for events in general and for the Murder Mystery evening in particular. Despite the poor attendance, the Murder Mystery evening had been very enjoyable.

The Organising Committee said that in view of the difficulty in attracting interest to such events, they questioned whether any more should be arranged. NS suggested that this be left to the Organising Committee's discretion.

8. **Pirton Summer Fair**

It was noted that a music licence would have to be arranged for the Fair. The Summer Fair committee had asked whether the PSSC would fund this rather than pay a donation towards the Fair. This was agreed.

NS asked that the bales of straw used at the Fair be removed or covered up to prevent them being spread all over the playing field.

9. **Membership**

GL noted that many Committee members had still not renewed their membership. It appears that a number of households may not realise that their renewal form was in the Yellow Pages which was distributed at the same time.

10. **Bookings**

LS outlined the various future bookings. There was still a major problem with the bar rota, with many sessions not being staffed. LS said that in future she would distribute a list of dates and ask bar staff to notify her of dates they could not do. In the absence of any response she will allocate duties.

11. **Plans for the Future**

NS has had a meeting with the architects assisting in drawing the building plans. These now included a two storey building with a Parish Council Chamber room. The architects are willing to work for no charge until such time as the Club receives its grant.

The Parish Challenge application has been delayed due to the Lottery Fund application.

The budget for the planned developments was of the order of £100,000.

SS mentioned the possibility of receiving funding from the Football Association.

TW said that it was important to improve the front facade of the building in order to attract customers. MG agreed to get a quotation from local carpenters to improve the window shutters. SS said that he would do the same.

MG
SS

12. A.O.B.

Lea Sports had asked SS to approach the Committee on whether they could be prepared to reduce the annual charge for the use of the facilities. Other football clubs were heavily subsidised in return for their contribution to takings over the bar. NS asked that the issue be put on the agenda for the next meeting.

JS

LS noted that bar staff were required for Owen Lister's party on the 13th June. Owen had also asked whether the Club could arrange the food.

Graeme Low
13th June 1998

**PIRTON SPORTS AND SOCIAL CLUB - MINUTES OF MEETING HELD
ON MONDAY THE 15th JUNE 1998**

Present:- N. Sheridan, M. Goddard, S. Smith, G. Lowe,
D. Saunders, P. Bidgood, J. Stimpson.

Apologies from:- J. Souster, L. Sexton, D. Wallace.

THE MINUTES OF THE PREVIOUS MEETING held on the 18th May
were approved.

MATTERS ARISING: The Parish Council are to fund the laying
of the replacement water supply, which is to be laid down
the Accommodation Way rather than the footpath. Permission
from the freeholder should be forthcoming pending legal
considerations, the work is to be done by "C.D.C. Services".
It was thought that whilst this work was being carried
out a service pipe could be laid to facilitate future
requirements; it is possible that this duct will be shared
by the owner of adjacent land. Negotiations are ongoing,
watch this space!

It was pointed out that the wine boxes referred to in the
previous minutes applied to red wine only.

FINANCIAL REPORT: The cash account up to the 12th June was
presented to the meeting (app.A) everybody who understood it
seemed to think it showed good information. Future cash flow
looks very healthy due to the advance bookings for weddings,
private parties etc. It was agreed that we should advertise
and open on the occasion of England matches and other
significant world cup games.

LEA SPORTS SUBSCRIPTIONS: It was re-iterated that Lea Sports
were pursuing a possible reduction in their subscriptions/
rent in recognition of their contribution to bar takings.
A document was produced (app.B) which triggered a long and
largely irrelevant discussion. Ultimately it was decided
that there would be no change to either element of Lea
Sports contributions. However, the "licence" from the Parish
Council is being re-negotiated and it was hoped that some
form of security of tenure could then be granted to Lea
Sports. Pending further developments!

BAR COMMITTEE REPORT: To set the tone for this item the
chairman produced the monthly "letter from Lorna", (a far
reaching and convoluted document). After lengthy discussion
it was decided that level 2 pricing be implemented for:-
1) the Summer fair; 2) functions away from club premises
and 3) functions for or on behalf of non-members. To this
end we are to produce a 2nd price board for use on these
occasions. Other matters discussed, without conclusion,
included; the cleaner's hours, working party for cleaning/
re-decoration, paying for occasional bar help, compliance
with club rules and the state of the drains.

It was noted that there were heavy impending commitments for bar staff looming (including Lorna's bash) and not many volunteers. The consensus seemed to be that we were OK in the short term but general staffing and specifically the coming outside functions should be discussed at the next meeting.

The monthly bar report (app.C) was circulated; it was noted that theoretical and actual till readings roughly corresponded and the profit margin was approximately 46%, this was considered satisfactory.

Sue McGregor is being replaced as our Brewery rep, she will introduce her replacement in due course.

It was pointed out that the glass washer had a drain plug which should be removed periodically to change the water.

THE ORGANISING COMMITTEE had nothing to report in view of their recent abdication from organisation.

THE SUMMER FAIR: there was an amazingly short discussion, it seems that everything is in hand. The bar committee were asked to ensure that sufficient stock was available, a bar rota for the entire day had been drawn up and the straw bales were to be gathered immediately the daytime activities ended.

MEMBERSHIP: a new membership list has been drawn up, we have 234 current paid up members. there are 114 non-renewals, these people are to be re-contacted just in case they don't read their yellow pages.

BOOKINGS REPORT: due to Lorna's absence there was no formal report but there are to be two all day football events on Sundays 16th and 30th of August.

FUTURE PLANS AND FUNDING: there was nothing to report on this subject as we are still waiting for various third parties to come back to us.

For no apparent reason the discussion moved on to a possible Bonfire Night function. It seems that we may be able to get dodgy fireworks from an unidentified source, we should also find out price and availability of legitimate pyrotechnics; for further discussion at the next meeting.

