

NOTES OF A MEETING HELD ON MONDAY 10 JANUARY 1994 AT 8PM  
AT 19 WALNUT TREE ROAD, PIRTON

Present: Peter Bidgood (in the Chair), Michael Goddard,  
David Chambers, Ian McBain, Nick Sheridan,  
Andrew Sparks, ✓ Joy Stimson (Secretary)

Apologies: Tom Gammell, Tim Harley, John Hayes, Graeme Low,  
Patrick Smith, John Souster

ACTION

1. AS distributed a copy of the Price List from Greene King  
(Copy attached)
2. A representative of the North Herts Sports Council is to  
attend a meeting on Tuesday 18 January to give  
advice on maximising the use of the Recreation Ground  
and on the availability of Grants. MG offered to attend  
as AS unable to attend.
3. MG presented a plan of another Playing Field project  
showing the possibilities. He was able to get a plan  
drawn up for the Grounds FOC. We would need to know  
what facilities we would be wanting to provide.

4. Parish Council Contract

PB stated that he had attended the last PC meeting and  
felt that the split of Councillors was 3 FOR and 5 AGAINST  
It was agreed that 2/3 of the AGAINST were questionable.

It was agreed that as many Members of our Committee as  
able to should attend the Parish Council meeting being held  
on Thursday, 13 January at 7.30pm in the School.

ALL

It was agreed that a strong letter be sent to the Chairman  
of the PC as we had not received anything from them in respect  
of a contract or agreement. The contents of the letter were  
discussed at length. JAS to liaise with PB to produce the  
letter and to deliver a copy to all Parish Councillors before  
Thursday.

JAS/PB

It was felt that if we receive any negative response, we  
should pull together a Public Meeting.

5. PB and NS had met with Kimpton CC who had been very  
helpful. They had experienced some political problems  
over the years but the Parish Council had supported  
them both in respect of the activities and financially.
6. Date and Location of the Next Meeting  
To be decided following the outcome of the PC meeting  
on 13.1.94

ALL

Att. Copy of Price List from Greene King

P I R T O N C L U B

NOTES OF A MEETING HELD ON THURSDAY 20 JANUARY 1994 AT 8PM  
AT 19 WALNUT TREE ROAD, PIRTON

Present: Tom Gammell, Peter Bidgood, Michael Goddard,  
Tim Harley, Ian McBain, Graeme Low, Nick Sheridan,  
Patrick Smith, Joy Stimson (Secretary)

Apologies: David Chambers, John Hayes, Andrew Sparks,  
John Souster

ACTION

The meeting had been arranged to discuss the draft Licence received from the Parish Council.

John Hayes had looked at the document and had conveyed his comments to the Chairman.

The licence was discussed in detail with all comments including those of John Hayes being made.

It was agreed that 3 members of our Committee (Tom Gammell, John Hayes and Patrick Smith) should meet with an equal number of members of the Parish Council (subsequently advised the Parish Council is unable to do this, will have to be a full representation of the Council) to discuss the document in detail.

It was decided that a meeting of our representatives take place on Monday 24 January to further discuss their plans to put before the Parish Council.

TG/JH/PS

No further full Committee Meetings arranged until our Representatives feel we are at a point to proceed further.

ALL

JAS/010294

P I R T O N C L U B

NOTES OF A MEETING HELD ON MONDAY, 21 FEBRUARY 1994 AT 8PM  
AT 19 WALNUT TREE ROAD, PIRTON

Present: Tom Gammell (Chairman), Peter Bidgood,  
Michael Goddard, Ian McBain, Nick Sheridan,  
John Souster, Patrick Smith, Andrew Sparks,  
Joy Stimson (Secretary)  
Apologies: David Chambers, Tim Harley, John Hayes, Graeme Low

A meeting had been held on Thursday, 17 February when an update on the position of the Licence with the Parish Council was discussed. As only six members of the Committee had been able to attend, Patrick Smith advised those present of the current situation. It appeared that we would shortly have a document to approve.

The draft Club Rules as supplied by Greene King had been circulated for all to view and to discuss at this meeting. It was decided that the following amendments be made:

General Committee This phrase throughout the document to read 'The Committee'

Item 3 Objects: To now read 'The objects of the Club are to promote the sports and recreational activities primarily for the benefit of the inhabitants of Pirton by means of managing the premises via a licence granted to the Club by the Parish Council dated ..... and as and when subsequently amended.

Item 7 Officers: To delete 8 as separate item and continue it on as Item 7.

Item 9 Management: To delete first part and add 'Nominations for this election ....' to end of this item as part of item 7.

Item 10: Delete this item totally and to add to item 7 the following: 'Every section of the Club has the right to have a Member on the Committee'. (This item to be brought forward at the first AGM for re-assessment if this is needed.

Item 11 Subscriptions: Change '1st January' to read '1st April' and delete 'as a sum not less than 25p'.  
To query if we require additional items at this point e.g. Family Membership, etc.

Item 13: Change to read 'All monies received by the Club shall be paid into a bank account held in the name of the Club, ...'

Item 14: Change months to read 'June, September, December and March' rather than as stated March, June, September and December.

Item 16: Change 'month of January' to read 'month of May' in first paragraph. Also part (e) last sentence to read 'Club Notice Board and the Parish Council Notice Board'

Item 17 (b) Delete 'including the expulsion of a Member'.

Item 18: Delete 'the third week of' January, ....

Item 20: Change quorum for a general meeting of the Club shall be 20 not 7.

Items 21 & 22: John Hayes to check into this for licensing purposes.

Item 24 External Organisation: Delete 'External Organisation' and last sentence 'There shall not be .....  
Also need to include the provision requested by the Parish Council for a day/evening to be set aside - a requirement of the Licence.

Item 29: John Hayes to check this item

OTHER MATTERS: The date that the Licence with the Parish Council was effective needed to be a date suitable for us to take on the responsibility of utilities, etc., but not to take advantage of the time scale to the detriment of our wish to speed the process up,

NAME OF CLUB: All to come up with suggestions at the next meeting and a vote to be taken.

ITEMS FOR AGENDA OF NEXT MEETING: To adopt the Club Rules/Name the Club/Set up a Bank Account/Discuss the Brewery Situation.

Next Meeting: Monday 28 February  
8pm at Peter Bidgood's, 19 Walnut  
Tree Road.



NOTES OF A MEETING HELD ON MONDAY, 7 MARCH 1994 AT 8PM  
AT 19 WALNUT TREE ROAD, PIRTON

Present: Tom Gammell (Chairman), Peter Bidgood,  
David Chambers, Tim Harley, John Hayes, Graeme Low,  
Ian McBain, Nick Sheridan, John Souster,  
Patrick Smith, Joy Stimson (Secretary)  
Apologies: Michael Goddard, Andrew Sparks

A meeting of the Parish Council had taken place on Thursday, 3 March to ratify the licence for the Recreation Ground. However, it was still not available and some query had been raised.

The Chairman advised that as the Club was to now be formally formed, he would produce an Agenda for each meeting. Anyone wanting to have an item put on the Agenda should contact the Secretary before the meeting. ALL

The licence was discussed as it verbally stood. Any comments would be noted as and when we receive the document for approval by the full Committee.

It was agreed that a Newsletter should be sent out to the village to advise them that the Club was now formally in existence and to put forward some positive information on our progress.

TG/JAS

It was suggested that an Open Meeting take place at which we would show the plans, etc., and ask for volunteers to help with the work involved.

It was decided that the next meeting should take place on Wednesday, 16 March at Patrick Smith's, Cromwell Cottage, High Street, at 8pm. The following meeting to take place on Monday, 21 March at Nick Sheridan's, Priors Hill commencing at 8pm.

ALL

John Hayes to write and obtain the forms, etc., to apply for a liquor licence. JH

To discuss Membership at the next meeting  
Bank account to be opened

PB/GL  
AS

As the formalities of this meeting were to be to form the Club, adopt the Constitution and elect the officers, the meeting continued with these functions as Minuted separately.

Joy Stimson  
SECRETARY  
100394



MINUTES OF A COMMITTEE MEETING HELD ON MONDAY, 7 MARCH 1994  
AT 19 WALNUT TREE ROAD, PIRTON

1. Name of the Club:

IT WAS AGREED that the name of the Club should be 'Pirton Sports and Social Club'.

2. Constitution

IT WAS AGREED that the Club adopt the Constitution which would be discussed and amended at the next meeting.

3. Election of Officers:

IT WAS AGREED that the Officers be elected as follows:

Tom Gammell was voted as Chairman

Andrew Sparks was voted as Treasurer

Joy Stimson was voted as Secretary.

The Committee of the Club was formed including the following persons: Peter Bidgood, David Chambers, Michael Goddard, Tim Harley, John Hayes, Ian McBain, Graeme Low, Nick Sheridan, Patrick Smith, John Souster.

4. IT WAS AGREED that the Treasurer should open a bank account in the name of the Club.

Tom Gammell  
CHAIRMAN

NOTES OF A MEETING OF THE PIRTON SPORTS AND SOCIAL CLUB HELD  
AT CROMWELL COTTAGE ON WEDNESDAY 16TH MARCH AT 8 PM

Present: Patrick Smith (Chairman/ Secretary), Peter Bidgood, David Chambers, Michael Goddard, Graeme Low, Ian McBain, Nick Sheridan, John Souster.

Appologies : Tom Gammell, Tim Harley, John Hayes, Joy Simpson, Andrew Sparks.

The minutes of the previous meeting were reviewed and there were no matters arising which would not be covered by the agenda.