ANY OTHER BUSINESS: the guarantors have been supplied with the current balance sheet and a precis of the discussion following the AGM, also circulated to those present (app.D). The shutter modifications are in hand.

DATE AND TIME OF NEXT MEETING: was confirmed as:-

Monday 13th July at 8.00pm.

The meeting closed at 10.52, Phew!

Current A/c	As at 31 May 98		£6.28		
Business A/c	As at 31 March 98		£3,128.06	£3,134.34	
Receipts	Jun 01	£491.50			
				£491.50	
Uncleared cheques					
	Chq 100195	£47.83			
		£43.05			
				£90.88	
				TOTAL	£3,534.96
CASH BOOK					
Receipts	Brought forward	£3,534.17			
		£3,614.36	£7,148.53		
Payments			£3,613.57		
				TOTAL	£3,534.96
Invoices to pay		Greene King	£955.14		
		Rank Leisure	£98.70		
		Electricity	£468.71		
Court A/c	As at 31 March 98			TOTAL	£3,397.82

Problem 1:- Lea Sports are looking for a reduction of their fees.

Problem 2:- The cricket club are low on membership with many occasional players, and as such have difficulty quantifying a regular membership contribution.

Problem 3:- Apart from the summer fair the PSSC facilities are used only by Lea Sports, the Cricket Club and the committee.

Lea Sports contribute £1,000 for 60ish matches.

The Cricket Club contribute £250.00 for 12ish matches.

Individual bookings are charged at £7.50 per hour.

c. (£16.00 each)

c. (£20.00 each)

c. (£30.00 each)

These contributions seem roughly commensurate, and are probably favourable compared with other letting and hiring fees.

IF HOWEVER the major contributions made by Lea Sports and the Cricket Club were additionally treated as an affiliation fee; it would obviate the need for members of them to contribute individually, as they would be automatically affiliated members.

FURTHERMORE a similar scheme could be extended to other village organisations (Pumpkin Club, School Association, Drama group, Scottish Dancers, et al). For a fee of £50.00 (say) these organisations could become affiliated; with the same advantages being extended to them and their members as are currently enjoyed by the sports organisations.

Advantages:

Lea sports gain the sum of their combined subs.

Cricket club; problem gone.

Increased use and awareness of facility.

Ease of admin. with regard licencing regulations.

Disadvantages:

Loss of revenue from individual; memberships. (particularly Lea Sports)

Change of club rules would mean a S.G.M.

Any increase in use would need to be covered by bar committee.

OPENING STOCK	ADDITIONS	CLOSING STOCK	USAGE	ITEM	UNIT COST	SELLING PRICE	% UPLIFT	SALES VALUE	TILL READING	"PROFIT"
128	264	48	344	CARLSBERG, pt	.959	1.70	77.27	584.80	595.95	254.90
80	88	80	88	KRONENBOURG, pt	1.13	1.90	68.14	167.20	184.10	67.76
104	88	96	96	WEXFORD, pt	1.102	1.90	72.41	182.40	159.50	76.61
128	176	72	232	I.P.A., pt	.905	1.60	75.80	371.20	439.35	161.24
39	0	35	4	LIGHT ALE	.497	.85	71.03	3.40	3.40	1.41
24	0	23	1	BROWN ALE	.497	.85	71.03	.85	.85	.35
9	24	19	14	GUINNESS	.66	1.20	81.82	16.80	15.80	7.56
39	0	36	3	WOODPECKER	.769	1.40	82.05	4.20	7.00	1.89
27	0	12	15	STRONGBOW	.795	1.40	76.10	21.00	28.00	9.08
36	24	26	34	BUDWEISER	1.026	1.80	75.44	61.20	57.10	26.32
86	0	86	0	PILLS	.95	1.70	78.95	.00	6.80	.00
61	0	45	16	BECK'S	.845	1.60	89.35	25.60	.00	12.08
9	0	0	9	WHITE LIGHTNING*	1.03	1.70	65.05	15.30	.00	6.03
30	0	24	6	FOSTERS ICE	.98	1.70	73.47	10.20	34.30	4.32
0	48	48	0	HOOPERS HOCH	.931	1.70	82.60	.00	6.80	.00
20	0	14	6	KALIBER	.661	1.10	66.41	6.60	5.00	2.63
										71.67
11	36	19	28	BRITVIC 55	.392	.65	65.32	18.20	22.75	7.22
44	0	28	16	APPLETISE	.404	.70	73.27	11.20	9.45	4.74
192	48	181	59	FRUIT JUICE	.226	.70	209.73	41.30	37.80	27.97
0	204	12	192	COKE can	.288	.50	73.61	96.00	108.00	40.70
63	144	95	112	DIET COKE can	.288	.50	73.61	56.00	38.50	23.74
42	144	124	62	TANGO can	.205	.50	143.90	31.00	26.00	18.29
11	0	11	0	LUCOZADE can	.388	.70	80.41	.00	14.00	.00
132	108	156	34	LEMONADE, .5 litre	.204	.90	341.18	75.60	41.40	58.46
42	0	20	22	COKE, .5 litre*	.305	.60	98.72	13.20	4.50	6.49
56	48	29	75	TONIC baby	.188	.60	219.15	45.00	46.80	30.90
80	0	79	1	A. DRY baby	.188	.60	219.15	.60	.60	.41
0	48	48	0	BITTER LEMON baby	.188	.60	219.15	.00	.00	.00
23	0	9	14	MINERAL WATER	.37	.70	89.19	9.80	15.80	4.62
27	0	25	2	ORANGE DRINK, litre carton*	.68	1.81	166.18	3.62	.00	2.26
										225.81
48	0	48	0	BRANDY, 25ml	.625	1.30	108.00	.00	1.30	.00
64	60	40	84	GIN, 25ml	.361	.90	149.31	75.60	83.70	45.28
128	0	104	24	WHISKY, 25ml	.408	.90	120.59	21.60	21.60	11.81
108	0	64	44	VODKA, 25ml	.389	.90	131.36	39.60	45.00	22.48
78	0	68	10	BACCARDI, 25ml	.454	1.10	142.29	11.00	10.70	6.46
28	0	28	0	JACK DANIELS, 25ml	.592	1.30	119.59	.00	.00	.00
14	0	8	6	SOUTHERN COMFORT, 25ml	.589	1.30	120.71	7.80	.00	4.27
7	0	7	0	TEQUILA, 25ml*	.419	.90	114.80	.00	.00	.00
28	0	28	0	ARCHERS, 25ml	.378	.90	138.10	.00	6.30	.00
19	0	19	0	PORT, 50ml	.882	.90	2.04	.00	.00	.00
33	15	39	9	SWEET/DRY MARTINI, 50ml	.285	.90	215.79	8.10	6.20	5.54
10	0	10	0	CINZANO, 50ml	.273	.90	229.67	.00	2.65	.00
9	0	9	0	DRY SHERRY, 50ml	.336	.90	167.86	.00	.00	.00
17	0	16	1	MED. SHERRY, 50ml	.336	.90	167.86	.90	.00	.56
32	60	31	61	HOUSE RED, 10cl	.393	1.30	230.79	79.30	41.60	55.33
73	90	105	58	HOUSE WHITE, 10cl	.515	1.30	136.53	75.40	38.60	43.79
										195.61

PIRTON SPORTS & SOCIAL CLUB
NOTES ON DISCUSSIONS FOLLOWING THE ANNUAL GENERAL MEETING ON
THURSDAY, 21 MAY 1998 IN THE CLUBHOUSE, PIRTON RECREATION GROUND

App. D

Present: There were 15 members in attendance including the following Committee Members:
P Bidgood (Treasurer), M Goddard, G Low, D Saunders, Mrs L Sexton, N Sheridan
(Chairman), S Smith, J Souster, Mrs J Stimson (Secretary), D Wallace, T Weaver

Apologies: Mr N Frost

- **ANNUAL GENERAL MEETING 1999**

Suggestions for getting people to attend were made as follows:

- Cheese & Wine event
- Free drinks vouchers
- Awards Ceremonies -
- Put details in Parish Magazine
- Change date of Year End for Accounts, Membership Year and AGM so takes place during Winter/Early Spring i.e Year End & Membership Year 31 August (may coincide better for renewals of Membership of Lea Sports) AGM October/November time or Year End & Membership Year 31 December with AGM March/April. This scheme might also allow more time for auditing of accounts to take place. Would need to hold an EGM to change the rules of the Club.

- **DISPLAY OF PROPOSED PLANS FOR LOTTERY FUNDED PROJECT**

- These were viewed by all present and it was suggested that they be on view at the Village Fair.
 - It was noted that discussion with the Parish Council was taking place to obtain a 21 year security of tenure on the facility as this was an essential requirement of the Lottery funding.
- It was pointed out that monies should also be put aside for continuing maintenance.
 - The reported meeting closed at 2050 hours.

JAS/June 1998

**PIRTON SPORTS & SOCIAL CLUB
COMMITTEE MEETING HELD ON MONDAY, 13 JULY 1998
IN THE CLUBHOUSE, PIRTON RECREATION GROUND**

Present:	Nick Sheridan (<i>Chairman</i>) Peter Bidgood (<i>Treasurer</i>) Joy A Stimson (<i>Minutes Secretary</i>) Michael Goddard Graeme Low	David Saunders Lorna Sexton Steve Smith Tim Weaver
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Apologies:	Neil Frost Graeme Low	John R Souster Dave Wallace
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Although LS on rota to do the Minutes for this meeting. JAS offered to do them.

Action

1. **Notes of Committee Meeting held on 15 June 1998** - These were approved.
2. **Matters Arising** - There being no matters arising that were not on the agenda, the meeting proceeded.

3. Financial Report

The Treasurer presented the figures (copies attached for those not present). It was noted that Sky had increased its charges from £30 per month to £35 per month. The figures did not include the Summer Fair held on 4 July. The Summer Fair takings were down on last year at £1,754 as opposed to £2,500 in 1997. It was noted that not as many people had been at the Fair.

4. Bar Committee Report

DS provided copies of summaries for both 1-30 June and 30 June - 6/7 July Week of the Summer Fair (copies attached for those not present). Stock was high but with the tow outside bars due on 18 July and 25 July this would not cause any problems. DS reported that he had had to purchase some additional glasses for the outside bars.

The bar rota was discussed and availability for the outside bars. No details were available for 18 July. It was established that the bar would be for approximately 45 people with 13 children to run from 7pm to 11pm. NS offered to man the 18 July outside bar. MG/DS would do the setting up and taking down of both the outside bars.

**NS
MG/DS**

It was agreed that a list be compiled of people willing to work on the bar for payment to aid the manning of outside bars and private parties bookings. It was also agreed that there should also always be a member of the Committee in charge of the bar when additional paid staff were being used. It was also agreed that a list of glass collectors/washer uppers also be compiled., perhaps teenagers whom we could pay less than those over 18 years who would work on the bar.

The outside bar for 25 July was for approximately 200 people and would be commencing at 5.30pm. Chris Stimson would do this but would require additional help. TW would possibly be available. Simon Stimson could perhaps be glass collector/washer upper with JAS.

SS pointed out that on 26 July there was a 5-a-side football tournament taking place all day and manning of the bar would be necessary. It was noted that a cricket match had been planned but this would be moved to be an away match. The bar committee to sort manning.