**LICENCE:** Copies of the licence which had been ratified by the Parish Council were circulated. John Souster commented that Monday as the day that the public had right of use should be amended to exclude bank holidays. As the document in its current form had only appeared at the meeting, John Hayes was not present nor Tom Gammel who had recently had further words with with Dick Woodward it was agreed that the document would be accepted and signed at the next meeting .

**CONSTITUTION:** This was briefly discussed . It was agreed that family membership was a price incentive rather than something that needed to be referred to in the document. It was agreed that for the same reasons as the previous minute that the document should be adopted at the next meeting.

**FINANCE:** Nick Sheridan was contacting Whitbreads to see if, in principal, more capital could be borrowed .

John Hayes wanted the meeting to be aware that applying for the liquor licence would incur a bill of say £250.

Patrick Smith produced a draft outline of a budget and said he would welcome comment at the next meeting. (Copy attached)

**MEMBERSHIP:** There was much discussion and it was decided that the subs should be -

junior ( under 18)/oap	£5 pa
senior	£10pa
adult couple	£17.5 pa
family	£25

life membership would be available single £100 and family £250

the above subs do not include membership of affiliated groups e g cricket, football tennis etc

There was discussion as to whether a person could be a member in their own right before the age of 14. To be discussed with John Hayes with reference to the Liquor Licence .

It was agreed that a shedule of pitch and pavilion hire rates was needed, £20 per pitch was mentioned, we need to be competitive, how much do HCC charge??

A figure was mentioned of £15 per member and an annual contribution of £400/500 to the PSSC budget for the Cricket Club.

Whatever rates were agreed they should be reviewed at thre PSSC AGM.

**FACILITIES:** it was agreed that at the next full meeting we must consider: which plan at what price,in what time scale should we progress?

The question was asked as to whether we should formerly approach Customs and Excise to offer to buy the stock/fixtures and fittings for £500. It was agreed that our best approach was to do nothing at the moment because Customs and Excise might simply ignore their debt and they would be left for us to use without having to pay for them.

**VILLAGE COMMUNICATION:** There was some discussion as to how we should present our plans to the Recreation Ground Committee and the village. The village news letter was carried forward to the next meeting.

Graeme Low said he had been asked by Derek Webb if the PSSC might take the badmington club now running at the village hall "under it wing"? Peter Bidgood felt we should encourage association.

The Youth Initiative was mentioned linked to broken windows at the village hall. It was under stood that there were members of the village hall committee who were delighted at the prospect of transferring the problem. It was felt that we needed to clearly explain that we were simply providing a facility not a "youth club".

Peter Bidgood said that the Cricket Club AGM would be on the 29th March, who should the fees be paid to and how much would they be??

**NEXT MEETING:** At 3 Priors Hill on Monday 20th March ar 8 pm.

**APPOLIGIES:** Peter Bidgood appologised that he would not be at the next meeting



P I R T O N   S P O R T S   &   S O C I A L   C L U B

MINUTES OF A COMMITTEE MEETING HELD  
ON MONDAY, 21 MARCH 1994  
AT 3 PRIORS HILL, PIRTON

Present:            Tom Gammell (Chairman),  
                      Andrew Sparks (Treasurer)  
                      Joy Stimson (Secretary)  
                      Peter Bidgood                David Chambers  
                      MichaelGoddard             John Hayes  
                      Graeme Low                   Ian McBain  
                      Nick Sheridan                Patrick Smith  
                      John Souster

Apologies:                    Tim Harley

1. LICENCE WITH THE PARISH COUNCIL:

IT WAS PROPOSED by John Souster that the Licence with the following amendment to the Third Schedule be agreed and signed by the Chairman 'on Monday except in the case of Bank Holidays'

IT WAS SECONDED by Patrick Smith

IT WAS AGREED unanimously.

2. THE CLUB CONSTITUTION:

IT WAS PROPOSED by Nick Sheridan that the Constitution be agreed subject to the following amendments:

- (25) It was suggested that the hours reflect 'open all day' and then we can open/close as required (subject to obtaining a liquor licence on these hours).
- (26) To be deleted as felt this was only there in cases where clubs have two separate rooms.
- (29) To delete 'that functions are in progress'.
- (32) To read 'on the Club premises purchase' not purchasing as stated.

IT WAS SECONDED by Peter Bidgood

IT WAS AGREED unanimously

3. RE-FURBISHMENT WORKS TO CLUBHOUSE

IT WAS PROPOSED by Ian McBain that subject to feasibility, costs and the raising of funds, that re-furbishment of the Clubhouse should take place before opening the club.

IT WAS SECONDED by Michael Goddard

IT WAS AGREED unanimously

..... Dated: .....  
Tom Gammell  
21394Mins/JAS 24 March 1994

# PIRTON SPORTS & SOCIAL CLUB

## NOTES ON A MEETING HELD AT 8PM ON MONDAY, 21 MARCH 1994 AT 3 PRIORS HILL, PIRTON

Present: Tom Gammell (Chairman) Andrew Sparks (Treasurer)  
Joy Stimson (Secretary), Peter Bidgood  
David Chambers, Michael Goddard, John Hayes,  
Graeme Low, Ian McBain, Nick Sheridan,  
Patrick Smith, John Souster  
Apologies: Tim Harley

### VISIT FROM HITCHIN FOOTBALL CLUB

Eamon Watson of Hitchin Football Club and Bob Summonds of Gibbs Mews (Brewery) had been invited to give us some background on the set up at Hitchin Football Club. They were introduced by Michael Goddard.

Suggested options were: (a) Tie with a brewery in return for a loan (maximum usually £10,000 and repayable by barrelage not always best price) (b) Negotiate supplies at discounted prices (best prices but no loan- have to raise finance from another source). In the case of (b) the brewery would still set up the bar FOC (except glasses and optics) and would take approximately 7 days.

Fruit Machines : They advised that these were very worthwhile. Best to have the key held by outsider. Rental of machines varies considerably.

Insurance : Eamon stated that the HFC building was of similar construction to our Clubhouse. He advised that they had experienced several break-ins previously and that he had found it difficult to obtain insurance. He would supply details of their insurers.

Bob suggested that we contact Hexton Football club who run their Club on similar lines to the way we were considering.

Thanks were given to both Eamon and Bob for attending and it was agreed that we may wish them to come again at a later stage to discuss further.

In view of the suggestion to negotiate beer at discounted prices, discussion took place on whether we should run the Club as it currently stood (without re-furbishing) in order to get a track record to then finance the works at a later stage. However, later in the meeting it was agreed that we should still seek to re-furbish the premises before opening the Clubhouse - financing the works to be determined at future meetings.

### LICENCE WITH THE PARISH COUNCIL

A copy of the Licence, as agreed by the Sub-Committee, was given to all present (copy for TH attached). It was agreed that an amendment be made in respect of the Third Schedule, that it should state 'on Monday except in the case of a Bank Holiday'. It was proposed and agreed that the Licence should be signed. This was duly minuted by the Secretary (see attached Minutes).

## Notes of a Committee Meeting held on 21.3.94 Cont'd

The Parish Council to be advised that the Licence had been agreed but that we required confirmation on the following points:

(a) Grass Cutting, (b) Weed Killing (c) Entrance Road and Car Park and the upkeep thereof (d) Plumbing (e) Electrically & Mechanically in working order (f) Repairs required (g) Roof and a date fixed as to when we would take on the liabilities of the Clubhouse, i.e. electricity bills, water rates, etc. We would accept the building subject to it being in working order.

It had been agreed by the Parish Council that photographs and a plan be the basis of the building at the commencement of the Licence (both parties to do for their own interests)

**ACTION: ?.**

JAS to write to the Parish Council that subject to the above we would exchange. Request clarification on these points.

**ACTION: JAS**

### CONSTITUTION

The following amendments were to be made:

(25) It was suggested that the hours reflect being open all day and then we can open/close as required. This being subject to obtaining the liquor licence on this basis.

(26) To delete as felt this was only there in cases where Clubhouses had two separate rooms.

(29) To delete 'that functions are in progress'.

(32) To read 'on the Club premises purchase' not 'purchasing' as stated.

### FINANCE

Discussion took place on whether the Club should open as it stands or re-furbish the bar area to be actioned first, due to the time scale we were now working with.

It was agreed that subject to feasibility, costings and raising funds, that we should re-furbish the premises now. (See Minutes attached)

TH to supply a figure for the plumbing and electrical works.

**ACTION: TH**

Currently the costs were estimated for building works only at £8,000. JSr to study figures and to provide a clearer picture. No allowance had been made for carpets, decorations and furniture.

### VILLAGE COMMUNICATION

It was agreed that TG prepare a Newsletter for further discussion at the next meeting. It was agreed that it should go into the Parish Magazine and also be delivered to every household in the village.

Notes of Committee Meeting 21.3.94 Cont'd

ANY OTHER BUSINESS

The agenda for the next meeting was to be confined to the following: Finance, Building Works and Village Communication.

All to consider amount willing to lend the Club and how it would be re-paid.

**ACTION: ALL**

DATE OF NEXT MEETING

This was agreed to take place on Monday, 28 March at Tom Gammell's, 11 Royal Oak Lane, (Tel: 712725)

**ACTION: ALL**

Joy Stimson  
24 March 1994

NOTES ON A MEETING HELD AT 8PM ON MONDAY, 28 MARCH 1994  
AT 11, Royal Oak Lane, PIRTON

Present: Patrick Smith (Acting Chairman),  
Andrew Sparks (Treasurer), Joy Stimson (Secretary),  
Peter Bidgood, Michael Goddard, Tim Harley  
Graeme Low, Ian McBain, Nick Sheridan,  
John Souster  
Apologies: David Chambers, Tom Gammell, John Hayes,

1. APPROVAL OF PREVIOUS MINUTES

The Minutes of the Meeting held on 21 March were approved.

2. MATTERS ARISING

The Secretary had received two letters from the Chairman of the Parish Council. These were read to those present (copies attached for non-attendees). Due to the fact that the points needing clarification had been referred to in their letter, they had not been put forward in our letter to the Parish Council. It was agreed that the Secretary should reply and ask for clarification on the following:

- (a) Weed killing/lawn treatment - request that this refers to the whole field and not just the area surrounding the buildings. JAS
- (b) Entrance Road to Car Parking Area - Gravel to be provided by the Parish Council.
- (c) Pavilion - to request that the building be in full working order at the time the Club takes on the responsibility.
- (d) Liability for bills - i.e. Electricity, Water, Rates, and insurance. When will we be liable for these and can we have past details.

3. BUSINESS PLAN/FINANCE

PS provided all present with a copy of a business plan (copy attached for non attendees). It was agreed to delete the first paragraph. JSr supplied copies of a Programme of Alteration Works which he had budgetted £8,000 for the re-furbishment not allowing for furnishings, and the electrical, lighting and plumbing. TH had not been able to do an estimate yet for the electrical, lighting and plumbing but felt that at least £3,000 would need to be spent on the electrics - plumbing extra.

Financing of these works were discussed at length. Grants money is available for female sports facilities (we could utilise this when re-furbishing the changing rooms and showers to provide separate facilities). AS suggested a PR booklet to circulate to local companies for support - AS to look into this.

As liability for the brewery loan is jointly and severally guaranteed by the Committee, it means that everyone would be liable for £10,000. Discussion took place as several people were not happy with this arrangement as this may last for some time. Some members wished to limit their liability. PS to contact the brewery to check the requirements for the loan. PS

Notes on Meeting 28/3/94 Cont'd

Could we offer loans and repay with interest? JH  
to advise on this.

JH

6. VILLAGE COMMUNICATION

A copy of TG's Newsletter was discussed (copy attached) and apart from deleting the details of the Officers of the Club, everyone agreed that this would be suitable to issue. NS offered to wordprocess them for a Mailshot to every household as soon as possible.

NS

7. ANY OTHER BUSINESS

As the meeting was running late no other business was discussed.

8. DATE OF NEXT MEETING

This was arranged for Tuesday, 5 April - However, this was postponed and the next meeting will now be Monday, 11 April at Patrick Smith's - Cromwell Cottage, High Street.

ALL

JAS/sj  
10 April 1994

Att. Copy letters from Parish Council (non-attendees)  
Business Plan  
Alterations Programme  
Draft Newsletter

a

NOTES ON A MEETING HELD AT 8PM ON MONDAY, 11 APRIL 1994  
AT CROMWELL COTTAGE, HIGH STREET, PIRTON

Present: Tom Gammell (Chairman), Joy Stimson (Secretary),  
Peter Bidgood, Michael Goddard, Tim Harley  
Graeme Low, Ian McBain, Nick Sheridan,  
Patrick Smith, John Souster  
Apologies: David Chambers, John Hayes, Andrew Sparks

1. APPROVAL OF PREVIOUS MINUTES

The Minutes of the Meeting held on 28 March were agreed to be a fair reflection of the meeting.

2. MATTERS ARISING

(a) The Secretary advised that she had not yet been able to write to the Chairman of the Parish Council regarding the key points of clarification in respect of the Licence. **TG stated that he would contact him.**

TG

(b) Newsletter - NS stated that this had not yet been sent out.

3. PARISH COUNCIL LICENCE

TG to clarify the key points with the Chairman of the Parish Council as in Matters Arising.

TG

4. PLAN FOR THE FUTURE

(a) PS had prepared a Plan and a copy of this was presented to all present (Non-attendees copy attached).

TG to speak to Kevin Quinn to clarify the situation regarding the income derived from any lettings.

TG

TG to also check with Kevin Quinn regarding the situation in respect of the Cricket Club.

TG

The document was discussed in sections and amendments to be made accordingly by PS.

PS

Thank were conveyed to PS for putting together the document.

(b) Strategy for the Implementation

It was agreed that Sub-Committees be formed to progress the various aspects of the Plan:

Finance Committee: I McBain, P Smith

IM/PS

**TG to ask AS if he would be willing to join this group.**

TG

Construction Committee: T Harley, J Souster and N Sheridan

TH/JS/  
NS

Organising Committee: P Bidgood, M Goddard, G Low, N Sheridan and J Stimson.

PB/MG/GL/  
NS/JAS

TG to approach D Chambers to join this group.

TG

It was decided that T Gammell should be on all the groups and attend when necessary.

It was also decided that we should have a group who will be responsible for liaison with the Parish Council - T Gammell and P Smith to take this task on.

TG/PS

The time scale was discussed and the fact that Planning Permission would need to be sorted for the hard court, it was felt that no time scale could be sought at this point. TG advised that he had made a friendly approach to Derek Cook in

/...

respect of the allotment land, only to be informed that it was not for sale. TG stated that although it was not for sale at the present time, he would perhaps make another approach in the future. TG to speak to Kevin Quinn regarding the Cricket Club as they would be using the facilities shortly.

TG

In respect of the personal guarantees on the brewery loan, it was decided that each member would only be looking to guaranteeing £1,00 each. PS to check the situation with the Brewery. JSr and JH had confirmed that due to their personal circumstances they would be unable to become guarantors.

PS

TH stated he would talk to the Planning Officer regarding the hard court.

TH

JAS to give NS information on Tennis Courts and PS information on grants.

JAS

5. OFFICERS

This item was not discussed.

6. ANY OTHER BUSINESS

(a) Communication to the Village It was agreed that NS should arrange the mail shot for delivery as soon as possible.

NS

7. DATE OF THE NEXT MEETING

The Sub-Committees were to have their own meetings and the next full meeting would be Monday, 25 April at Peter Bidgood's Walnut Tree Road at 8pm.

ALL

JAS/sj  
21 April 1994

Att. Copy of Plan for the Future (non-attendees only)





NOTES OF A MEETING HELD ON AT 8PM ON MONDAY, 25 APRIL 1994  
AT 19 WALNUT TREE ROAD, PIRTTON

Present: Tom Gammell (Chairman) Peter Bidgood, Michael Goddard,  
Ian McBain, Graeme Low, Nick Sheridan,  
Patrick Smith, John Souster, Joy Stimson (Secretary)

Apologies: David Chambers, Tim Harley, John Hayes, Andrew Sparks,

ACTION

1. APPROVAL OF THE NOTES OF THE MEETING HELD ON 11 APRIL

The following amendments to be noted:

(a) NS to stand down from the Organising Committee as he was also on Construction Committee and could not make any further commitment.

(b) The reference to the guarantee of a brewery loan should have read '£1,000 each' and not £1.00 each as stated.

2. MATTERS ARISING

(a) TG to try to speak with AS to clarify his position on the Committee. TG

(b) TG to make an approach to DC regarding him joining the Organising Committee TG

(c) Newsletter - Some people had stated that they had not received this letter.

(d) TG had spoken to Kevin Quinn of Recreation Ground Committee and will be arranging a meeting with him regarding fees, etc. TG

(e) The situation regarding the Cricket Club use of the facilities had been sorted.

(f) Hard Playing Surface - TG to write to the Chairman of the Parish Council (PC) with a copy to Kevin Quinn regarding this. The Parish Council would like approve the siting and to make sure that we have the finance to finalise the project before embarking on it. The District Planning Officer had been contacted and he was supportive of this type of project but if lighting to be considered he was worried about light pollution. It was decided that we should keep the existing lighting facility until we wished to put lighting in so that the fact that lighting was being replaced rather than new lighting would be taken into the equation. The PC had written to us (not yet received) stating that they would be prepared to sponsor the application in the name of the PC.

(g) Brewery & Loan - PS stated he had not yet spoken to Greene King as he would prefer to do this when he is in a better position. PS

/...

Notes of PSSC Mtg 25.4.94 Cont'd

(h) Communication with the Village - As a result of the Newsletter several people had stated they would help and some would support financially. It was suggested that a central list be made (ie Finance Committee) regarding the financial support and perhaps the other help to be collated by the Organising Committee.

ALL

3. PARISH COUNCIL LICENCE

This was now in abeyance. It was later discussed further and felt that we should sign the Licence as soon as possible so that we could action other matters. We should request that the PC agree to the payment of the utilities, etc for a period of time (possibly 6 months but prefer not to state an exact period) after we sign the licence as we would not be able to have any income for at least 6 months.

4. BAR LICENCE

It was agreed that we should action this as soon as possible. Therefore, we were to ensure that the Licence with the PC was signed so we could proceed with this. It had been stated by PC Turner that the Football Club Licence was still in force. Could we utilise this and just take it over in our name? JH to action urgently.

JH  
JH

5. SUB-COMMITTEE REPORTS

(a) Organising Committee Report - GL reported that a meeting had been held and notes on the meeting would be copied for the rest of the Full Committee (copy attached non-members) Ashcroft Football Club - A proposal had been received from this Club for the use of our facilities. It was discussed and decided to decline. JAS to write to the Club advising them of our decision.

JAS

JAS

Insurance - JAS to write to the PC to ask if the insurance for the premises could be maintained in force and for them to take up the costs temporarily until we could arrange our own and to ask them to confirm back to us on this. MG to look into an insurance by Cornhill.