**Bar
Comm.**

5. Pirton Summer Fair

Prices of drinks at level 2 was discussed at some length. Various points were made. The principle of outside bars only being on level 2 and any function in Clubhouse to be on level 1. The principle of another level was felt to be acceptable but it was just the percentage increase which was felt too high. It was agreed that any sub-committee should make decisions as a group and not by one or two members.

Cont'd/..

6. Membership Report

The Treasurer reported that several renewals had recently been received. However, it was pointed out that no chase up letters had yet been issued. GL to provide JAS with forms.

GL/JAS

It was proposed that Sally and Peter Lake be voted as members. It was unanimously agreed.

It was suggested that a brochure be produced to send to new residents. JAS to prepare a draft.

JAS

7. Bookings Report

LS stated that:

8/8 Foot Tapestry Music Evening. A question was raised concerning the Music Licence as the Treasurer had not raised a cheque for the payment. DW to advise.

3/9 Thursday Group - 25 year Reunion. SS to arrange to move football training for this one occasion. It was pointed out that football training was now taking place on Thursdays. SS advised that band practice which had been taking place on Thursday was now moving to another night.

SS

12/9 Jackie Cumberland - lunchtime event
12/9 M Goddard - Private Party evening
26/9 Wedding Party Stapleton 6-12pm

It was suggested that the booking form be updated to note approximate number of people and times of the events together with any special requirements for perhaps requests for real ale, etc. PB/JAS/LS to liaise on this.

PB/JAS/
LS

8. Plans for the Future & Funding Report

NS had received the new Parish Challenge form. MG/NS to liaise and complete form. The Parish Council was in discussion regarding the future plans. It was suggested that the Parish Council contact Preston Cricket Club to get some information as they had recently received \$20,000 for a new pavilion to which their Parish Council had been able to help with the provision of a grant towards the cost as some rooms would be used for their meetings, etc., and no VAT was paid on it. The legalities in respect of the water pipe access down driveway were being progressed. MG to get Parish Council to write to the owner asking for permission for some extra ducting as well.

MG/NS

MG

9. Licence/Lease with Parish Council

The existing licence between the Parish Council and the Sports & Social Club was distributed to those present (copy attached for those not present) together with a copy of the agreement with Greene King (copy attached for those not present).

ALL to
study
for next
mtg

To be discussed at next meeting in light of progress with Parish Council.

10. Any Other Business

10.1 PB presented a copy of a letter from a model flying club (copy attached for those not present). MG to take to Parish Council due to land being Parish Council land. It was felt that it would not be suitable due to the safety aspect and being on a public playing field.

MG

10.2 Level 2 Pricing

It was agreed that this should be put on the Agenda for the next meeting to agree principles

11. Date of Next Meeting This was confirmed for 17 August at 8pm in Clubhouse. TW tendered his apologies.

ALL/JAS

/End.

Joy Stimson July 1998

Att. Financial Report (those not present); Bar Analysis Report (those not present); Licence with Parish Council and Agreement with Greene King (those not present)

N. Sheridan

**PIRTON SPORTS & SOCIAL CLUB
COMMITTEE MEETING HELD ON MONDAY 17 AUGUST 1998
IN THE CLUBHOUSE, PIRTON RECREATION GROUND**

Present:

✓ Nick Sheridan (Chairman)
Joy A Stimson (Minutes Secretary)
Dave Wallace
John Souster

David Saunders
Steve Smith
Graeme Low

Apologies:

Peter Bidgood (Treasurer)
Lorna Sexton
Michael Goddard

Tim Weaver
Neil Frost

2. **Notes of Committee Meeting held on 13 July 1998** - These were approved
3. **Matters arising** - There were no matters arising that were not on the agenda
4. **Financial report** - Peter Bidgood to provide at report at the next meeting covering the period from 13th July 1998
5. **Bar Committee Report** - DS provided the July stock report which other than slight discrepancies of several items shows a excellent turnover for the month. This is largely due to the outside events and proves the benefits of functions of this kind. The unit differences in the Cask ale appears to be largely caused by the failure of bar staff at the Summer Fair to ring up the correct product.

Dibby further reported that the lack of support for the Wexford was causing problems, one barrel had gone off and another was close to being out of date. The committee agreed that an effort should be made to off load this brand.

An extension to the licensing hours were to be applied for for one of the functions and Dibby asked to be advised if the committee were aware of any other event that would require this facility so that an application could be submitted at the same time.

Bar Staffing continued to cause difficulty, to date no potential applicants for a paid post have been found it was agreed to continue this search. It was agreed that if a committee member could be always responsible for a specific session (Dibby agreed to be in charge on Saturdays) this would spread the management load. It was stressed that this did not mean that the committee member had to man each session but would be responsible for seeing that it was manned by contacting the volunteers. It appears that reminders were necessary as some volunteers had forgotten their agreed session and this put a strain on others.

6. **Membership Report**

19 families had not renewed their membership and Graeme will produce a list so that they can be approached.

Lee sports members have now received their application forms from the Football club and applications from this source will come in in the next few weeks.

No new applications had been received.

7. **Booking Report and other events**

Some concern was expressed over a clash of events and it was agreed that there was a need for improved communication in this area.

Football training, as reported at the previous meeting, has been taking place on Thursday nights since early July and would continue until Mid September. From September football games had been arranged for Saturdays. This had been organised in order to support the use of Club premises and the facilities must be available. Steve Smith was ensuring the booking forms were completed but this did present some difficulties as the fixtures were only arranged by the league month by month.

It was agreed that during the Cricket season Dibby would be kept informed of Saturday bookings to avoid conflict.

Nick Sheridan will discuss the position with Bookings, Bar rotas etc. with Lorna.