JAS

MG

(b) Construction Committee Report - JRS reported that TH was to do a survey and they would be having a meeting on site on Friday at 12pm. The Organising Committee requested details on dates so that they could plan ahead. It was decided that we should, upon signing of the PC Licence, hire out the pitch facilities as there was at least 3/4months construction work involved. It was agreed that we should try to make up a working party to temporarily work on the Pavilion prior to the refurbishment. Everyone able to meet at the Pavilion on Friday at 2pm to assess.

ALL

/...

Notes of PSSC Mtg 25.4.94 Cont'd

(c) Finance Committee Report - PS reported that they were doing two things, finalising the income and expenditure and to raise monies and how it would be spent. They require information from the Organising Committee (OC) and the Construction Committee (CC).

OC/CC

All Committee Members to try to contact individuals to invest in the Club - Info to the Finance Committee (FC). The Plan for the Future to be tweaked and then assessed as to who should receive what information. Suggested an abbreviated format was distributed to the villagers. The full document being on display at an Open Meeting proposed to take place in June. The Open Meeting to be discussed further at our next full meeting.

B/F

6. FUNDING

IM looking into the various grants available (copy attached for non-attendees).

JAS

7. COMMUNICATION

As above re- Newsletter.

8. OFFICERS OF THE CLUB

TG to speak to AS.

TG

9. ANY OTHER BUSINESS

There being no further business the meeting closed at 10.45pm

10. DATE OF THE NEXT MEETING

This was arranged to take place at the PSSC Pavilion at 8pm on Monday, 9 May. MG advised he would be unable to attend.

ALL

Joy Stimson  
a:PSSC10 28.4.94



NOTES OF A MEETING HELD ON AT 8PM ON MONDAY, 9 MAY 1994  
AT THE PAVILION, PIRTON RECREATION GROUND

Present: Tom Gammell (Chairman) Joy Stimson [JAS] (Secretary)  
Tim Harley, Graeme Low, Nick Sheridan,  
Patrick Smith, John Souster [JRS],

Apologies: Peter Bidgood, David Chambers, Michael Goddard,  
Ian McBain, John Hayes, Andrew Sparks,

ACTION

1. APPROVAL OF THE NOTES OF THE MEETING HELD ON 25 APRIL

These notes were approved by the Committee.

2. MATTERS ARISING

(a) TG had spoken with AS regarding his position on the Committee.

AS

(b) TG had spoken to DC regarding him joining the Organising Committee and he was in agreement but advised that he is unable to make Monday meetings. He was at a meeting regarding the Youth Club that night and was generally not available on Mondays.

DC/GL

(c) TG had spoken to Kevin Quinn of the Recreation Ground Committee but it was agreed that as the Recreation Ground Committee were holding a meeting on Monday, 16 May that he should speak to him again before this meeting.

TG

(d) Bar Licence & Club Registration JH had completed the application for the bar licence. The licence which was still in force under the Football Club name is not the bar licence but a Club Registration. JH to be given the existing document and to re-apply in the name of Pirton Sports and Social Club.

TG/JH

3. PARISH COUNCIL LICENCE

(a) A letter had been received from the Parish Council regarding their acceptance of the hard playing surface proposal. It also stated that the PC was currently paying the rates, electricity and water rates.

(b) It was therefore, agreed that the PC Licence should be signed by the Chairman and the Secretary as soon as possible this week. TG/JAS to arrange.

TG/JAS

/...

Notes of PSSC Mtg 9.5.94 Cont'd

4. SUB-COMMITTEE REPORTS

(a) Organising Committee Report - GL reported that no further meetings had taken place of this Committee. However, a meeting with representatives of Lea Sports i.e. President - Steve Smith (a villager) and the Chairman had taken place with PB/TG/GL. The proposal put forward by this football club was discussed and it was felt that we should not commit ourselves for this year but try to get a local team formed. TG to write to Lea Sports advising them of this decision and to offer the pitch for hire on a individual basis for the next season and that we may reconsider the following season.  
Membership Application Forms - GL to draft out a form for consideration.

TG

GL

(b) Construction Committee Report -

(i) Hard Playing Surface - No planning permission required for the surface only required for fencing and lighting. Plan to be re-vamped to show court in corner by Children's Play Area - partially covering the football pitch which would be relocated slightly. The hard playing surface to run North to South for best positioning - slightly off in our case.

Re-vamped plan to be available to present to Recreation Ground Committee meeting being held on Monday, 16 May. TH to organise. TH

(ii) Work on the Pavilion, etc - A working party had met on 5 May and had started the task of stripping out the building. A skip had been organised by the PC for Sunday, 15 May and all to try to help meet at 9.am. (to help fill skip, etc., bring wheel barrows, etc.) TG to ask RA Woodward for the use of a tractor on Sunday.

ALL  
TG

(iii) Plans of Pavilion TH provided plans of the Pavilion in rough draft which were to be re-hashed together with the plans for electrical and plumbing work for inclusion in the Plans for the Future brochure.

TH

TH to also supply quotes for the electrical and plumbing work

TH

(iv) Keys to the Beer Store - These were required for Sunday at present no knowledge of who has them. TG to try and obtain them.

TG

(v) Storage Boxes - All to try to obtain boxes for storing items in.

ALL

(c) Finance Committee Report - PS reported that he had fine tuned the 12 page document which was felt to be suitable to present with grant applications, local businesses and it was agreed to make it available for villagers who requested the information only.

All to let PS have details of any business contact that was known to the Committee Members or people to whom we could make an approach.

ALL

Various individuals were listed as potential financial supporters

/...

Notes of PSSC Mtg 9.5.94 Cont'd

5. FUNDING

It was suggested that we have a barbecue as a fund raising event suggested date Saturday, 25 June. GL to check the cricket fixtures list and TG to apply for occasional licence if date agreed. JAS to approach wives to organise.

GL/TG  
JAS

At this event we could hold the open meeting, further information next meeting.

TG to arrange for a sketch of the pavilion to be available.

TG

6. COMMUNICATION

Newsletter to follow with information on barbecue, PC Licence and Plan.

7. OFFICERS OF THE CLUB

As AS not at the meeting, PS offered to take on the responsibility of the Treasurer temporarily. He would set up a bank account, and put the necessary formalities in place for the future.

PS

8. ANY OTHER BUSINESS

There being no further business the meeting closed at 10.00pm

10 DATE OF THE NEXT MEETING

This was arranged to take place at the PSSC Pavilion at 8.30pm on Monday, 16 May due to some of the Committee attending the Recreation Ground Committee Meeting.

ALL

Joy Stimson  
11 May 1994

PSSC meeting 16th May 1994.

TG, TH, PB, IM, JAS, GL. NS (late arrival), HG

TG has spoken to AS - lost his enthusiasm and wants to withdraw.

PS is relocating, therefore we are in need of a treasurer.

TG is going to present plan to banky - would like to be accompanied by another committee member. (hopefully within next week)

DC is keen to be on org. committee - ECL to ring.

TG will speak to Kevin Quinn re plan (ad in particular costs).

Par licence - TG has documents. TG to make arrangements re bank account. - needs two signatories therefore needs to have treasurer. Iain McBain willing to take up role of treasurer.

Parish Council licence - JS, & TG will sign tonight in prep for Thursday's Parish Council meeting.

Construction committee was here on Sunday and did a tremendous job in clearing up.

Plan produced for land on page (as for proposed pavilion renovation) - a display - all ready for presentation.

Keys have been found for keys to - nothing been done as yet. Will contact Scottish & Newcastle to collect

their equipment.

Need to sort out my holder situation  
once licence is sorted out.

in to speak to PS re transfer of  
finance info to his PC.

Bucmen Plan now complete - needs  
to be circulated to rest of members.  
- TH to do 12 copies

Finding - TG to make an approach  
to various people.

Need to recruit additional committee  
members (or possibly use helpers).

Finding - TG will speak to half  
of group to find out whether he has  
any contacts within likely organisations.

— Minute AS -

Ta. 1 - 1 - 6 - 1 - 7

J. G. - 1. G. 9 '91

Available on 25/6. But send out in advance  
to be sent back -

Village Shop, Tom Gammell,  
Ian McBain,

Display info around village on Boards



Joy

**NOTES OF A MEETING OF THE PIRTON SPORTS AND SOCIAL CLUB HELD AT  
THE RECREATION GROUND ON MONDAY 13TH JUNE AT 8 PM**

Present: Tom Gammell, Peter Bidgood, Tim Harley, Michael Goddard,  
Graeme Low, John Hayes, Nick Sheridan and David Chambers.

The meeting started at 8.20pm with two main agenda items;

- 1, Raising money
- 2, Barbecue on June 25th

Tom Gammell was pleased to announce that the first cheque for £1000 had been received towards the hard court. It was decided that this would be put in a separate account for that purpose.

Tom went on to report that the first £10 000 had been agreed with the brewery, this could possibly be increased to £20 000 if necessary.

Tom continued to report on the findings that Ian and himself had obtained on grants involving the 'sports match' were they would double any money that we raised.

These points were discussed by all, and it was felt we would hang fire on any loan and continue with our own fundraising for the time being.

Joy Stimson had sent down some colour A3 and A4 flyers for the barbecue on 25th June that would be reproduced and distributed later this week.

Tim Harley and Peter Bidgood agreed to cut and rake the grass on Wednesday 15th June.

Someone was to contact Ian Chambers about tree trimming (no relation to DC)!

An occasional licence has been obtained for the 25th of June.

Enquiries were to be made as to whether "Cooky" could be persuaded to sell his land for a good cause!

It was reported that Younger's Brewery have removed their equipment from the clubhouse.

The Camping and Caravan club has asked to use our facilities on 21-23 April 1995 at a cost of £5 per caravan/person. This was agreed this time but we felt we would raise the cost to £10 if we were able to provide improved facilities (showers).

Dave Chambers to contact Joy regarding games on 25th June.

Meeting ended successfully at 9.15pm - probably a record!

DC 15:6:94

**PIRTON SPORTS & SOCIAL CLUB**  
**NOTES OF A COMMITTEE MEETING HELD AT 8PM ON**  
**MONDAY 5 SEPTEMBER 1994 IN THE RECREATION GROUND CLUBHOUSE**

*Present:* Tom Gammell (Chairman)  
Joy Stimson (Secretary)  
Peter Bidgood  
Neil Frost  
Tim Harley  
Graeme Low  
Nick Sheridan  
John Souster  
Dave Wallace

*Absent:* David Chambers  
Michael Goddard  
John Hayes  
Ian McBain

*Action:*

There being no notes for the previous meetings the meeting commenced on an informal basis. Neil Frost was introduced and welcomed onto the Committee. Dave Wallace had been introduced and welcomed onto the Committee at the last meeting held on 22 August 1994.

Graeme Low presented the Chairman with a cheque for £200 from the Cricket Club in respect of the fees for the past year together with a letter. GL to thank the Cricket Club for the cheque and to also convey our thanks for the way in which they had kept the grass cut for the matches and the way in which they had conducted themselves during the past year. We look forward to a mutually beneficial relationship.

**GL**

1. Bookings

The Committee were advised that Nine Springs Football Team had also requested the hire of a pitch on Sunday, 2 October. MG to note.

**MG**

A complaint had been received from the Cricket Club regarding the state of the changing rooms after the football teams had been using the facility on 21 August. Our apologies were to be conveyed to the Cricket Club and the football teams were to be asked to leave the changing rooms, etc in a clean condition.

**GL/TG/TH/**

**MG**

2. Financial Report

TG advised those present that the balance at the bank was now £2,468 which included the monies from the Cricket Club but did not include the monies promised from the Parish Council as a contribution towards the hard courts. Monies owing to Committee Members were distributed and it was felt that some purchases of items e.g. Mop, soft broom should be made in order that those using the facilities would have suitable equipment to clean up with.

3. Funding for Improvements

Greene King were to send a revised offer to us. Therefore, the application for a bank loan was put on hold awaiting further details from the brewery.

TG

There had been many comments made about the state of the Pavilion by villagers since our Committee had stripped it out. It was generally agreed that something had to be done as soon as possible. JAS was to write to the Parish Council to request help with financing of the improvements as grants and loans would be a while to obtain.

JAS

Costings: TH had obtained quotations for both the internal works and the external works required to tidy the Pavilion up (copies attached for non-attendees). These were discussed. It was agreed that NS/JAS should present the quotations at the next Recreation Ground Committee meeting on Tuesday, 13 September. The presentation should be made with a view to the Parish Council being asked to agree to pay for the external works but the internal works being presented with a wish that they also helped finance these works.

NS/JAS

It was pointed out that the wall at the entrance to the Pavilion by the changing rooms was a safety hazard and this should be pointed out to the Recreation Ground Committee.

NS/JAS

4. Insurance of Pavilion Building

It was pointed out that if we are to finance improvements to the building that we should ensure that our interest in the building is noted on the insurance policy.

JAS

Spraying of the Playing Fields

It was pointed out that this had not taken place this year as had been promised by the Parish Council. Reference to be made to them via the Recreation Ground Committee (RGC)

NS/JAS

Parish Council Meetings

It was felt that representatives from our Committee should try to attend these meetings. The next meeting being Thursday, 8 September. NS/PB to attend.

NS/PB

Bonfire Night

It was agreed that we should not try to have an event take place at the Recreation Ground on Bonfire Night as there were too many others taking place. It was not going to raise us any monies.

Petty Cash Float

JS requested that she have a small float of monies for postage, purchases, etc.

TG

The next meeting to take place on Monday, 19 September at the Pavilion.

ALL

Joy Stimson

090994

<b>PIRTON SPORTS AND SOCIAL CLUB</b> <b>NOTES OF A COMMITTEE MEETING HELD AT 8PM ON</b> <b>MONDAY, 19 SEPTEMBER 1994 AT THE RECREATION GROUND CLUBHOUSE</b>
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**Present:** Tom Gammell (Chairman)  
 Joy Stimson (Secretary)  
 Peter Bidgood  
 Neil Frost  
 Michael Goddard  
 Tim Harley  
 Graeme Low  
 Nick Sheridan  
 John Souster

**Apologies:** David Chambers  
 John Hayes  
 Ian McBain  
 Dave Wallace

**Action:**

1. **APPROVAL OF THE NOTES OF THE MEETING HELD ON MONDAY, 5 SEPTEMBER 1994**

These were approved

2. **MATTERS ARISING**

(a) Still not received our signed copy of the Licence with the Parish Council. JAS to chase up.

JAS ✓

(b) Cricket Club fees - Although the cheque had been post dated it had been presented to the bank. GL advised that the signatories may have been out of date. It was agreed that a letter should be sent to the Cricket Club thanking them for the cheque and replying to their letter.

TG

(c) Insurance on the Clubhouse - The request to have our name mentioned on the insurance policy had been made at the Recreation Ground Committee Meeting held on Tuesday, 13 September. To be followed up.

JAS B/F

(d) Spraying of the Grass - Although this had been mentioned at the Parish Council Meeting held on Thursday, 8 September it was stated that it was now too late to do this. JAS to bring forward for follow up in February 1995.

B/F FEB95 B/F

3. **FINANCIAL REPORT**

No change from the last meeting. Balance £2,468 with the £1,300 promised by the Parish Council to go towards the hard playing surface. Note should be made that this needs to be taken up by 31 March 1995.

B/F B/F

Further approaches to be made for financial support to various villagers who had previously promised monies but not yet paid any monies over.

TG

4. **RECREATION GROUND COMMITTEE MEETING REPORT**

It was decided that this item should be discussed in advance of the Funding and Refurbishment item.

NS reported that he had presented the quotations to the Committee and had been advised that they would have to be presented to the Parish Council. However, support have been given to our proposals and the Secretary, Joan Walker was to approach North Herts District Council for fundings, grants, etc. It was agreed that we should try and obtain funds from them out of the proportion of the Community Charge that was paid directly to them to cover local amenities.

- Council Tax

An Extraordinary Meeting of the Parish Council was requested in order that the works could be carried out before the weather conditions got worse. This received the support of the Recreation Ground Committee.

Since this Recreation Ground Committee Meeting had taken place, a meeting of members of the Parish Council and representatives of our Committee was arranged to take place on Tuesday, 20 September. TG/TH/NS/JAS to attend.

TG/TH/NS/  
 JAS ✓

5. **FUNDING AND REFURBISHMENT**  
TG had not received any further response since the last meeting. TG to chase up. **TG**
6. **PARISH COUNCIL MEETING - 8 SEPTEMBER 1994**  
PB had attended the meeting and we had received confirmation that they had agreed to the approve £500 for repairs to the Clubhouse. The matter of the new quotations was to be discussed at our meeting with the Parish Council on Tuesday, 20 September.
7. **GRANTS APPLICATIONS**  
JAS advised that nothing else to report. Quotations for changes to changing rooms and hard playing area required before any further action could be carried out on the re-vamp of the Plan for the Future. New plans also required to attach to our applications. TG to speak to Brian Sommerville to see if he would supply these as he had offered his assistance. **TG**
8. **NEWSLETTER - COMMUNICATION TO THE VILLAGERS** **B/F**  
As there was nothing we could communicate at the present time. To be brought forward
9. **ANY OTHER BUSINESS**
  - (a) VAT - NS stated that as we did not have charity status it would be beneficial to put costs through the Parish Council as they could claim back the VAT. To be discussed on Tuesday, 20 September. **B/F**
  - (b) Clubhouse - It was reported that the tap at the rear of the building was leaking. TH to look into. **TH**
  - (c) Playing Field - It was reported that the tap in the middle of the ground seemed to be turned on during the day. TH to look into unable to lock it for safety reason.
  - (d) Bookings - MG stated that he had received details of the Nine Springs FC booking on 2 October and asked if there were any problems with regards to the Cricket Club on that day. It was stated that they should be free from the changing rooms at the end by 12.30pm. TH passed over details to MG. **TH**
  - It was stated that Lea Valley still owed us £25. This to be requested from Steve Smith. **MG**
  - (e) Football Training for Youth - GL stated that he hoped to run a Football Club for the youngster and would contact Melvyn Cole and Steve Smith with a view to their assistance. He hope to run the club at the Recreation Ground. Everyone agreed to this. **MG/JAS**  
**GL/MG**
10. **DATE OF THE NEXT MEETING**  
This was agreed to take place on Monday, 3 October at 8pm in the Clubhouse **ALL**

Joy Stimson  
22 September 1994

**PIRTON SPORTS & SOCIAL CLUB**  
**NOTES OF A COMMITTEE MEETING**  
**HELD AT 8PM ON MONDAY, 3 OCTOBER 1994**  
**IN THE CLUBHOUSE, PIRTON RECREATION GROUND**

**Present:** John Souster (acting Chairman)  
 Joy Stimson (Secretary)  
 Neil Frost  
 Michael Goddard  
 Nick Sheridan  
 Dave Wallace

**Apologies:** Peter Bidgood  
 David Chambers  
 Tom Gammell  
 Tim Harley  
 John Hayes  
 Graeme Low  
 Ian McBain

**Action:**

**1. APPROVAL OF THE NOTES OF THE MEETING HELD ON MONDAY, 19 SEPTEMBER 1994**

An amendment to the previous notes was made in respect of item 4. Recreation Ground Committee Meeting Report - 'Community Charge' should read 'Council Tax'. Otherwise the notes were approved.