Concern had been raised that the level 2 charges for outside events was excessive, this matter had been aired by the committee at a previous meeting where the policy was established and therefore that agreement should stand.

The committee had no further details of bookings. As reported in the last minutes football training had been change to avoid clashing with the Thursday Group reunion on the 3rd September

**PIRTON SPORTS & SOCIAL CLUB
COMMITTEE MEETING HELD ON MONDAY, 21 SEPTEMBER 1998
IN THE CLUBHOUSE, PIRTON RECREATION GROUND**

Present: Peter Bidgood (*Acting Chairman & Treasurer*) Graeme Low
Joy A Stimson (*Minutes Secretary*) David Saunders
Neil Frost Lorna Sexton
Michael Goddard

Nick Sheridan (*arriving late*)

Apologies: Steve Smith
Dave Wallace
Tim Weaver

As the Chairman was to arrive late, Peter Bidgood chaired the meeting.

Action

1. **Notes of the Committee Meeting held on 17 August 1998.** These were approved with the following amendments:
 - 1.1 Item 10 (e) New Year's Eve (Dinner) - query was raised if this had been discussed. It was agreed that it had been discussed and would be further discussed under Item 8 - Organising Committee Report.
 - 1.2 Item 7 paragraph 2 - This should read 'DS to be contact for any Cricket matters' not just regarding Saturday bookings.
 - 1.3 Item 7 paragraph 3 - LS pointed out that NS had not discussed the position regarding Bookings, Bar Rotas, etc as yet.
2. **Matters Arising**
 - 2.1 Padlock to be sorted
 - 2.2 LS advised that Item 7 paragraph 3 - that NS had not spoken to her regarding bookings and bar rota. NS
 - 2.3 An upright Hoover was to be purchased for the Cleaner who had stated that she preferred an upright and not 'a Henry'. PB to action PBItems 10(d); 10(e); were all to be discussed via the Agenda. DS was thanked for cleaning the freezer.
Item 10(a) The driveway to be discussed under Any Other Business on the Agenda.
Item 10(b) (g) A date for a working party to be arranged at the end of the meeting.
3. **Financial Report**
 - 3.1 Payments, Receipts and Profit & Loss papers were presented by the Treasurer (copies attached for those not present at meeting) It was pointed out that even with the exceptional bar takings the profit was still only £700 after purchases. It was pointed out that paid bar staff had been employed during this period. Lea Sports Memberships were due together with fees from Cricket Club and part payment by Lea Sports.
 - 3.2 As SS was not present at the meeting but had written a note, it was decided to deal with this at this point. (copy of letter attached for those not present). Items missing from Clubhouse following a 21st party and a football match. It was decided that there was no proof when the items (clock and Sheffield Wednesday pennant) were taken so this could not be resolved. To obtain a deposit for breakages would involve inventories and someone being able to deal with this on a regular basis. It was decided this was not possible to organise.
 - 3.3 Bar duties Fridays/Sundays - LS stated that she always tried to get two people on Sundays and very rarely were there two people on on Fridays and that was simply that two people had offered for the same night and it was left to them to sort out who would actually do.
4. **Bar Committee Report**
 - 4.1 DS issued report for the period 4.08.98 to 1.09.98 (copy attached for those not present). It was pointed out that purchases of Wexford were erratic. It was suggested that it was taken off and re-introduced at a later date. Reduce the price to clear it out. GL to sell at £1.25 on Sunday. GL

- 4.2 It was pointed out that the glasswasher was playing up. NF pointed out that due to the discounted price there was a limited warranty on the equipment but he would have a look at it. Salt tablets need to be regularly topped up and detergent. Till rolls required for till. NF
- 4.3 LS advised that no one had come forward to do the bar for a wedding party on 24 September. At least two people would be required. DS was already doing the bar from 4.30pm to 6.30pm for football. MG/NS to phone around. MG/NS
- 4.4 Fruit Machines - Installation was discussed. MG advised that we could have a machine for a trial run. Would need to pay for Customs & Excise Licence. It was agreed to proceed with a machine at 10p a go. MG
6. **Membership Report**
- 6.1 GL advised that he still needed to check on Warners and Shearers. It was pointed out that the Cricket Club membership needed to be sorted, i.e. those who are not paying membership of the Club separately should now be asked to pay. Lea Sports memberships now overdue. SS to advise. GL/PB
- 6.2 Marketing brochure - JAS had produced a draft and was awaiting some text from DW. (copy attached). NS asked that the tree be produced for letterheads, etc. JAS advised that DW wanted to have this consistent. However, JAS could probably scan the tree and save as a bit map, if able to do so would be able to give to other Committee members to use. DW
JAS
7. **Bookings Report**
- 7.1 Saturday, 24 September - Wedding Party, Stapletons (bar staff needed urgently) MG/NS
- 7.2 Requests for 18th and 21st Parties had been received and it was discussed whether these should be accepted. It was felt that 18th would cause problems with under age drinking as some people would probably not be 18. However, it was decided that 21st should be accepted on a trial basis.
- 7.3 Fees for bookings to be kept at £7.50 per hour for casual bookings. Discounted to £5.00 per hour for series bookings. Shambles paying £5.00 per hour and Spinner paying half price as students.
- 7.4 Shambles & Spinner were regularly booked in on Tuesdays. It was pointed out that football was no longer taking place on Thursdays but LS had not been informed so was still not freeing up Thursdays. Thursday 15 October - Jill Williams for a 50th (approx. 40 people). Bookings for 17 October now cancelled, booking for 24 October - Joy Stimson for a 50th; 22 October Pirton School Association AGM - Roger Southam and Neil Shearer to run bar themselves.
- 7.5 September 21 - Church Group had requested a regular booking free of charge. It was decided that they should pay the normal fee.
- 7.6 September 2; 7 October; 4 November and 2 December - Lea Sports Executive Meetings.
8. **Organising Committee Report**
- 8.1 Bonfire Night - Thursday, 5 November. This was being held as a joint venture with Pirton School Association (PSA). It was agreed that we should purchase fireworks of approximate value £1,000 and ask for monetary donations on the night. It was felt that it would be a PR exercise and if we were going to do it, it should be spectacular. The PSA would organise food and take monies for themselves. PSSC would do the bar and have bar takings. The construction of the bonfire was discussed. JAS to approach Paul Mercer and Barrie Simmons to assist. Insurance needed to be considered and Pirton Parish Council would need to be named on the policy as interested party. Org.
Comm
JAS
?
- 8.2 New Year's Eve Event - It was decided not to arrange this year as too late to pull together. Start planning for next year early next year. However, as it was 1999 New Year's Eve it was felt best not to bother as there would be so many other events being arranged.
9. **Plans for the Future & Funding Report**
- NS reported that Richard Walters had advised that our proposal this year was too large after being advised that it was too small last year. NS to go back for advice on the best size of proposal. The English Sports Council - East Region will now actively help in applications for Lottery money. NS to discuss with them. Plans were now ready and may need to either reduce NS