**2. MATTERS ARISING**

(a) Cricket Club - As the Chairman/Treasurer was not present we were unable to ascertain if the cheque had cleared without any problems. **B.F**

(b) Football for the Youth - GL had reported that Steve Smith had been approached to assist in running a Junior Football Training session on Saturday mornings at the Recreation Ground but was not able to give much assistance. Steve Smith to approach his own Club, Lea Valley to see if anyone else could help. GL had also approached Melvyn Cole who no longer had time to assist. The Committee were asked if anyone could suggest anyone else. It was suggested that this should be relayed to the village in our next Newsletter asking for someone to come forward. **GL/NS**

**3. FINANCIAL REPORT**

As TG not available there was no Financial Report **TG/B.F**

**4. BOOKINGS**

MG reported that the Football Match due to take place on the Sunday was cancelled. Question was raised regarding the outstanding £25 from Steve Smith regarding a previous cancelled Match for which they had received payment from the opposition - JAS/MG to chase up. **MG/JAS**  
 It was decided that in future payment for any matches, bookings, etc., is pre-paid and upon taking the booking, rulings regarding unrefundable deposits, etc., to be stated. JAS to draft up a Booking Form to cover all kinds of bookings, i.e. Football, Cricket, Club House Hire, Caravans with Terms and Conditions to be provided. A Caravan booking for 23 April weekend was discussed and this was to be formalised with the booking form when available. It was stated that the Cricket Club would not start their season until the following weekend and even if they did it should not cause any problems provided the caravans were directed to a suitable area. It was agreed that for all bookings, someone should take responsibility for being there to see the hirer on the site, etc. To be discussed at the meeting prior to any booking - who would be the Committee Member on duty. **JAS**  
**ALL/B.F**

**5. MEETING WITH PARISH COUNCIL REPORT**

It was agreed that this item should be discussed prior to the Funding and Refurbishment. NS reported that on 20 September TG/TH/NS & JAS (MG attending as Parish Councillor) had attended a meeting with representatives of the Parish Council to discuss the quotations for the repairs to the roof, etc. It had been met with a positive response. However, the PC do not have the monies available and they would apply for a Public Works Loan and Grants from the NHDC. It was requested that a further quotation be supplied as the HALC surveyor would request at least 2 quotations. The HALC surveyor would check the building was worth repairing and authorise the quotation. TH stated he would obtain a further quotation. (This quotation has now

**Cont'd/...**

been received by the PC and JAS showed the Committee the quotation - copy attached)

The Chairman of the PC stated he would also write to our District Councillor with a view to obtaining a grant. (Lynne Faulkner [District Councillor] had intimated that this would likely only be £1,000 maximum.)

Att

An Extraordinary Meeting of the Parish Council was called for the following Wednesday and NS/JAS had attended on behalf of the PSSC to answer any questions. It was voted that the PC should apply for loan of £6,000 and to apply for any grants they could in respect of the repairs to the exterior of the building.

It had been agreed that time was important and MG/JAS to telephone Joan Walker (Clerk to the PC) to chase up any applications. Dick Woodward was also to chase her up.

MG/JAS

**6. FUNDING AND REFURBISHMENT**

TG not available to report on the progress of the application for a loan with the bank and the loan from the brewery. JAS telephoned TG after the meeting and can report that no further response has been received by TG. TG to chase up.

TG

**7. GRANT APPLICATIONS**

As TG not available no information on his approaches to Brian Sommerville regarding the drawing up of new plans and obtaining suitable quotations to attach to the applications. JAS contacted TG and was advised that no real progress made but had heard that Brian was extremely busy at the present time but would probably help us out when he could. TG/JAS to chase up.

TG/JAS

**8. NEWSLETTER**

NS to draft a suitable Newsletter for our next meeting (accepting that no real details available at present). Suggested items to be covered: (a) PC organising a loan to fund repairs to exterior of the Clubhouse (b) PSSC to fund and carry out works to the interior of the Clubhouse. (c) Football for Youth - wanting help to organise this on Saturday mornings (d) Football pitches, Club house, etc available for hire (e) Report from the Cricket Club on their 1994 season (f) Grand Opening. As NS unable to attend next meeting, DW offered to present this for NS, NS to pass copy to DW.

NS/DW

**9. ANY OTHER BUSINESS**

(a) Entrance to Clubhouse - As the current entrance through the changing areas causes problems when people are showering, it was felt that we should proceed with the new Entrance. Although further costs may be involved, it was agreed that this was necessary at this point in time. Also the costs of re-decorating, etc., of the ladies would be saved as the final works would be carried out now rather than redecorating and then at a future time having to do further works. All present agreed the necessity for these works having experienced the Cricket Club's use of the showers the day before.

B.F

(b) Clubhouse Curtains - JAS asked of the whereabouts of the curtaining that had previously been up in the Clubhouse. It was stated that they were in the storeroom. The use of these was discussed and although it would save money to re-use them, it was decided that new curtains to provide a new image would be best. However, NF to obtain a quotation before a final decision would be made.

NF

**10. DATE OF THE NEXT MEETING**

This was set for Monday, 17 October. Apologies by NS were conveyed.

ALL

Joy Stimson  
7 October 1994

Att. Copy of Quote from North Herts Asphalte

**PIRTON SPORTS & SOCIAL CLUB**  
**NOTES OF A COMMITTEE MEETING**  
**HELD AT 8PM ON MONDAY, 17 OCTOBER 1994**  
**IN THE CLUBHOUSE, PIRTON RECREATION GROUND**

<i>Present:</i>	Tom Gammell (Chairman)	<i>Apologies:</i>	David Chambers
	Joy Stimson (Secretary)		Michael Goddard
	Peter Bidgood		Tim Harley
	Neil Frost		Ian McBain
	John Hayes		Nick Sheridan
	Graeme Low		
	John Souster		
	Dave Wallace		

*Action:*

1. **APPROVAL OF THE NOTES OF THE MEETING HELD ON MONDAY, 3 OCTOBER 1994**

The above notes were approved.

2. **MATTERS ARISING**

(a) Football for Youth: GL advised the situation and TG to speak to Graham Cheshire to see if he would consider helping GL run this. NF to also suggest to Ickleford that we import some players to our facilities to establish a group as not enough children in the village to create a team and to bring with them a coach, etc.

**TG**

**NF**

(b) Cricket Club Cheque TG confirmed he had heard nothing. So assume the cheque has cleared.

(c) Entrance to the Clubhouse: GL requested clarification on the situation regarding the decision to proceed with the new entrance.

3. **FINANCIAL REPORT**

TG presented the attached Financial Report (see attached Appendix A) The Secretary had been reimbursed for purchase of replacement football for Pirton School (missing after Barbecue evening) and for postage expenses incurred during the past year.

**Att**

4. **BOOKINGS**

TG advised that he had been approached by the Cubs Pack to use the toilet facilities in the Clubhouse and to dispense some drinks on Sunday, 22 October. This was approved and no charge to be made in this instance. NF to return keys to MG and MG to ensure that keys available for this booking.

**NF**  
**MG**

Only other outstanding booking was the Caravan Club booking in April 1995 which still needed to be confirmed in writing. Awaiting a booking form being approved.

Cont'd/...



2 -

JAS presented a draft format that had been drawn together from the previous form used by the Recreation Ground Committee for Caravan bookings. It needed some modification to cover all types of bookings, i.e. Cricket for a match, season, Football, etc., Caravans (minimum 10 caravans for booking) and to cover the hire of the Clubhouse. Also requires information on the hirer's name, address and telephone number so it could be completed by the hirer. Should state that the monies should be paid in full at least one month in advance. (No refunds payable for cancellation after this time). JH to look at the form in detail to assess for legalities.

JAS/JH

5. **FUNDING AND REFURBISHMENT**

JAS stated that she understood that the Parish Council application for a loan had only just been sent off to the authorities. TG to speak to MG and request he chases this up.

TG/MG

The brewery had written to us again. It was suggested that we look to finding at least two other villagers to guarantee the loan which is likely to need to be at least £15,000 to cover the works, etc. Dick Woodward had agreed to be a further guarantor and as Patrick had now left we still would need further guarantors for £1,000 each. the brewery would equip the bar FOC and the loan would be over 10 years. The loan had been agreed to be severally and not jointly and severally at a rate of 5% whereas the bank would only offer us 5% over base on 5/7 year term and they also required guarantors.

ALL

6. **GRANTS APPLICATIONS**

TG to request new plans to be drawn up by the brewery for the applications and TG/JRS/TH/NS to produce a quotation suitable to go with applications. These could be changed once we had got formal agreement to the applications. JAS to research the lottery monies as she had been advised that further information would be available in November.

TG

TG/JRS/TH/  
NS

JAS

7. **NEWSLETTER**

DW advised that he had not received the draft Newsletter from NS. It was felt that the feedback from the questionnaires should go into the next Newsletter. A report from the Cricket Club and mention of the Football for Youth (requesting someone to come forward to help in this area) should be included. At present still no firm news on the situation regarding the monies, etc. Draft to be presented at our next meeting.

NS/DW

8. **ANY OTHER BUSINESS**

(a) Curtains : NF had obtained a verbal quotation of £360/460 depending on quality of fabric. These would be lined and with pelmets.

Cont'd/....

(b) Windows: JRS to chase up Tony Bethell regarding the supply of new windows for the Clubhouse.

JRS

(c) Comedy Evening at the Village Hall: TG advised those present that the event being staged at the Village Hall on 3 December part of the funds raised were being donated to the PSSC. JAS stated that her husband was running the bar on the night, hence a portion of the funds were to come our way.

Other fund raising events were suggested i.e. Race Night, etc. These could all be arranged following the refurbishment.

(e) Youth Facilities - GL stated that there had been some problems at the School regarding some of the Village youth and the Governors had asked if we were going to be able to provide something for the youth as the offending youths had stated there was no where for them to go in the village.

(f) Recreation Ground Committee Meeting: JAS had to make a report at the next meeting taking place on Tuesday, 18 October. It was agreed that the roof repairs should be chased up, booking by the Cubs, Football for Youth and the fact that we are unable to do anything until repairs to roof were in hand. JAS to report back from this meeting (see attached Appendix B)

JAS/Att

JAS

(g) Previous Information: JAS to supply NF with Plan for the Future; copies of previous Newsletters and the Football Club Financial Statement (also for DW).

9. **DATE OF NEXT MEETING**

This was arranged to take place on Monday, 31 October at 8pm in the Clubhouse

ALL

Joy Stimson  
21 October 1994

Att. Appendix A - Financial Report dated 17/10/94

Appendix B - Report from Recreation Ground Committee Meeting 18/10/94..

PIRTON SPORTS & SOCIAL CLUB  
=====

General Financial Activity:		Year ending	1995
		Income	Outgoing
		-----	-----
		£	£
Courts Appeal (To "Courts A/C)			
.....	£1,000 )		
.....	£ 100 )		
.....	£ 100 )	1,500.00	
.....	£ 100 )		
.....	£ 200 )		
17th June 94			
Barbeque evening			
Revenue -		1,183.67	
Costs			
Food - £ 80.89 )			
Drink - £404.00 )			
Games - £ 80.00 )			679.89
Float - £100.00 )			
Joy - £ 5.00 )			
Rachel- £ 10.00 )			
(Profit on event - £503.78 to current a/c)			
Parkins Family m'ship (current a/c)		25.00	
Football pitch hire: (During Aug. 1994)			
i) Lea Sports (6 games)	160.00		
ii) Canary Social Club (3 games)	75.00		
iii) Ninesprings FC (1 game)	30.00		
New keys cut (TFG)			17.50
" " " (MFG)			7.50
Cricket club 1994 hire fee	200.00		
Hon. Sec's Expenses			12.27
	-----	-----	-----
	3,173.67		717.16
Credit balance @ 17th October 1994			£2,456.51
			=====

**REPORT TO PIRTON SPORTS AND SOCIAL CLUB  
ON RECREATION GROUND COMMITTEE MEETING  
HELD ON TUESDAY, 18 OCTOBER 1994**

**1. CHASE UP APPLICATION FOR LOAN BY PARISH COUNCIL FOR ROOF REPAIRS TO CLUBHOUSE**

It was stated that the application had been sent off and the urgency of this was emphasised to all present by JAS. All present agreed and it was hoped that the Clerk of the Parish Council would be following the application through the authorities system rather than just the department that it was sent to.

It was stated that the loan application was for £6,000.

**2. REBUILDING OF WALL AND REPLACING HANDRAIL AT ENTRANCE TO CLUBHOUSE BY SHOWERS.**

It was felt that perhaps monies should not be spent on rebuilding this but perhaps to reassessing the requirements taking into account the safety aspects.

**3. SECURITY OF CLUBHOUSE**

It was stated that a gentleman in a BMW and a lady in a 4 wheel drive vehicle had been seen entering the building during the previous week. JAS was questioned as to whom it might have been. Highlighted due to the fact that people were looking out for surveyors to survey the building for the loan application. The Recreation Ground Committee stressed that the keys should not be given out without someone on the PSSC Committee being fully aware of who had them, JAS assured them that this was the case and she would ascertain from the PSSC Committee who these people were. JAS subsequently discovered that this related to Neil Frost and Jill Williams entering the building with a view to quoting for replacement curtains.

**4. BOOKINGS**

JAS reported the Cubs booking on Sunday, 22 October and that this was being agreed on a FOC basis. Only other booking stated to be April 1995 Caravan rally. The question of the use of the Clubhouse being used for Football for Youth was made due to the fact that previously the system had been drained down in the winter time. JAS reported that they Clubhouse would not be used. Please advise if this is not the case. JAS advised that TH had agreed to drain down the system. Should this be done in view of the works hopefully taking place - toilets and water may be required. Please advise.

**5. DOORWAYS**

The fact that certain doorways were going to be blocked off during the building works as questioned with a view to fire safety requirements. It was suggested that someone contact John Potipher to confirm that there would be no problems with the new plans being put into action.

**6. TOILETS - AUTOMATIC**

The fact that the flushing of the urinals used large quantities of water was highlighted and as the water charge was on a meter basis, question was raised if this could be put on a timer as it was automatically flushing everyday and night.

Joy Stimson  
21 October 1994

PSSC/211094

**PIRTON SPORTS & SOCIAL CLUB**  
**NOTES ON A MEETING OF THE COMMITTEE HELD ON**  
**MONDAY, 31 OCTOBER 1994 IN THE CLUBHOUSE, PIRTON RECREATION GROUND**

<i>Present:</i>	Tom Gammell (Chairman)	<i>Apologies</i>	David Chambers
	Joy Stimson (Secretary)		Neil Frost
	Peter Bidgood		John Hayes
	Michael Goddard		Ian McBain
	Tim Harley		John Souster
	Graeme Low		
	Nick Sheridan		
	Dave Wallace		

- Action:*
1. **APPROVAL OF THE NOTES OF THE MEETING HELD ON MONDAY, 17 OCTOBER 1994**  
The notes regarding the above meeting were approved.
  
  2. **MATTERS ARISING** JH/JAS
    - (a) Bookings Form : JH to contact JAS
    - (b) Funding : NS concerned about the Terms of the Loan, TG gave him the Offer letter confirming the 5% interest rate. (Copy attached for info)
    - (c) Newsletter : NS apologised for the delay in presenting a draftcopy brewery offer letter att.
  
  3. **FINANCIAL REPORT**  
TG reported that there had been no change in the figures since the last meeting.
  
  4. **BOOKINGS**  
MG reported that the only outstanding booking was the caravan rally booked for April 1995
  
  5. **REPORT FROM RECREATION GROUND COMMITTEE MEETING 18.10.94**
    - (a) The Chairman of the Parish Council had unofficially advised TG that the application had been agreed and that they were now looking to obtain some temporary finance in order to commence the works. PB was concerned that although the works should be the responsibility of the Parish Council, in order to ensure the works were carried out to a suitable standard our Committee should keep a watchful eye on the works whilst they were being carried out.
    - (b) **Side Wall and Handrail** - It was agreed that this should not be rebuilt but should be flattened and sloped. JAS to advise the Parish Council that we felt this would be a better course of action so that costs could be saved at this time as, in the future, the wall may have to be demolished. JAS
    - (c) **Security** - TG felt we should not be answerable to the Recreation Ground Committee in respect of this.
    - (d) **Bookings** - Nothing to add was reported
    - (e) **Doorways** - No Changes being made to affect the Fire Exits
    - (f) **Toilets** - Automatic Flushing system. TH to drain down the system. However, for the future we should consider flushing of urinals to be on a timing system to save metered water rates.

6. **PC APPLICATION FOR LOAN**  
MG reported that loan had been agreed and that the PC were looking to arrange temporary funding so that the works could start immediately. PC to contact CDS and place order for works. MG/TH to follow up with CDS.  
PB felt that we should ensure the works carried out were of a suitable standard as PC May not be as interested as we are in the standard of work. Contractor should supply a form of guarantee, but PB felt if the company went out of business we would have no come back. Better to check the works. MG/TH
7. **REPAIRS, REFURBISHMENT AND FUNDING**  
TG reported details of offer from Greene King (Copy attached for info). Ian McBain may not want to be a guarantor now (Ian please advise) and Patrick Smith had now left the village and would not be standing as guarantor. Still require further guarantors. All to consider other people to approach. ALL  
TH suggested we need to re-hash budget and TG to speak to all Committee Members privately regarding them acting as guarantors TG/TH  
**Liquor Licence and Club Licence** It was now imperative that we established the probability of obtaining a liquor licence before making any firm commitment to a loan. JH to look into and to report back to our next meeting with details of what was required, time scale and action as soon as possible. TH  
**New Entrance** The proposal to action this now with the use of a voluntary workforce was discussed and to be discussed further in the future. B/F
8. **GRANTS APPLICATIONS**  
TG to ask the brewery to draw up some plans to go with our applications i.e. Tennis Courts, Showers, Ladies Changing Rooms, Disabled Toilet Facilities, etc. TG
9. **NEWSLETTER**  
Now able to give some news to the village. NS to draft out for next meeting. NS
10. **ANY OTHER BUSINESS**
  - (a) **MG - Pirton Summer Fair** - Neil Shearer had advised MG that Pirton School were not going to be running this event in 1995 and had suggested that it be held on the Recreation Ground and someone co-ordinate all Village Groups to hold it in June. Pirton School Association would take part. It was felt we had enough going on this year but we had a positive attitude to the idea.
  - (b) **JAS - Comedy Evening 3 December**. The tickets were not yet available but requested that the Committee pull together groups to come along and support the evening. Requests for Committee Members to help on the bar were made. ALL
  - (c) **DW - Offer Letter**. The Offer Letter from the brewery to be copied to all Committee Members for information.
  - (d) **NS - Liquor Licence**. Very important to action asap JH
  - (e) **MG - Insurance Cover** - MG concerned that we ensure that insurance cover was in place for our funding on the existing policy in the name of the Parish Council. MG to cover at next PC meeting. The existing insurance cover does not include contents, suggest that this is extended to include contents and PSSC pay for any additional premium to the PC. MG
  - (f) **DW - Telephone No.** wrongly stated on list of Members, please note his telephone number is 711367
  - (g) **GL - Football for Youth** stated other clubs were experiencing the same problems regarding youth training. TG suggested that the goal posts were taken out of the ground. TG/GL
11. **DATE OF NEXT MEETING** ALL  
This was arranged to take place on Monday, 14 November at 8pm in the Clubhouse

Joy Stimson

10 November 1994

Att. Copy of Offer letter from Greene King



**Greene King plc**

The Brewery · Biggleswade · Bedfordshire SG18 0JR  
Telephone (0767) 313935 · Fax (0767) 316729

Our ref: SWR/CJF

17 October 1994

Mr. T.F. Gammell,  
Chairman,  
Pirton Sports & Social Club,  
Recreation Ground,  
Pirton,  
Herts.