the hard court to one court or delete cricket facilities (£15,000). Always need to keep in mind that we would need to provide 35% of any grant we applied for.

NS stated that Lea Sports were thinking of an alternative route as they really needed the improvements in the changing rooms.

10. **License/Lease with Parish Council**

Nothing to report on this issue at present.

11. **Any Other Business**

11.1 Maintenance - Ladies loo seat, PB to purchase a new one. Suggested that toilet roll holders also be purchased. It was suggested that a Buildings Committee be formed to keep maintenance under control. PB
ALL

11.2 It was agreed that NS should purchase 6 additional keys for the new padlock. NS

11.3 Alarm - It was pointed out that this was not working at the moment. PB to action repair. PB

11.4 Water Leak - Now a major water leak, being shut off.

11.5 DS advised that he had acquired a fridge which could be fitted in the kitchen area. Currently it was being stored in beer store. Needed to check where it should go in kitchen area taking into account the new kitchen units. ALL

11.6 Fire Exit Signs - PB advised that from December all had to be pictures only no wording need to purchase new signs. ?

11.7 Light fittings to be changed as they consume lot of electricity and bulbs expensive to replace. Also fluorescent tubes were old style needed modern more efficient ones. ?

11.8 Working Party to be sorted. ALL

12. **Date of Next Meeting** This was confirmed for Monday, 19 October at 8pm in Clubhouse.
Meeting closed at 11.05pm

ALL/JAS

JAS 28.09.98/End.

Att. Financial Report (those not present); Bar Analysis Report (those not present); Marketing brochure (those not present)

**PIRTON SPORTS AND SOCIAL CLUB
COMMITTEE MEETING HELD ON MONDAY, 19TH OCTOBER 1998
IN THE CLUBHOUSE, PIRTON RECREATION GROUND**

Present:

Peter Bidgood	Graeme Low
Michael Goddard	Steve Smith
Dave Wallace	David Saunders
Neil Frost	Nick Sheridan

Apologies:

Lorna Sexton	Joy Stimson
Tim Weaver	

1. **Notes of the Committee Meeting held on 21st September 1998**
These were approved.
2. **Matters arising**
 1. Item 11.7 - all light fittings were reported to have been replaced though starters were needed for some of the fluorescent tubes.
3. **Financial Report**
 1. Electricity payments are now nearly up to date. PB
 2. More than £800 is to be spent on the forthcoming firework display.
4. **Bar Committee Report**
 1. PB reported that when he had turned up for bar duty on 18.10.98 that there was only one padlock on the beer store, one of the fire exits was not securely locked and a heater had been left on - presumably from 16.10.98. Everyone locking up the club should make sure that heaters are turned off and the premises secure. All
 2. DS reported that 12 gallons of Wexford had been written off as it was no longer proving popular in the bar.
 3. Bar staff are to be aware of the need to check memberships. This is especially important given the imminent arrival of the fruit machines.
 4. The bar will need to be staffed on November 5th for the fireworks display. It is estimated that there could be up to 100 people attending this event.
5. **Membership Report**
 1. SS reported that Lea Sports are still to collect 37 membership payments. It was anticipated that this would be completed within 2-3 weeks. SS
 2. Cricket Club membership fees are still outstanding. DS
 3. Membership fee received from the Warners.
6. **Bookings Report**
 1. Private booking on 24.10.98 should be OK for bar staff
 2. No new bookings reported
7. **Organising Committee Report**
 1. The fireworks for the display on November 5th have been ordered and are expected to be delivered the weekend before the event.
 2. It was agreed that NS would organise the making up of large signs to be placed on Bedford Road and at Pirton Cross to advertise the event. Budget up to £100. NS
 3. Volunteers are needed to help with the building of the bonfire on the weekend before the event. Dick Woodward has agreed to build the base.
 4. A voluntary charge is to be made for attending the display.
 5. Pirton School Association are organising the food.
8. **Plans for the Future and Funding Report**
 1. NS had had a very positive meeting with representatives of the Eastern Region Sports Council. They feel that we are doing the right thing with our application and that the overall scheme was fine.
 2. Steve Smith is to attend a meeting on 28.10.98 at NHDC to present our reduced proposal to the Southern Rural Committee. It was suggested that someone from the Cricket Club attend to support SS. NS is unable to attend because of holiday. SS
NS
 3. Following the 28/10/98 meeting it will be necessary to prepare a business plan for the club. NS to discuss with Chris Stimson.