Dear Mr. Gammell,

**RE: PIRTON SPORTS & SOCIAL CLUB**

We refer to the Club's recent application for a free trade loan to carry out improvements to the above property and write to advise the Club that we are prepared to lend the Club the sum of £10,000 ("the Loan") on the following terms:-

- 1 The Loan will be repayable by monthly instalments of £84 over ten years by Bank Standing Order. The first payment will be due one month from the date of the Loan.
- 1.1 The preferential interest rate for each Greene King financial year will be 5%.
- 2 No interest will be payable for the first 12 months of the loan provided clause 4 is adhered to.
- 3 One composite barrel is equivalent to 36 gallons of beer, lager and cider, 100 litres of wines, 40 litres of spirits or 200 litres of minerals.
- 4 We will require the Club to purchase from us all beers lagers ciders mineral waters fruit juices wines and spirits consumed or sold at Pirton Sports & Social Club for so long as any part of the Loan is outstanding save that for ciders mineral waters fruit juices wines and spirits this provision shall cease to apply five years after the date of the Loan.

- 5 Notwithstanding the above:
- 5.1 if the Club is in breach of any obligation to us the rate of interest will be the commercial rate of 3% above the Base Rate of Lloyds Bank plc from time to time calculated on a day to day basis from the beginning of the Greene King financial year in which the breach occurs and we will be entitled immediately to require repayment of the Loan,
- 5.2 if within two years from the date of the Loan the Club repays it or we require the Club to repay it because of a breach by the Club of any obligation to us then the rate of interest from the date of the Loan will be the commercial rate of 3% above the Base Rate of Lloyds Bank plc from time to time calculated on a day to day basis.
- 6 We will require the following security:-
- 6.1 personal guarantees acceptable to us and we understand that the people mentioned below will accept liability for the amounts set out against their respective names together with interest from the date of demand to the date of payment at the rate of 3% above the Base Rate of Lloyds Bank plc from time to time calculated on a day to day basis.

<u>Name</u>	<u>Amount</u>
Thomas Francis Gammell	£ 1,000
Timothy William Harley	£ 1,000
Joyce Anne Stimson	£ 1,000
Peter James Bidgood	£ 1,000
Michael Frank Goddard	£ 1,000
William Graham Low	£ 1,000
Ian Robert McBain	£ 1,000
Nicholas Oliver Sheridan	£ 1,000
Richard Arthur Woodward	£ 1,000
John Patrick Smith	£ 1,000

- 7 This offer is made subject to and incorporates the Greene King Free Trade Terms and Conditions of Sale (Revised April 1992) and the Greene King Free Trade Security Conditions - 1994 Edition.
- 8 This offer can be withdrawn if not accepted within 28 days of the date of this letter.
- 9 This offer is made subject to the result of standard credit reference checks which will be made once this offer has been accepted.
- 10 We will require the Club's Sales Account with us to be paid by Direct Debit.
- 11 This offer is made subject to the grant of a club registration certificate to Pirton Sports & Social Club.



If the Club wishes to accept this offer please return this letter together with the enclosed standing order and direct debit mandates to me as soon as they have been duly completed and signed. I also enclose a copy of this letter for the Club to keep.

Yours sincerely,



IAN HERRINGTON  
Free Trade Sales Manager

We accept this offer for and on behalf of the members of Pirton Sports & Social Club on the terms and conditions set out or referred to herein.

THOMAS FRANCIS GAMMELL  
11, Royal Oak Lane,  
Pirton, Herts. SG5 3QT

Signed.....

TIMOTHY WILLIAM HARLEY  
Hillcrest,  
23, High Street,  
Pirton, Herts. SG5 3PS

Signed.....

JOYCE ANNE STIMSON  
Tudor Cottage,  
5, Great Green,  
Pirton, Herts. SG5 3QD

Signed.....

PETER JAMES BIDGOOD  
19, Walnut Tree Road,  
Pirton, Herts. SG5 3PX

Signed.....

MICHAEL FRANK GODDARD  
6, St. Mary's Close,  
Pirton, Herts. SG5 3RG

Signed.....

WILLIAM GRAHAM LOW  
29, Royal Oak Lane,  
Pirton, Herts. SG5 3QT

Signed.....

IAN ROBERT McBAIN  
9, Bunyan Close,  
Pirton, Herts. SG5 3RE

Signed.....

NICHOLAS OLIVER SHERIDAN  
3, Priors Hill,  
Pirton, Herts. SG5 3QA

Signed.....

RICHARD ARTHUR WOODWARD  
1, Burge End Lane,  
Pirton, Herts. SG5 3QN

Signed.....

JOHN PATRICK SMITH  
67, High Street,  
Pirton, Herts. SG5 3PT

Signed.....

<p style="text-align: center;"><b>PIRTON SPORTS &amp; SOCIAL CLUB</b>  <b>NOTES ON A MEETING OF THE COMMITTEE HELD ON</b>  <b>MONDAY, 14 NOVEMBER 1994 IN THE CLUBHOUSE, PIRTON RECREATION GROUND</b></p>
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*Present:* Tom Gammell (Chairman)  
 Joy Stimson (Secretary)  
 Peter Bidgood  
 Neil Frost  
 Mike Goddard  
 Nick Sheridan  
 John Souster  
 Dave Wallace

*Apologies:* David Chambers  
 John Hayes  
 Tim Harley  
 Graeme Low  
 Ian McBain

*Action:*

- 1. APPROVAL OF THE NOTES OF THE MEETING HELD ON 31 OCTOBER**  
 These were approved by all present.

- 2. MATTERS ARISING**

(a) PC Application for Loan - MG reported that the works should commence this week. NS stated that TH had advised that CDC Services had not yet been contacted. MG to speak to RAW and also to advise on the side wall situation that this should now be demolished and sloped.

MG

(b) Repairs and Refurbishments TG reported that he had received details of another person who would be willing to act as guarantor for £1,000 but stated that he still required another person to fulfil the role. The brewery loan had been deferred for a month.

ALL

(c) Liquor Licence TG reported that JH is dealing with this and the only problem he could foresee was the condition of the Clubhouse. TG to speak with JH to ensure that there were not likely to be any other problems before any commitment to the loan was made by ourselves. Plans of the building required for JH to go with the application.

TG/JH

TG/JH

(d) Grants Applications TH was doing some plans to go with the applications.

TH

(e) Insurance cover - MG reported that the PC had written to the HALC to get the PSSC named on the existing policy. MG to follow this up

MG

- 3. FINANCIAL REPORT**

TG reported that there had been no change since the last meeting.

- 4. BOOKINGS AND BOOKING FORM**

MG reported that there was no change in the bookings. JH to report on the draft booking form for the next meeting

MG

JH

- 5. FUNDING AND REFURBISHMENT**

The Club needs to be up and running by 31 March 1995. Therefore, it was necessary to start sorting out people for each of the areas, i.e. membership, social committee, bar and operation of the clubhouse, events organiser, and get separate clubs affiliating to the PSSC. It was suggested that a meeting of the village was called just after Christmas to start pulling these areas together. Item to go on Agenda for next meeting discussion - Task Force

b/f Agenda

- 6. GRANT APPLICATIONS**

TG advised those present that TH had promised to arrange the plans to go with the applications.

TH

- 2 -

7. **NEWSLETTER**

DW presented a draft of a Newsletter to the meeting. A copy of which to be distributed to members of the Committee. NF advised that Ickleford Sports Club had arranged a deal with Henlow Sports Shop to provide membership cards free of charge and to offer discount to their members, should we consider this? The Newsletter to be discussed further at the next meeting following everyone having viewed the draft.

**DW/NS  
ALL**

8. **ANY OTHER BUSINESS**

(a) JAS requested that due to lack of time, any items that were to be carried out by members no present at that meeting, someone to be made responsible for conveying the information by phone so that no delay in the work being carried out was caused.

**ALL**

(b) MG advised that the PC were considering a bridge to be built over the ditch in the Bury just opposite the entrance to the Sports Field. This would make the Sports Field more accessible to other areas of the village.

(c) MG also advised that the PC were increasing the precept by £500.

9. **DATE OF NEXT MEETING**

It was agreed that a pre-construction works meeting should take place at 7.30pm on Monday, 21 November and all able to attend should attend. TG to make sure that TH would be able to attend as it was important for him to be available.

**TG**

The next full meeting to take place on Monday 28 November at 8pm in the Clubhouse or Meeting Room, Pirton Recreation Ground depending on the temperature.

**ALL**

Joy Stimson  
23 November 1994