PIRTON SPORTS & SOCIAL CLUB
COMMITTEE MEETING HELD AT 8PM ON MONDAY, 16 NOVEMBER 1998
IN THE CLUBHOUSE, PIRTON RECREATION GROUND

Present: Peter Bidgood (*Acting Chairman & Treasurer*) Nick Sheridan (*arriving late*)
Joy A Stimson (*Minutes Secretary*) David Saunders
Neil Frost Lorna Sexton
Graeme Low

Apologies: Michael Goddard
Steve Smith
Dave Wallace
Tim Weaver

As the Chairman was to arrive late, Peter Bidgood chaired the meeting.

Action

1. Notes of the Committee Meeting held on 19 October 1998.

These were approved by all present.

2. Matters Arising

There being no item not on the agenda, the meeting processed according to the agenda.

3. Financial Report

3.1 JAS requested a copy of the Financial Report for meeting in October for the official records. PB

3.2 The Reports dated 15/11/98 were issued to those present (attached for those not present).

It was pointed out by the Treasurer that most bills had been paid and that a monthly payment of £150 was to be considered for the Customs & Excise Licence on the Gambling Machine. It was agreed that we should review the machine at each meeting as this cost was considered excessive in view of the fact that the Club was generally only open approximately 5 hours each week. It was suggested that a machine which the children could play on should be hired as now they had nothing.

3.3 The Water Bill needed to be considered the last one was £167.00 and with the water leak it was felt that this would be extremely high.

3.4

4. Organising Committee Report

4.1 Bonfire Night This was discussed at length and decided that it should be an annual event for at least the next five years. It was reported that no accidents had been reported at the event. It was felt that we needed to plan it better next year due to the larger than expected crowd which came along. It was agreed that we needed to research the charging scenario for next year's event. JAS to research the situation of closing off footpath and field temporarily by application to the Parish Council. Perhaps issue a programme which could charge for. A raffle needed to be arranged for next year's event. Good to have music to follow on but needed to consider the safety issue of wires trailing across entrance way. NS to put a thank you in the Parish Magazine. Organising Committee to hold a debriefing meeting with Pirton School Association and others on the Committee formed to organise the event to get their views.

ALL

JAS

NS

GL

5. Membership Report

5.1 Jenny Reed, Brian Beasley and James Glennon applied. All voted

GL

5.2 It was reported that the Football and Cricket Club membership subscriptions were still awaited.

SS/DS

5.3 Guillotine to be purchased as now John Souster left no longer had access to one for issuing membership cards.

GL/PB

6. Bar Committee Report

6.1 Report issued (attached copy for those not present)

6.2 Committee to have meeting before Christmas to discuss opening hours over Christmas and the discrepancies on the report.

7. Bookings Report

7.1 An 18th for Warner/Pearson LCS to advise not agreed to this.

LCS

7.2 Music Evening - 14 November with Johnny Silvo. Only few attended. No monies received for booking as yet. To await receipt and discuss at next meeting if not received.

LCS

- 7.3 Under Age drinking was discussed and this was to be prohibited on any occasion including private parties as could cause a problem with our Licence. ALL
- 7.4 Language on Sunday lunch times. It was felt that this needed to be dealt with by having notices around the Clubhouse. It was not necessarily our Football teams more likely the visiting teams. As it was to be a family club it needed to be curtailed. JAS to produce some polite notices asking them to refrain from using bad language. JAS

8. **Plans for the Future & Funding Report**

NS reported that he was hopeful that we would now receive £17.5k from The Parish Challenge. This was good news for our Lottery application. There was £3,400 in Hard Court Fund and approximately £2,000 could be taken out of our cash flow. It was pointed out that monies were needed for some urgent maintenance work on the Clubhouse. It was suggested that we could go back to Greene King to up our existing loan to the original amount having now paid off a considerable portion. £40,000 was needed for a proposed expenditure of £120,000. It was felt that The Parish Challenge would hold the monies available for us to take up for a period of time. There was also the possibility of Lea Sports being able to provide some funding. There was the VAT issue with the Parish Council to sort. It was agreed that this needed to be discussed at length and a special meeting should be planned for a Development Committee.

9. **Licence/Lease with Parish Council**

It was agreed that this item was linked with Item 8 and no longer needed to be a separate item on the agenda.

10. **Any Other Business**

- 10.1 Gaming Machine - A notice to be displayed 'Not to be used by anyone under 18years of age'. This is a legal requirement.
- 10.2 Bar Rota - It was questioned if any staff on for Gavin Bidgood's party. PB advised that this was OK.
- 10.3 Music Nights - Sexton Boys willing to do a regular bi-monthly event
- 10.4 Maintenance - A working party to be actioned for work on showers/gents area, new door, etc. It was felt that this should be done as a phased project. Suggested that a builder be commissioned to deal with showers/gents area as this was beyond DIY of the Committee. Suggested meeting in afternoon of Sunday, 29 November to progress. ALL
PB
- 10.5 Hoover - PB to purchase an industrial one that week.
- 10.6 Water Leak - In hand awaiting Water Board making the connection
- 10.7 Basketball Net - It had been suggested that a metal net be purchased. However, JAS reported that information from the suppliers to the English Basketball Association had advised that the particular ring and board we had installed did not have this as an option.
- 10.8 Park Bench - JAS advised that she (as Secretary of the Recreation Ground Committee) had approached the Summer Fair Committee for a donation of a park bench. NF to provide details of costs, etc. NF
- 10.9 Picnic Tables - It was pointed out that these had ended up on the bonfire and it was questioned as to who was going to be paying for new ones next year.
- 10.10 Microwave - NF advised that Neil Shearer had donated a second hand microwave to the Club. This made two microwaves available in the Clubhouse.
- 10.11 Dog Bin - NF advised that MG had not dealt with the liner or locked it up and asked for someone to deal with this as he was not at the meeting.
- 10.12 Burco Boiler - It was reported that this had now been mended.

Date of Next Meeting It was agreed that the next meeting should be changed to Monday, 14 December at 8pm. Christmas decorations to be put up at this meeting and Christmas hours to be clarified by the Bar Committee

ALL/JAS

JAS 24.11.98/End.

Att. Financial Report (those not present); Bar Analysis Report (those not present).

**PIRTON SPORTS & SOCIAL CLUB
COMMITTEE MEETING HELD ON MONDAY 14th DECEMBER 1998
IN THE CLUBHOUSE, PIRTON RECREATION GROUND**

Present: L.Sexton (*Acting Chair until the arrival of N.Sheridan*)
N.Sheridan G.Low
S.Smith M.Goddard
J.A.Stimson D.Saunders

C.Stimson (*joined the meeting at 9 p.m.*)

Apologies: D.Wallace P.Bidgood

1. Notes of the Committee Meeting held on 16th November 1998

These were approved by all present.

2. Matters Arising

A debriefing was given of the Fireworks Event:

Entry Fee: Consistency of charging is needed. It was noted that we cannot charge to come onto public land. We need to contact the local authorities about closing the path.

Cars: Too many arrived. Can we park at the school next year? Parking needs stewarding from an earlier time.

Safety: Was the bonfire too close? Next year needs stronger rope and 4 safety officers with luminous jackets.

Fireworks: Generally OK. Needs a grand finale?

Etc.: Possible awning over the hatch. Outside beer sales. Soup available. Move pool table.

3. Financial Report

£5,846 in bank. £1,000 uncleared cheques. Outstanding Greene King bill. Electric and water bills to come, although water repair paid by PC. Net amount about £3.5k.

4. Organising Committee

Valentine's Night Disco – being organised jointly with the Playgroup. We do the bar and they do the music & food. Agreed to go ahead on 13/02/99 at Village Hall (although some members of the Organising Committee will be away skiing).

Millennium – If an event is to be organised tickets must be pre-sold. Shambles will be provisionally booked by the Organising Committee. This will be discussed further at the next meeting.

5. Membership Report

Lea Sports presented a cheque for £295. The Cricket Club has not yet paid, but they will discuss it at their AGM.

6. Bar Committee Report

The crisps are out of date. The Wexford is being discontinued (replacement needed). Ed Willis – will we provide the bar for the Burns Night as last year? Agreed OK. Dibble will ring Ed to arrange.

We are Brewery 'rep-less' at the moment. Dibble will try to sort them out.

The monthly performance sheet was circulated: no major discrepancies, except Coke. Cask conditioned beer had often been rung in wrongly.

Some discrepancies in the till cannot be accounted for and the system needs tightening up. A till reconciliation is needed and the Bar Committee should be more precise in what is passed on to the Treasurer, with better checks on till floats, etc. (A specific float amount is needed).

A bar grille is needed urgently – does this mean alternative light switches? The cleaner should not have access to behind the bar. Action: MG (grille & switch). The Bar Committee and CS will put forward proposals to improve matters. Dibble will check his spreadsheet calculations, some of which were in error.

Bar rota: would people prefer a fixed day (e.g. every second Sunday?) LS will ask the question when the next rota is circulated.

Fruit machine: Invoice for c.£50/week. At present losing money. MG and Dibble to monitor over next few months.

Friday night teenagers – current rules to be applied. Rules to be circulated to rota volunteers, with a copy on the bar.

7. **Bookings**

The Moons valedictory disco 9/1/99.

8. **Parish Challenge**

£17,500 verbally offered by N.Herts Council. Committee to decide how to move this forward.

9. **Any Other Business**

The Car Park needs attention.

The fabric of the building is in disrepair. (Thanks to Christopher Stimson for his repair of the showers). Around £1,000 spend was approved to re-tile the showers and make good any damaged timbers around the shower area. SS will speak to Mark Kempton from Lea Sports to get a quote.

(A substitute minute-taker was brought on in the second half)

Next Meeting: Monday, 18th January 1999 8.00 pm

P.S.S.C. MINUTES OF MEETING HELD ON MONDAY 14th DECEMBER

(part 2, after Steve left the meeting at 10.15pm)

BOOKINGS REPORT

There had been 1 further booking for a local party on Saturday the 9th January; and we have declined to accept another booking for an 18th birthday party.

A cheque for £15.00 had been received from the "Alpha Group" to cover 3 months booking fee, we have also had another £15.00 cheque to cover the recent folk evening booking.

It was pointed out that Lorna as bookings officer was not aware when bookings had been paid for directly to treasurer. After discussion it was suggested that they might like to talk to each other occasionally.

FUTURE PLANS

The chairman had received verbal confirmation of the £17.500 grant from N.H.D.C. and was expecting the offer in writing imminently.

It has now become important that we co-ordinate and finalise the lottery grant application along with any other funding avenues we need to explore. To this end it was decided that the January meeting be solely devoted to this one issue. (it was also suggested that some of our more reluctant attendees make a special effort for this occasion)

ANY OTHER BUSINESS

The cleaner has arbitrarily declared herself to be on holiday during the weeks of 21st and 28th December; as the club is to be closed for most of this period it was not considered a problem.

Whilst discussing the cleaner it was decided that she be awarded a Christmas bonus of £50.00.

Once again the cleaner's vacuum cleaner was discussed, there is a possibility of a Kirby becoming available; and once again no decision was reached. Perhaps we shall have a special meeting to discuss it one day.

We have been offered, for a "small consideration", a second hand television by Niel Shearer; whilst appreciated this was declined as we already had two working televisions.

Finally, it was felt by some that we had a need for some new committee members; We should all scout round and any ideas or suitable "lambs for slaughter" be discussed at the March meeting in time for the AGM.

The meeting closed at 10.56.